



- DRAFT MINUTES -
COUNCIL MEETING #9:
Tuesday, 16th of August 2011.

1. MEETING OPEN:

Meeting opened by James Searle (The Chair) 6:30pm.

Welcome to Country:

The SSU respectfully acknowledges that this meeting takes place in the traditional lands of the Wurundjeri people of the Kulin Nation and honours their elders past and present.

2. ATTENDANCE:

Present:

PRESIDENT - James Searle
EDUCATION - VICE PRESIDENT - Mark Briers
SECRETARY - TREASURER - Matthew Landolfo
ACCESS & EQUITY OFFICER - Conrad Corry
HAWTHORN CAMPUS CHAIR - Vivan Farrelly
PRAHRAN CAMPUS CHAIR - Brice Chappell
CROYDON CAMPUS CHAIR - Peter Coates
WANTIRNA CAMPUS CHAIR - Keith Warburton
WOMEN'S REPRESENTATIVE - Nicole Robinson
POST GRADUATE REP - Liz Rowe
UNDERGRADUATE REP - Andrew Kirkpatrick
PART TIME REP - Langley Tay
MATURE AGE REP - Aimee McCarten
DISABILITY SUPPORT REP - Noel Gardiner
QUEER REP - Abigail Michell

Apologies:

TAFE/APPRENTICE REP - James Cooper

Absent:

LILYDALE CAMPUS CHAIR - Emma Onan
INTERNATIONAL REP - Vivek Sarode

Observers:

3. ACCEPTANCE OF PREVIOUS MINUTES:

The recorded minutes of the meeting held 28/07/11 are a true and accurate reflection of the meeting and should be published on the SSU website and distributed to the University's 'Executive Group'.

- Moved: *Landolfo*
- Seconded: *Searle*

Carried Unanimously

4. REPORTS:

PRESIDENT - James Searle

SSAF proposal being prepared to the value of \$900k out of \$3m.
Facilities & Services issues
Breakfast on again
Charlie Sanders announced as Returning Officer for SSU Elections.

EDUCATION - VICE PRESIDENT - Mark Briers

Marquee at Hawthorn – Over 150 new members
Welcome Back Week Bar and Party

SECRETARY - TREASURER - Matthew Landolfo

Admin staffer recruitment process.
'Swine Magazine' coming along.

PRAHRAN CAMPUS CHAIR - Brice Chappell

Need to get out to Prahran ASAP

CROYDON CAMPUS CHAIR - Peter Coates

Need to get out to Croydon ASAP
Organising a Union day for Semester 2

WOMEN'S REPRESENTATIVE - Nicole Robinson

Meeting with Bindy Bailey of Swinburne's Health Services who was unaware of recent Union/Women's developments
Signage and advertising
Met with Swinburne College re: 'Conversation Group'
Sausage sizzle beginning soon – volunteers required

POST GRADUATE REP - Liz Rowe

Removal of the study labs for Postgrad / Honours students – problematic for larger assignments
Assisting with Facilities & Services negotiation on regulations regarding UN level 3

UNDERGRADUATE REP - Andrew Kirkpatrick

Successful O-Week and Welcome Back Week

PART TIME REP - Langley Tay

'Swine Magazine' coming along - Working with Alex from League of Design

DISABILITY SUPPORT REP - Noel Gardiner

Disability Forum on its way – Disability Services to assist

5. MATTERS ARISING:

From reports and previous minutes. - Nil

6. NOTICES OF MOTION:

→ **Procedural Motion:**

That the standing order requiring a '3 hour limit' on meetings be removed for the duration of the meeting to best serve all motions presented by council.

- Moved – Gardiner

To be considered at 9:30pm.

→ **Notice of Motion No. 1:**

Show Cause, At Risk & Progress Review Panels.

- Moved – Landolfo
- Seconded – Briers

→ **Procedural Motion:**

To separate into two motions: Show Cause, At Risk & Progress Review Panels I (Person-to-Person Registered Post) & At Risk & Progress Review Panels II (SSU to seek to fill all student representative roles on Progress Review Panels)

- Moved – Coates

Carried

Preamble:

It's come to the attention of the Union that when Swinburne faculty offices attempt to notify students that they are required to write a letter of 'Show Cause' because they are 'At Risk', that the correspondence is not sent by Australia Post's 'Person-to-person' Registered Post but by Express Post and email. Person-to-person Registered Post only costs an extra \$2.95.

These letters are sent at a time of the year when most students are on holidays and many work long hours or travel overseas during the break.

Being that students are given a very short timeframe in which to prepare their response, it seems reasonable that the University would pay the relatively meagre extra charge to send correspondence via 'Person-to-person' Registered Post, requiring that the student personally sign for the letter, ensuring that the student has definitively received notification of their position and what they must do to remain enrolled in their course.

Additionally, if students are required to front a Progress Review Panel, the panel is required to appoint a student representative. Student representatives are currently sourced via the SCN and the SSAA and there are real concerns that the best student representatives are not necessarily being selected.

→ **Procedural Motion:**

That a vote is called on both motions without further debate.

- Moved – Coates
Carried

→ **Notice of Motion No. 1a:****Show Cause, At Risk & Progress Review Panels.**

- Moved – Landolfo
- Seconded – Briers

The Education/Vice President and the Secretary/Treasurer will lobby to see that all vital correspondence from the University to students be sent via Australia Post's 'Person-to-person' Registered Post service, with the student personally required to sign in receipt.

***Against – Warburton, Rowe, McCarten
Abstention - Robinson
Carried***

→ **Notice of Motion No. 1b:****Show Cause, At Risk & Progress Review Panels.**

- Moved – Landolfo
- Seconded – Briers

The Education/Vice President and the Secretary/Treasurer will lobby to see that all student representatives on Progress Review Panels are sourced from the Student Union.

***Abstention - McCarten
Carried***

→ **Notice of Motion No. 2:****Free Clinical Psychology Services to Swinburne Students.**

- Moved – *Chappell*
- Seconded – *Michell*

Preamble:

Swinburne Uni offers a free counselling service to all students.

As it says on the Health & Wellbeing site they can help you with a number of issues such as: Personal, relationship and family issues, Effective study and academic progress problems, Exam anxiety, motivation and time management, Stress, grief and loss, International and country students adjusting to the culture and university. So it mainly concentrates on the little problems that can affect everyone's study.

There is also a Swinburne Psychology Clinic which offers services for more psychological problems such as depression, anxiety and other problems including Anxiety disorders; such as Grief and loss, Anxiety, Phobias, Obsessive compulsive disorder, Post traumatic stress disorder; Mood disorders such as Depression, Bipolar disorder, Eating disorders, Binge eating, Bulimia, Anorexia Nervosa; Other common Issues such as Infertility, Stress management, Family conflict, Children's behaviour management and parenting skills, Sexual assault counselling, Relationship and marriage counselling, Cross-cultural counselling, Careers counselling.

As you can see they offer counselling on a much more range of personal issues. Unfortunately they charge a low fee. The cost is quite reasonable, it is calculated on a sliding scale depending on how much you earn. It can range from \$15 to \$60 per consultation with a \$10 administrative fee for the first visit. I say, however, that this service should be free to all current Swinburne students.

Motion:

The SSU will see if the University will put more money into the Swinburne Psychology Clinic in order for all students on all campuses to have free access to this service. If they do not, we could have a petition of all the students who would want the service free for them to use.

Carried Unanimously

→ **Notice of Motion No. 3:**
iMac Computer for Prahran Office

- Moved – *Chappell*
- Seconded – *Corry*

Preamble

The Prahran Campus is known for its hard working design and film students. Both the design and film students are used to working on Mac computers to use film and design programs. If the SSU wishes to make publications and design websites and perhaps even make little promotional videos, it seems logical for the Prahran office to get an iMac computer. This way we can get design students from Prahran to help us design things and have a place for them to do it.

iMac:

21.5 – inch, 2.7GHz Quad-Core Intel Core i5, 1920x1080, 4GB memory, 1TB hard drive
AMD Radeon HD 6770M with 512MB; \$1579.00 (educational price)

Motion:

The Prahran Campus Chair and the President will investigate procurement options from the University as well as second-hand options in relation to the purchase of an industry standard iMac. Failing this, the iMac will be included in our SSAF negotiations.

Carried Unanimously

→ **Notice of Motion No. 4:****Equal Love & Same Sex Marriage Rights.**

- Moved – *Searle*
- Seconded – *Briers*

Preamble

At previous meetings the SSU Council has unanimously supported and endorsed the Equal Love campaign to legalise same-sex marriage. Many Council members and SSU members have attended Equal Love rallies. In 2011 the campaign has gained critical momentum and legislative change is a realistic possibility.

Due to the mammoth task of rebuilding SSU after years of neglect and incompetence, it hasn't been possible for members of the Secretariat to be actively involved personally in the Equal Love campaign so a financial donation would provide needed assistance and support.

Motion:

That the SSU donate \$300 to Equal Love to show solidarity and support for the broader campaign for equal marriage rights.

***Abstention – Coates, Warburton, Tay
Carried***

Break: 7:33pm – 7:54pm

→ **Procedural Motion:**

That the remainder of the meeting be recoded in high quality .wav audio.

- Moved – *Corry*
Lost

→ **Procedural Motion:**

That the above Procedural Motion be debated.

- Moved – *Landolfo*
Lost

→ **Notice of Motion No. 5:**
2011 Annual Elections: Vacancies.

- Moved – *Landolfo*
- Seconded – *Briers*

Preamble

Under R55 of the constitution, the SSU Council must to decide the positions to be elected as well as the time commitment and any honoraria.

→ **Procedural Motion:**

That the Secunder be given a right of reply.

- Moved – *Kirkpatrick*
- Carried***

→ **Proposed Amendment:**

- Moved – *Gardiner*
- Seconded – *Corry*

That 'Indigenous Representative', 'Women's Representative' and 'Disability Support Officer' be replaced with 'Student Affairs Liaison Officer (Female)', 'Student Affairs Liaison Officer (Male)' and 'Environment Officer' as detailed in the table below:

| <i>Extra positions under 52A (6)</i> | | |
|---|-----|----|
| Student Affairs Liaison Officer (Female) | \$0 | 12 |
| Student Affairs Liaison Officer (Male) | \$0 | 12 |
| Queer Representative | \$0 | 12 |
| Environmental Officer | \$0 | 12 |
| Student Media Officer | \$0 | 12 |
| Clubs & Activities Officer | \$0 | 12 |

***For – Gardiner, Kirkpatrick, Conrad, Warburton
Abstention - Farrelly
Lost***

Motion:

The council opens the following positions for election with corresponding time commitment and honoraria.

→ **Proposed Amendment:**

To replace 'Environment & Sustainability Officer' with 'Rural & Regional Representative'.

- Moved – *Tay*
- Seconded – **No Seconder**
Lost

→ **Proposed Amendment:**

That the 'Student Media Committee' not be elected at the Annual Election but be elected by some other means.

- Moved – *Kirkpatrick*
- Seconded – *Corry*

For - Kirkpatrick, Corry, Gardiner, Warburton
Abstention – Tay, Chappell
Lost

→ **Proposed Amendment:**

To remove 'Men's Welfare Officer'

- Moved – *Michell*
- Seconded – **No Seconder**
Lost

→ **Proposed Amendment:**

That Secretariat reviews all honoraria including reimbursement for services rendered during 2011 in their first meeting for 2012.

- Moved – *Michell*
Acceptable to the Mover

→ **Proposed Amendment:**

To remove 'Men's Welfare Officer' and replace it with 'Men's Representative'.

- Moved – *Gardiner*
- Seconded - *Briers*

For – Kirkpatrick, Briers, Corry, Gardiner, Farrelly, Warburton
Against – Searle, Chappell, Coates, Robinson, Rowe, Tay, McCarten, Michell
Abstention – Landolfo
Lost

| Title | Honorarium per annum | Hours required per week |
|---------------------------------|----------------------|-------------------------|
| President | \$0 | 30 |
| Education/Vice President | \$0 | 20 |
| Secretary/Treasurer | \$0 | 20 |
| Access & Equity Officer | \$0 | 20 |
| | | |
| Hawthorn Campus Chair | \$0 | 15 |
| Prahran Campus Chair | \$0 | 15 |
| Croydon Campus Chair | \$0 | 15 |
| Wantirna Campus Chair | \$0 | 15 |
| Lilydale Campus Chair | \$0 | 15 |
| | | |
| Post-Graduate Representative | \$0 | 10 |
| Undergraduate Representative | \$0 | 10 |
| Part-time Representative | \$0 | 10 |
| International Representative | \$0 | 10 |
| Mature Aged Representative | \$0 | 10 |
| Tafe/Apprentices Representative | \$0 | 10 |

Extra positions under 52A (6)

| | | |
|--------------------------------------|-----|----|
| Queer Representative | \$0 | 10 |
| Women's Representative | \$0 | 10 |
| Indigenous Representative | \$0 | 10 |
| Disability Support Officer | \$0 | 10 |
| Men's Welfare Officer | \$0 | 10 |
| Environment & Sustainability Officer | \$0 | 10 |

Student Media Committee under 35 (1-8)

| | | |
|--|-----|----|
| Student Media Officer (Editor-in-Chief of 'The Swine') | \$0 | 10 |
| Managing Editor of the Swine | \$0 | 10 |
| Lead Designer of the Swine | \$0 | 10 |
| Copy Editor of the Swine | \$0 | 10 |
| Marketing, Revenue and Distribution of the Swine | \$0 | 10 |
| Radio and Clubs Coordinator | \$0 | 10 |

| <i>Swinburne International Student Association (SISA)</i> | | |
|--|-----|----|
| President / Chair – International Representative | \$0 | 10 |
| Vice President / Education Officer | \$0 | 10 |
| General Secretary | \$0 | 10 |
| Access and Equity Officer | \$0 | 10 |

| <i>Swinburne Postgraduate Student Association SUPA)</i> | | |
|--|-----|----|
| President / Chair – Postgraduate Representative | \$0 | 10 |
| Vice President / Education Officer | \$0 | 10 |
| General Secretary | \$0 | 10 |
| Access and Equity Officer | \$0 | 10 |

Against – Corry, Kirkpatrick, McCarten, Searle
Abstention – Gardiner, Michell
Carried

Break 9:00pm-9:15pm

→ **Notice of Motion No. 6:****Facebook**

- Moved – *Gardiner*
- Seconded – *Kirkpatrick*

Preamble:

As public officer of the SSU Noel Gardiner should have access to the facebook page admin. Given the public officer is personally liable for any misconduct that could arise, it seems logical to have the public officer as an admin to the page.

Motion:

Those with facebook admin privileges put Noel Gardiner (Public Officer of SSU) as admin on the official Facebook page.

For – *Michell, Chappell, Gardiner, Krikpatrick, Coates, Warburton, Corry*
Against - *Landolfo*
Abstention – *Searle, Briers, Farrelly, Robinson, Rowe, Cooper, Tay, McMarten*
Lost

→ **Procedural Motion:**

The meeting is extended to include notice of motion number 11 only.

- Moved – *Landolfo*
- Carried**

→ **Procedural Motion:**

That Notice of Motion 12 be heard

- Moved – *Searle*
- Carried**

→ **Procedural Motion:**

That Council observe a 5 minute break

- Moved – *Tay*
- Lost**

→ **Notice of Motion No. 12:**
NEXT SECRETARIAT MEETING

- Moved – *Searle*
- Seconded – *Coates*

Motion:

The Secretariat will approve position descriptions for all roles approved above via email by Friday the 19th of August. All Secretariat members must be copied in on all email votes.

Carried Unanimously

→ **Notice of Motion No. 11:**
NEXT COUNCIL MEETING

- Moved – *Landolfo*
- Seconded – *Tay*

Motion:

The next Council Meeting will be held at 6pm on Tuesday the 23rd of August.

Against – Corry, Kirkpatrick
Carried

→ **Procedural Motion:**

That the meeting continue until all Notices of Motions be heard.

- Moved – *Coates*

Carried

→ **Notice of Motion No. 7:****Merchandise 4: Union-branded Lighters.**

- Moved – *Corry*
- Seconded – *Gardiner*

Preamble:

Fire-lighters are a good cheap and effective branding tool, SSU should expand to sell these for profit.

See - http://www.bicpromotionalproductsaust.com.au/show_products.php?p_id=58

→ **Procedural Motion:**

That a vote be taken without further debate

- Moved – *Landolfo*
- Carried**

Motion:

SSU purchase 250 units of these lighters at the \$1.46 each with set-up cost of \$21 (\$385 cost), Sold to students at \$2 - (\$500 return with \$115 profit). 'QUIT' will be contacted with regards to sponsorship.

Against – Michel, Chappell, Robinson, Searle
Abstention – McCarten, Rowe
Carried

→ **Notice of Motion No. 8:****Swindler**

- Moved – *Corry*
- Seconded – *Kirkpatrick*

Preamble:

SSU has been without a student publication all year (not counting the semester 1 O-week guide). Swindler has decided to bring the pilot artefact back to the table. The Swindler team is prepared to negotiate on the artefact but will not tolerate the personal prejudices of council members to get in the way of the student body and a truly independent publication. This council was elected to provide a publication, and members have signed over money expecting a publication. This is the ideal opportunity to provide this promise to students. Making profit on the pilot magazine should be secondary, especially given the changing climate of student union funding arrangements. Membership payments should go towards the cost as well as whatever advertising revenue can be raised. It is a pilot, and it is ready to go, and students have paid good money to have an independent publication supported by SSU.

→ **Procedural Motion:**

That Standing Orders be suspended for the remainder of the debate on this motion.

- Moved – Briers
Carried

→ **Procedural Motion:**

That the 'Swine' and the 'Swindler' both are considered at the next Council Meeting.

- Moved – Briers
Vote not taken as original motion is withdrawn

Motion:

That SSU accepts to pay the cost of 1000 copies of Swindler quoted at \$2.468, \$2.591, \$2.695 or \$2,916.10.

Withdrawn

→ **Notice of Motion No. 9:****SSU & NUS**

- Moved – Gardiner
- Seconded – Corry

Preamble:

SSU should consider the relevancy of being a part of NUS at this financially difficult time. The cost burden (even with subsidised fees) is too great for the returns SSU receives. NUS is held hostage by political careerists from all sides of politics and until SSU is earning enough yearly profit to justify the burden of NUS affiliation, it should cease its affiliation with that body.

→ **Procedural Motion:**

Standing orders be suspended for the remainder of the debate this motion.

- Moved – Searle
Carried

→ **Procedural Motion:**

Vote be called without further debate.

- Moved – Tay
Carried

Motion:

SSU disaffiliate from NUS for the remainder of 2011 until funding and a more diverse range of income is secure. In 2012 SSU council will review whether or not to affiliate with NUS.

For – Krikpatrick, Gardiner, Corry
Abstention – Michell, Briers
Lost

→ **Notice of Motion No. 10:****SSU pledges to I+A for Legacy 24 hours Show**

- Moved – Corry
- Seconded – Kirkpatrick

Preamble:

'Inarticulate + Angry' (a well-known and a most popular show on 3SSR.org) will be presenting a 24 hour show on 3SSR around the time of 11/11/11 to raise money for Legacy Australia. The idea is a 24 hour Swinburne Student Radio marathon hosted by Inarticulate + Angry to raise money for legacy.

Motion:

SSU pledges \$100 to 'Legacy Australia' and supports the work of the Access and Equity Officer and the Undergraduate Representative and Inarticulate + Angry in their plan to raise money for Legacy and further the cultural credibility of Swinburne.

Carried Unanimously

8. OBSERVER QUESTIONS:

None Recieved

9. MEETING CLOSED:

Meeting closed by James Searle (The Chair) 10:38.