

Minutes

SSU Council Meeting

February 2017



Item	Meeting Details	Doc?	Time
	Venue: UN413 Chair: Ana Tinc (President) Minute-taker: Sam Roberts (General Secretary)		
1	Welcome & Meeting Open Meeting open 11:30pm. Council will observe one minute's silence for contemplation.		12.30
2	Acknowledgement of the Traditional Owners The SSU Council respectfully acknowledges the traditional custodians of this land, the Wurundjeri people of the Kulin Nation. We acknowledge that we meet on stolen land and that the sovereignty of this land was never ceded. Council honours their elders past and present and recognises that this always was and always will be Aboriginal land.		
3	Attendance		
3.1	Required attendees: Ana Tinc (President), Sam Roberts (General Secretary), Suzanne Walker (Education Officer), Alex Mcgilvray (Welfare Officer), Nikki Nievaart (Hawthorn Campus Chair), Swathi Shiva (Postgraduate Representative), Zaheer Qazi (International Representative), Will Joseph (PAVE Representative), Joshua Briers (Queer Representative), Audrey Nikopolous (Womens Representative), Amy Gilderdale (Health & Disability Representative), Joaquina Miller Cooper (Environment & Sustainability Representative), Chimauche Obi (People of Colour Representative), Christopher Jakobi (Indigenous Representative), Steven Blacker (Residence Representative), Harry Wall (General Representative), Joe Cullinan (General Representative)		
3.2	Attendance: Ana Tinc (President), Sam Roberts (General Secretary), Suzanne Walker (Education Officer), Alex Mcgilvray (Welfare Officer), Nikki Nievaart (Hawthorn Campus Chair), Zaheer Qazi (International Representative), Joshua Briers (Queer Representative), Audrey Nikopolous (Womens Representative), Amy Gilderdale (Health & Disability Representative), Joaquina Miller Cooper (Environment & Sustainability Representative), Chimauche Obi (People of Colour Representative), Steven Blacker (Residence Representative), Harry Wall (General Representative), Joe Cullinan (General Representative)		
3.3	Observers: James Searle (Executive Officer), Alex Hume (Activities Officer)		
3.4	Apologies:		
3.5	Absent without apology: Swathi Shiva (Postgraduate Representative), Will Joseph (PAVE Representative), Christopher Jakobi (Indigenous Representative),		
3.6	Acceptance of Apologies *		
4	Confirmation of Agenda and Previous Minutes		
4.1	Ordering and starring of items MOTION (McGilvray, Miller Cooper): That the agenda as distributed be agreed to.		Carried Unanimously
4.2	Ratification of previous decisions MOTION (McGilvray, Roberts): That the minutes for the Council meeting on 14 th February 2017 be accepted as a true and accurate record and published on the Union's website.		Carried (1 Abstention)

5 Committee Reports

Written reports submitted by committee and board convenors to Council.

Written reports provided by committees/convenors will be published and available publicly online.

5.1 Secretariat Report

5.2 Services Management Board Report – Minutes Attached

doc

5.3 Education Board Report – Minutes Attached

doc

5.4 Welfare Board Report – Minutes Attached

doc

5.5 Hawthorn Campus Committee Report

5.6 Croydon Campus Committee Report

5.7 Wantirna Campus Committee Report

5.8 Swinburne University Postgraduate Association Committee Report

5.9 Swinburne International Student Association Report

5.10 Pathways and Vocational Education Committee Report

6 Finance Reports

7 Business

7.1 Housekeeping, Office Update

The President will provide representatives with an update on office activities and other points of note.

- Staff Email accounts – all reps must monitor
- Fill out semester 1 availability form
- Change in office hours
- Reports
- Representative expectations
- Availability during Brekky/BBQ

7.2 Authorise General Secretary to have Credit Card with Bank of Australia

doc

As General Secretary and the rep responsible for the union's finances, I am required to use the Union's cards multiple times a week to make operational purchases. Currently as I do not have a card and have to borrow the Office and Finance managers card, and when that card reaches the limit, the Executive Officer's card. For this reason, I request that Council authorise me to have a Credit Card with Bank of Australia.

MOTION (Roberts, Walker):

1. The overall credit limit of the facility is increased from \$10,000 to \$12,500;
2. The limit for each of the 5 cardholders be fixed at \$2,500;
4. A card is issued to Sam Roberts.

Carried unanimously

7.3 Allocation of Conference Budget

doc

Discussion on allocation of \$12,000 conference budget

Straw Poll (Tinc):

100 -

150 -

200 - 5

250 - 3

300 (Full) – 4

Allocation of Conference budget to Fossil Free Conference

Motion (Tinc, Roberts):

That \$200 be allocated from the SSU Conference Budget line to send a representative of the Swinburne Student Union to the Fossil Free Convergence to be held in the Blue Mountains on the 10th of March.

Carried (1 Abstention)

7.4 Acceptance of Department and Collective Budgets

Motion (Walker, Roberts):

That council accepts the attached Education Department budget.

Carried unanimously

Motion (Walker, Roberts):

That council accepts the attached SEAN Collective budget.

Carried (1 abstention)

Motion (McGilvray, Roberts):

That council accepts the attached Welfare Department budget.

Carried unanimously

Motion (Nikopolous, Roberts):

That council accepts the attached Women's Collective budget.

Amendments

300 promotions

800 events

1000 supplies for womens room

400 nowsa

Amendments amenable to mover and seconder

Carried unanimously

Motion (Gilderdale, Roberts):

That council accepts the attached Health & Disability Collective budget.

Motion to be heard at end of budget approval

Chair passed to welfare rep

Motion (Miller-Cooper, Roberts):

That council accepts the attached Environmental Collective budget.

Carried unanimously

5 minute break voted on.

Carried unanimously

Chair returned to president

Motion (Gilderdale, Roberts)

Amendment

Events sem 1

Oweek.welcome back week \$150

Health week \$335

Misc \$200

Events sem 2

Oweek/welcome back \$215

R u ok day \$200

Mental health day \$200

Misc \$200

Amendments amenable to mover and seconder

Carried unanimously

Amendment to agenda amenable to exec

7.4 O-week funding for committees

Under the Swinburne Student Unions' financial delegation policy, all portfolios and committees of the Union must pass a department budget through their committee if they have one, and finally through council. To this date in 2017, no such budgets have been received from the SISA, SUPA, PAVE, Indigenous, People of Colour, or Queer, collectives and associations. Considering the current financial delegation regulation in place at the Union, we can't accept a department budget for any of these collectives or allow spending for these groups. As proper operation of these collectives in orientation week requires funding, this motion proposes that each of these collectives be able to access \$200 of their funds, to allow them to operate in the students' interest, while maintaining the proper governance and accountability of spending that we aim to maintain by implementing and abiding by a financial delegation regulation.

Motion (Roberts, Tinc)

1. That the Swinburne Student Union Council provide funding of \$200 to each of the following collectives from their own existing budget lines to allow for operational expenditure in orientation week to be spent by the representative head of each collective or association.
2. That all expenditure within this \$200 limit must be signed off on by the general secretary in order for a reimbursement to be made on any purchase.
3. That no expenditure over this \$200 limit be reimbursed unless it is made at a date after the collective or association has a full budget passed by the Council in accordance with the Swinburne Student Unions' Financial Delegation Regulation.
4. That the Collectives and Associations allowed funding under this motion in clause 1 be the SISA, SUPA, Queer Collective, and PAVE Collective.

Carried Unanimously

8 Reports

Written reports provided by representatives will be published and available publicly online.

8.1	President Report	doc
8.2	General Secretary Report	doc
8.3	Education Officer Report	doc
8.4	Welfare Officer Report	doc
8.5	Hawthorn Campus Chair Report	
8.6	<i>Wantirna Campus Chair Report – VACANT</i>	
8.7	<i>Croydon Campus Chair Report – VACANT</i>	
8.8	Postgraduate Representative Reports	
8.9	International Representative Report	
8.10	PAVE Representative Report	
8.11	<i>Education Public Affairs - VACANT</i>	
8.12	Women's Representative Report	doc
8.13	Disability Support Representative Report	doc
8.14	Environment & Sustainability Officer Report Environment & Sustainability Officer Report – January	doc doc
8.15	Queer Representative Report	
8.16	Residence Representative Report	doc
8.17	Indigenous Representative Report	
8.18	People of Colour Representative Report	
8.19	General Representative – Harry Wall Report	
8.20	General Representative – Joe Cullinan Report	
8.21	<i>General Representative – VACANT</i>	
8.22	Media Committee – Sarah Sordelli Report	doc
8.23	Media Committee – Ryan Carolan Report	
8.24	Media Committee – Imogen Bailey	
8.25	<i>Media Committee - VACANT</i>	
8.26	Approval of Office Bearer Reports	

MOTION (Roberts, Nikopolous):

That the reports submitted and tabled above be accepted for full honoraria unless stated otherwise.

Amendment(Tinc):

That the January Environmental officer and women's officer honoraria payments be withheld for this month.

Action – that the general secretary notify the relevant office bearers of this amendment and invite them to submit a request for the same or a varied level of remuneration at the next council meeting.

Carried Unanimously

8.27	Executive Officer Report	doc
9	Other Business	
9.1	Future Meetings The next council meeting will be scheduled by the General Secretary based on semester 1 availability.	
10	Closing Business	
10.1	Meeting closed.	1:37
