



Minutes - COUNCIL MEETING #3:
Wednesday, 23rd of March.

1. MEETING OPEN:

Meeting opened by James Searle (The Chair),

Welcome to Country:

The SSU respectfully acknowledges that this meeting takes place in the traditional lands of the Wurundjeri people of the Kulin Nation and honours their elders past and present.

2. ATTENDANCE:

Present:

President - <i>James Searle</i>	- <i>The Chair</i>
Education/Vice President - <i>Mark Briers</i>	
Secretary Treasurer - <i>Matthew Landolfo</i>	- <i>Taking Minutes</i>
Access and Equity Officer - <i>Conrad Corry</i>	
Hawthorn Campus Chair - <i>Vivan Farrelly</i>	
Croydon Campus Chair - <i>Peter Coates</i>	
Wantirna Campus Chair - <i>Keith Warburton</i>	- <i>Left at 10pm</i>
Women's Representative - <i>Mia Anstee</i>	
Part-time Representative - <i>Langley Tay</i>	
Mature-age Representative - <i>Aimee McCarten</i>	
Tafe/Apprentice Representative - <i>James Cooper</i>	- <i>left at 10:20pm</i>
Queer Representative - <i>Abigail Michell</i>	- <i>left at 8:50pm</i>
Disability Support Representative - <i>Noel Gardiner</i>	

Apologies:

Post-graduate Representative - *Chris Tagle*
Under-graduate Representative - *Mehr Hussain*

Absent:

Prahran Campus Chair - *Ali Ryrie-Golding*
Lilydale Campus Chair - *Charis Goodwin*
International Representative - *Vivek Sarode*

Observers:

3. ACCEPTANCE OF PREVIOUS MINUTES:

The recorded minutes of the meeting held 16/02/2011 are a true and accurate reflection of the meeting and should be published on the SSU website.

- Moved: *Landolfo*
- Seconded: *Tay*

Carried Unanimously

4. REPORTS:

President - James Searle

Thanking Volunteers, Free Breakfast.
Appointment of new Vice-Chancellor.
Facilities & Services, Liqueur Licensing, the SSAA and Notice Boards

Education/Vice President - Mark Briers

Current NUS Campaigns.
Legal Advice re: Union property and funds.
Recent Uni Council Meeting.
Facilities & Services, the SSAA and Notice Boards

Secretary Treasurer - Matthew Landolfo

Membership, O-Week Budget and Parties
Facilities & Services, Liqueur Licensing, the SSAA and Notice Boards

Access and Equity Officer - Conrad Corry

Tafe4All Campaign.
Philosophy majors reinstated next year.

Hawthorn Campus Chair - Vivian Farrelly

NUS Students Money to Students Campaign
\$200 Late Enrolment Fee
\$280 rental for on-campus residents.
Parking difficulties for residents.

Croydon Campus Chair - Peter Coates

The need for Croydon Presence and Events.
Expensive and low quality cafeteria food
Swinburne Security have possibly been issuing parking fines?
Need to arrange discounts for the Outer campuses.

Wantirna Campus Chair - Keith Warburton

Wantirna Presence and Events
Cost of food / vending machines.

Women's Representative - Mia Anstee

International Women's Day
Flood Donation
Women's Room.
Free Breakfasts.

Tafe/Apprentice Representative - James Cooper

Free Breakfasts.

Queer Representative - Abigail Michell

Continuing lack of a Queer Space.
Posting Queer lunch advert on SSU facebook & website.

Disability Support Representative - Noel Gardiner

Disability Access issues.

5. MATTERS ARISING:

From Previous Minutes and Reports

6. NOTICES OF MOTION:

→ Notice of Motion No. 1:
CONDOLENCE NOTICES.

- Moved – *Searle*
- Seconded – *Tay*

Preamble:

Following devastating flood events in Australia and abroad last season, parts of the world have again been subject to huge natural disasters.

Earthquakes and their after-effects in New Zealand and Japan have killed and injured scores of people and caused terrible waste and ruin on a scale that could seem unimaginable to members of the Council.

Motion:

The thoughts and well wishes of the entire SSU Council go out to the victims of recent natural disasters in Japan and New Zealand and the Union wishes affected people and communities the soonest and strongest recovery possible.

Carried Unanimously

→ **Notice of Motion No. 2:****NUS – ‘Fund Our Future’ - National Day of Action**

- Moved – *Briers*
- Seconded – *Cooper*

Preamble:

The Commonwealth Government is currently undertaking a review of University Funding and the NUS is asking students to:

“Join students around the country and support the Fund our Future campaign on Wednesday March 23 by signing a "government funding cheque". This one small step will show the government that students across the country want to see serious investment in higher education and an end to under-funding, cuts to services and a declining campus experience.”

The campaign is focused on fair funding, funding for international students and a quality education including; upgrades to our classrooms and labs, permanent, well trained teachers for our classes, proper support services and faculty staff and less crowded classes.

Motion:

The SSU Council formally endorses the NUS ‘Fund Our Future’ initiative and will join the campaign.

Carried Unanimously

→ **Notice of Motion No. 3:****NUS - Student’s Money to Students Campaign**

- Moved – *Searle*
- Seconded – *Briers*

Preamble:

The NUS reports that:

“The Student Services and Amenities Fee aims to restore funding to non-academic aspects of the university experience and culture. However as it stands, there is no legislative measure that forces universities to direct funds towards where students want to see it. Student money should go to students. We don’t want this fee to become an influx of funding that universities put into their own budget bottom line. Not only should this student fee go towards the student experience and student needs, it should be directed by the students – the representatives elected by the student population.”

Motion:

The SSU Council formally endorses the NUS ‘Student’s Money to Students’ initiative and will join the campaign.

Carried Unanimously

→ **Notice of Motion No. 5:**
SSU Minutes.

- Moved – *Searle*
- Seconded – *Tay*

Preamble:

SSU Council Meetings are a great forum for the voice of students at Swinburne. All 'Swinburne Consultative Network' (SCN) minutes are reviewed by the 'Executive Group'.

SSU minutes could provide the Executive Group with a clearer picture of student affairs on campus but further, it can only be a positive idea to share the SSU Council minutes with other University bodies as well.

***Coates proposes amendment to include the clause "On request" to the conditions
Coates for, 2 abstentions, Amendment not carried***

Motion:

The minutes of each SSU Council Meeting are to be sent to the Executive Group.

Carried Unanimously

→ **Notice of Motion No. 4:**

TAFE REPRESENTATION AND THE NUS.

- Moved – *Gardiner*
- Seconded – *Cooper*

Preamble:

TAFE is an integral institution for skilling both local and international students in Australia. TAFE students deserve fair and equal representation to that of university students, not only at Swinburne but Australia wide.

Council should form a *Special Interest Group* which will:

- A) Investigate TAFE Fees, class conditions and course quality at Swinburne and around Australia.
- B) Investigate the 'TAFE4ALL' campaign,
- C) Investigate the reasons for the failure of amendments to the motion 'Education 13' at the 2010 NUS Conference.
- D) Launch a concerted campaign to see a TAFE Representative established at the NUS and to allow TAFE Students to vote on NUS delegates.
- E) Collaborate with other Student Unions and relevant bodies to see the above proposal gain support at the NUS Education Conference with the end goal of seeing them moved successfully at NUS Conference 2011.

Motion:

The Council forms a Special Interest Group accountable to the Education Board entitled 'TAFE Representation Action Group' (TRAG).

The following Councillors have volunteered to participate:
Gardiner, Cooper, Coates, Corry, Warburton, Searle, Landolfo, Briers.

TRAC's Statement of Purpose is to "Successfully campaign for better support and representation for TAFE Students by the National Union of Students (NUS)"

A report will be issued and a discussion initiated at the next Education Board Meeting and a plan will be presented to the next Council Meeting.

Carried Unanimously

→ **Notice of Motion No. 6:**
Equal Love - Marriage Rights Campaign.

- Moved – *Michell*
- Seconded – *Anstee*

Preamble:

The Equal Love rally that takes place twice a year would provide a good opportunity to show that the SSU is active in showing support for the queer community both on and off campus.

A procedural Motion is carried unanimously to hear Notice of Motion No. 6 during the Queer Rep's report.

Motion:

That the SSU provide a presence, including the SSU Banner, at the Equal Love Rally this Saturday the 26th at 1pm.

Carried Unanimously

Break from 9pm-9:10pm

→ **Notice of Motion No. 7:**
BOOK KEEPER INVOICE III.

- Moved – *Landolfo*
- Seconded – *Gardiner*

Preamble:

On the 27th of January the Union's recent book-keeper, Rupa Fitzgerald, issued the President and Vice President with a 7 hour financial handover report. At the Council Meeting on the 16th of February two motions to pay her invoice were moved unsuccessfully due to errors in the invoice and the unclear state of the Union's finances.

Rupa has since amended her invoice and Union volunteer Perse O'Shay has agreed to deliver a report to this Council Meeting.

A procedural Motion is carried unanimously to hear Notice of Motion No. 7 during the Secretary/Treasurer's report.

Motion:

The criteria of the Motion of Council 'Book keeper Invoice II' having been met, the Council authorises payment of \$280.00 to 'Rupa's Bookkeeping & Office Support Services' for 7 hours of financial advice.

Carried Unanimously

→ **Notice of Motion No. 8:**
SCRAP Ltd Invoice

- Moved – *Landolfo*
- Seconded – *Anstee*

Preamble:

The SSU has received an undated and unpaid invoice from paper company SCRAP Ltd. including 10 reams of A4 paper and 20 reams of A3 paper to the value of \$424.60. None of the paper was in the office on January 1st 2011 at the change of administration but nonetheless it is a Union debt and must be absolved.

Briers amendment – to “Seek legal advice regarding this invoice”
Carried Unanimously

Motion:

The Council authorises payment of \$424.60 to ‘SCRAP Ltd.’. The Vice President will seek legal advice regarding possible improper conduct.

Carried Unanimously

→ **Notice of Motion No. 9:**
Annual General Meeting (AGM).

- Moved – *Landolfo*
- Seconded – *Searle*

Preamble:

Under the SSU Constitution the AGM must be held within the month of March or April. The AGM is an opportunity for Members to assess the previous year’s Financial Statements. It’s also a great opportunity for the Union to introduce Members to the background difficulties that face the Union and the strategies in place to continue the Union’s growth.

Motion:

The 2011 SSU Annual General Meeting will take place on Friday the 29th of April at 7pm.

Carried Unanimously

→ **Notice of Motion No. 10:**
SSU Survival fund and SSAF Package

- Moved – *Searle*
- Seconded – *Landolfo*

Preamble:

The University Administration has indicated that they may consider funding the Union under a package designed to aid the Union's survival until SSAF legislation is passed.

Motion:

The next Secretariat meeting will work on a business plan for a 'Survival Fund' as well as garnering ideas for the Union's wider SSAF funding proposal. The Survival Fund application will be presented to the next Council Meeting.

Carried Unanimously

→ **Notice of Motion No.:**
PRAHRAN, LILYDALE, CROYDON & WANTIRNA.

- Moved – *Corry*
- Seconded – *Coates*

Preamble:

Our fantastic volunteers have rescued the SSU from the verge of collapse and have revived the Union's operations and reputation at the Hawthorn Campus. It's time for the Union to begin concentrating on other campuses too.

It was a major failing of previous administrations not to do so and we must provide a Union presence and support services for *all* Swinburne students as soon as possible. Until the Union's magazine is launched to connect the campuses, the best way to involve outer campuses is through a membership drive and quality events.

Motion:

The next Secretariat meeting will arrange for regular Union presence at *all* campuses and Campus Committees will convene as soon as possible to ensure that the Union offices at all campuses are audited and ready to operate effectively and that all Campus Chairs are comfortable in their role.

Carried Unanimously

Break - 10:35pm-10:45pm

→ **Notice of Motion No.:**
VENDING MACHINES.

- Moved – *Corry*
- Seconded – *Coates*

Preamble:

At the 2010 AGM, it was made clear by then Secretary/Treasurer Damian Ridgwell that the Union's only consistent stream of income was through Vending Machines around campus.

Since then Facilities and Services have informed us that we can no longer collect revenue from Vending Machines and that instead the revenue will likely be filtered through to the SSAA.

This is despite Vending Machines appearing as an election issue at other campuses where students felt that food served on campus was too expensive, not to a high standard or inaccessible in some way.

Motion:

The Secretary/Treasurer and President will investigate the circumstances surrounding the loss of revenue from Vending Machine contracts and will seek to establish more vending machines on all campuses.

Carried Unanimously

→ **Notice of Motion No. 11:**
SSU Branded Merchandise.

- Moved – *Corry*
- Seconded – *Tay*

Preamble:

Many students have asked if there is SSU merchandise other than the Member's 'showbags' available for purchase. A new updated T-shirt or other items could help boost the Union's brand and establish new audiences and Members.

Due to the huge uptake in membership so far we should also make projections as to if or when we will need to re-stock our current merchandise.

Motion:

That the next Secretariat meeting produce a budget and plan for the sale of SSU merchandise and the replenishment of current stock and present it to the next Council meeting for approval.

Carried Unanimously

→ **Notice of Motion No.:**
Party Working Group.

- Moved – *Coates*
- Seconded – *Searle*

Preamble:

Although we have had moderate success with previous events we need to establish a working group to help plan future parties.

Motion:

To form a party working group and plan and form budgets for future events.
Coates, Tay Landolfo, Anstee Briers, Corry, Farrelly, Searle, Gardiner.

Carried Unanimously

7. GENERAL BUSINESS:

→ **Rosters**

Offices and Breakfast.

→ **Provisions and Procedures Document**

Explanation.

Event Photographs

8. OBSERVER QUESTIONS:

None

9. MEETING CLOSED: *Meeting opened by The Chair at 11:13pm*