



**- DRAFT MINUTES -**  
**COUNCIL MEETING #8:**  
Thursday, 28th of July 2011.

## 1. MEETING OPEN:

*Meeting opened by James Searle (The Chair) 3:20pm.*

**Welcome to Country:**

*The SSU respectfully acknowledges that this meeting takes place in the traditional lands of the Wurundjeri people of the Kulin Nation and honours their elders past and present.*

## 2. ATTENDANCE:

**Present:**

PRESIDENT - James Searle - Chair  
EDUCATION - VICE PRESIDENT - Mark Briers  
SECRETARY - TREASURER - Matthew Landolfo  
ACCESS & EQUITY OFFICER - Conrad Corry  
HAWTHORN CAMPUS CHAIR - Vivan Farrelly  
CROYDON CAMPUS CHAIR - Peter Coates - Arrived 3:50pm  
WANTIRNA CAMPUS CHAIR - Keith Warburton - Arrived 3:50pm  
UNDERGRADUATE REPRESENTATIVE - Andrew Kirkpatrick  
PART TIME REPRESENTATIVE - Langley Tay  
MATURE AGE REPRESENTATIVE - Aimee McCarten  
DISABILITY SUPPORT REPRESENTATIVE - Noel Gardiner  
QUEER REPRESENTATIVE - Abigail Michell

**Apologies:**

PRAHRAN CAMPUS CHAIR - Brice Chappell  
LILYDALE CAMPUS CHAIR - Emma Onan

**Absent:**

TAFE/APPRENTICE REP - James Cooper  
INTERNATIONAL REP - Vivek Sarode

**Observers:**

Mia Anstee, Chris Tagle, Nicole Robinson, Liz Rowe, Clare Feenan, Lauren McShanag, Claudius Corry, Simon Kekich, Andrew Newton.

### 3. ACCEPTANCE OF PREVIOUS MINUTES:

The recorded minutes of the meeting held 23/06/11 are a true and accurate reflection of the meeting and should be published on the SSU website and distributed to the University's 'Executive Group'.

- Moved: *Landolfo*
- Seconded: *Searle*

*Carried Unanimously*

### 4. REPORTS:

**PRESIDENT - James Searle**

NUS Education Conference  
Vending Machine Letter  
Union Finances – End of Financial Year

**EDUCATION - VICE PRESIDENT - Mark Briers**

Education Conference

**SECRETARY - TREASURER - Matthew Landolfo**

Upcoming Events & Facilities and Services issues  
Semester 2 Planning and Rosters  
3SSR: Swinburne Student Radio  
League of Design

### 5. MATTERS ARISING:

*From reports and previous minutes.*

*Nil.*

***Procedural Motion:***

In line with the last Council Meeting, appointment of new Councillors should be heard as the last item on the Agenda.

- Moved – *Corry*

***Withdrawn***

## 6. NOTICES OF MOTION:

→ **Notice of Motion No. 1:**

**Council Standing Orders.**

- Moved – *Searle*
- Seconded – *Landolfo*

→ ***Amendment:***

To include a minute's silence at the beginning of the meeting.

To remove the welcome to country at the beginning of the meeting.

- Moved – *Briers*
- Seconded – *Warburton*

***Procedural Motion:***

To separate the above amendment into two:

- Moved - *Landolfo*

***Carried***

→ ***Amendment:***

To include a minute's silence at the beginning of the meeting.

- Moved - *Briers*
- Seconded – *Warburton*

***Against - McCarten***

***Carried***

→ ***Amendment:***

To remove the welcome to country at the beginning of the meeting.

- Moved - *Briers*
- Seconded - *Warburton*

***For – Corry, Kirkpatrick, Gardiner, Briers, Farrelly***

***Against – Searle, Coates, Michell, McCarten, Landolfo***

***Abstention – Tay, Warburton***

***Not Carried***

**Preamble:**

So far in 2011 SSU meetings have been chaired using ad-hoc rules. SSU has had documented standing orders in the past which outline how meetings are to be conducted.

The President has amended the standing orders to reflect the current state of the Union, removing references to committees and staff members that no longer exist.

Adopting these standing orders will make meetings run more smoothly and will allow the Chair more flexibility in chairing. Procedural motions and other requirements are now clearly documented.

If the chair does not adhere to these standing orders, members of Council and other committees will have a clear standard to rely on.

**Motion:**

The Council ratifies the new standing orders with immediate effect until amended in the future.

***Abstention - Briers  
Carried***

→ **Notice of Motion No. 2:**  
**Postgraduate Representative.**

- Moved – *Landolfo*
- Seconded – *Tay*

***Preamble:***

After a fantastic contribution to Council and the Union this year, Chris Tagle our Postgraduate Representative has resigned as he will be on International Exchange to Western Michigan University in the United States for the remainder of the year.

Under 57(5): If a vacancy occurs in the position of a member of the council within 2 months before the annual elections, the vacancy may be filled by appointment by the Council.

Nominations for the 2011 Annual Elections are scheduled to open on 8th of August.

***Motion:***

The Student Union and Swinburne Students thank Chris Tagle for his fantastic contribution this year and as per his recommendation, the Council appoints Liz Rowe as Postgraduate Representative for the remainder of 2011.

***Carried Unanimously***

→ **Notice of Motion No. 3:**  
**Women's Representative**

- Moved – *Landolfo*
- Seconded – *Michell*

***Preamble***

After a fantastic contribution to Council and the Union this year, Mia Anstee our Women's Representative has resigned as she has been selected to go on an overseas exchange to Montreal next semester for the remainder of the year.

Under 57(5): If a vacancy occurs in the position of a member of the council within 2 months before the annual elections, the vacancy may be filled by appointment by the Council.

Nominations for the 2011 Annual Elections are scheduled to open on 8th of August.

***Motion:***

The Student Union and Swinburne Students thank Mia Anstee for her fantastic contribution this year and as per her recommendation, the Council appoints Nicole Robinson as Women's Representative for the remainder of 2011.

***Carried Unanimously***

→ **Notice of Motion No. 4:**

**2011 Annual Elections: Timeline.**

- Moved – *Searle*
- Seconded – *Briers*

→ ***Amendment:***

Change “Nominations close 16 September” to “Nominations close 9 September”.

- Moved – *Gardiner*

***Acceptable to the mover***

***Preamble:***

In accordance with dates stipulated the Constitution the Council has previously been informed of the proposed dates for the 2011 Election and has appointed Above Quota Elections to appoint a Returning Officer and conduct the elections.

The following is a final confirmation and publication of the currently proposed timeline.

***Motion:***

Dates for the SSU’s 2011 Annual Elections are as follows:

Nominations open 29 August

Nominations close 9 September (10 academic days)

Polling conducted 26 September – 30 September (week after mid semester break)

***Carried Unanimously***

→ **Notice of Motion No. 5:**  
**2011 Election Regulations.**

- Moved – Searle
- Seconded – Rowe

**Procedural Motion:**

*Suspend standing orders for this motion*

- Moved – Searle

**Carried**

→ **Amendment:**

Remove “students must be financial members of the Union and display their membership card

- Moved – Coates
- Seconded - Kirkpatrick

**For – Coates, McCarten, Rowe, Warburton, Tay, Kirkpatrick**

**Against – Corry, Gardiner, Robinson, Briers, Farrelly, Landolfo, Michell, Searle**

**Not Carried**

**Preamble:**

In 2009 and 2010 the Returning Officer produced a detailed report with a series of recommended electoral regulation changes. Some of these changes cannot be implemented due to them requiring changes to the constitution; however, electoral regulations may be set by council.

The President, Vice-President, Secretary/Treasurer and Access & Equity Officer have discussed these recommendations and amended the regulations.

**Motion:**

That council agrees to the changes to the regulations as outlined in the attachment.

**Carried Unanimously**

**Procedural Motion:**

*Break for 20 minutes.*

- Moved – Searle

**Carried**

**Break: 4:50pm – 5:20pm**



**Procedural Motion:**

Upon reflection, some Councillors feel that there was a degree of confusion during the counting of the vote 'To remove the welcome to country at the beginning of the meeting.' and that a Councillor may have been compelled to change their vote and that the result of the initial vote was different to the end result and that this be recorded in the minutes.

- Moved – *Briers*

**Carried**

**Procedural Motion:**

That the above procedural motion be debated.

- Moved – *Landolfo*

**Not Carried.**

→ **Notice of Motion No. 6:****2011 Annual Elections: Vacancies.**

- Moved – *Searle*
- Seconded –

**Preamble:**

Under R55 of the constitution, the SSU Council must to decide the positions to be elected as well as the time commitment and any honoraria.

→ **Amendment:**

That a 'Men's Representative' be included in the positions vacant.

\$0 Honorarium to be paid for 10 Hours required per week.

- Moved – *Corry*
- Seconded - *Gardiner*

**Withdrawn**

→ **Amendment:**

That a 'Student Affairs Liaison (male)', 'Student Affairs Liaison (female)', 'Clubs and Activities Officer' and 'Student Media Officer' be included in the positions vacant. And that 'Women's Representative' 'Indigenous Representative' and 'Disability Support Officer' are removed.

\$0 Honorarium to be paid for 10 Hours required per week.

- Moved – *Corry*
- Seconded - *Gardiner*

→ **Amendment:**

That an 'Environment Officer' be included in the positions vacant.

\$0 Honorarium to be paid for 10 Hours required per week.

- Moved – *Coates*

**Motion:**

The council opens the following positions for election with corresponding time commitment and honoraria.

Title	Honorarium per annum	Hours required per week
President	\$0	30
Education/Vice President	\$0	20
Secretary/Treasurer	\$0	20
Access & Equity Officer	\$0	20
Hawthorn Campus Chair	\$0	10
Prahran Campus Chair	\$0	10
Croydon Campus Chair	\$0	10
Wantirna Campus Chair	\$0	10
Lilydale Campus Chair	\$0	10
Post-Graduate Representative	\$0	10
Undergraduate Representative	\$0	10
Part-time Representative	\$0	10
International Representative	\$0	10
Mature Aged Representative	\$0	10
Tafe/Apprentices Representative	\$0	10

<b>Extra positions under 52A (6)</b>		
Queer Representative	\$0	10
Women's Representative	\$0	10
Indigenous Representative	\$0	10
Disability Support Officer	\$0	10
Clubs & Activities Officer	\$0	10
Student Media Representative	\$0	10

**Procedural Motion :**

That this motion be differed to the next Secretariat meeting for referral to the next Council meeting, which is to be held within the next two weeks.

- o Moved – Landolfo

**Carried**

**Procedural Motion:**

That the meeting be extended to include 'Notice of Motion No. 8: Merchandise 3: Union-branded T-shirts & Hooded Jumpers' only.

- Moved – *Landolfo*

**Carried**

→ **Notice of Motion No. 8:****Merchandise 3: Union-branded T-shirts & Hooded Jumpers.**

- Moved – *Briers*
- Seconded – *Gardiner*

**Preamble:**

Many students have expressed interest in hooded jumpers, tee-shirts and other SSU branded merchandise. Branded merchandise is a great way to entice new members and turn a consistent profit. The tee-shirts left over from previous years have also proved extremely popular, despite their poor style and fit.

The value of the clothing will not diminish and as such it can be sold or offered as a membership benefit for years to come should they not sell out this year.

As it requires several weeks to produce this merchandise, the process needed to begin before the council meeting. All council members were contacted by telephone and an absolute majority approved going ahead with the purchase.

**Motion:**

That Council ratifies the purchase of hooded jumpers and t-shirts and authorises the invoice of \$5,228 to be paid to 'Aim Your Promos'.

***Carried Unanimously***

**8. MEETING CLOSED:**

*Meeting closed by James Searle (The Chair) 6:40pm.*