

CONFIRMED MINUTES

SSU Council Meeting

Tuesday 11th October 2016



Meeting Details

Venue: UN413
Chair: Caitlin Bruty (President)
Minute-taker: Brendan Spackman-Williams (General Secretary)

Doc? Time

-
- 1* **Welcome & Meeting Open** 10.39
Meeting open 10:39pm. Council will observe one minute's silence for contemplation.

Procedural Motion (Kelly): Skip the minute of silence.

Carried (5 against)

-
- 2* **Acknowledgement of the Traditional Owners**
The SSU Council respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. We acknowledge that we meet on stolen land and that the sovereignty of this land was never ceded. Council honours their elders past and present and recognises that this always was and always will be Aboriginal land.

3 Attendance

- 3.1 Required attendees: Caitlin Bruty (President), Brendan Spackman-Williams (General Secretary), Anthony Osborne (Education Officer), Tori Pearce (Welfare Officer), Sam Roberts (Hawthorn Campus Chair), Ana Tinc (Environment & Sustainability Officer), Christopher Jakobi (Indigenous Representative), Xzavier Kelly (Education – Public Affairs), Swathi Shiva (Postgraduate Representative), Jared Berman (General Representative), Joe Cullinan (General Representative), Abigail Michell (Women's Representative), Zaheeruddin Syed (International Representative), Suzanne Byron (Education – Academic Affairs), Joshua Briers (Queer Representative),

- 3.2 Attendance: Caitlin Bruty (President), Brendan Spackman-Williams (General Secretary), Anthony Osborne (Education Officer), Tori Pearce (Welfare Officer), Sam Roberts (Hawthorn Campus Chair), Ana Tinc (Environment & Sustainability Officer), Christopher Jakobi (Indigenous Representative), Xzavier Kelly (Education – Public Affairs), Swathi Shiva (Postgraduate Representative), Jared Berman (General Representative), Joe Cullinan (General Representative), Abigail Michell (Women's Representative)

- 3.3 Observers:

- 3.4 Apologies:

- 3.5 Absent without apology: Zaheeruddin Syed (International Representative), Suzanne Byron (Education – Academic Affairs), Joshua Briers (Queer Representative),

4 Confirmation of Agenda and Previous Minutes

- 4.1 **Ordering and starring of items**

MOTION (Spackman-Williams, Roberts):

That the agenda as distributed be agreed to.

Carried Unanimously

- 4.2 **Ratification of previous decisions**

Procedural Motion (Berman): That the 21st of July minutes are considered separately from the 25th of August and 29th of September.

Carried Unanimously

MOTION (Kelly, Jakobi):

That the minutes for the Council meeting on 21st July be accepted as a true and accurate record and published on the Union's website.

Lost (7 against, 1 abstention)

MOTION (Kelly, Jakobi):

That the minutes for the Council meetings on 25st August 2016 and 29th September be accepted as a true and accurate record and published on the Union's website.

Carried Unanimously

5	Reports	
	Written reports provided by representatives will be published and available publicly online.	
5.1	President Report	doc
5.2	General Secretary Report	doc
5.3	Education Officer Report	doc
5.4	Welfare Officer Report	doc
5.5	Hawthorn Campus Chair Report	doc
5.6	<i>Wantirna Campus Chair Report – VACANT</i>	
5.7	<i>Croydon Campus Chair Report - VACANT</i>	
5.8	<i>Disability Support Representative Report – VACANT</i>	
5.9	Environment & Sustainability Officer Report	doc
5.10	Indigenous Representative Reports	docs
	No honoraria claimed for either report	
5.11	Queer Representative Report	doc
5.12	Women's Representative Reports	
5.13	Postgraduate Representative Report	doc
5.14	International Representative Report – Not Submitted	
5.15	Education Officer – Public Affairs Report	doc
5.16	Education Officer – Academic Affairs Report	doc
5.17	<i>PAVE Representative Report – VACANT</i>	
5.18	<i>Clubs Officer Report – VACANT</i>	
5.19	General Representative – Jared Berman Report	doc
5.20	General Representative – Joe Cullinan Report	doc
5.21	<i>General Representative – VACANT</i>	doc
5.22	Managing Editor Reports	docs
5.23	Promotions & Distribution Officer Report	doc
5.24	Lead Designer Report	doc
5.25	FHAD Representative Report	doc
5.26	SUPA Representative – Bharath Report	doc
5.27	SUPA Representative – Anwika Report	doc
5.28	Editor-in-Chief Report	doc

5.29 **Approval of Office Bearer Reports**

MOTION (Osborne, Kelly):

That the reports submitted and tabled above be accepted for full honoraria unless stated otherwise.

Carried (2 abstentions)

5.30 **Executive Officer**

doc

5.31 **Financial Report & Update**

doc

6 **Business**

6.1 **Housekeeping, Office Update**

The President will provide representatives with an update on office activities and other points of note.

6.2 **Budget Changes**

Breakfast service is through the roof and we either need to cancel it for the remainder of the year or increase its budget. Additionally, the funds from the charging station need to be allocated within the SSU budget.

MOTION (Spackman-Williams, Bruty):

That:

- The Breakfast Supplies budget line be increased from \$16,000 to \$23,000.
- The BBQ Supplies budget line be increased from \$8,000 to \$11,000.
- A new revenue line Charging Station be created in the budget of \$100.
- The Bank Fees budget line be increased to \$3,500.
- The Office Supplies budget line be increased \$2,000.
- The Workcover Insurance budget line be increased to \$4,500.
- The Liquor License budget line be increased to \$5,000.

Carried Unanimously

6.3 **Drink Bottles**

So I purchased a bunch of drink bottles without properly thinking about how the profits of it were going to be distributed. If we were to sell drink bottles during Orientation Week, Welcome Back Week, the BBQs and at the Croydon Café, how are we going to keep track of how many we've sold, from where and how are we going to distribute the profits so that the portfolios that spent the money can be reimbursed. Education and Welfare put up half the money for the drink bottles each, Education had the expectation of being able to sell them at the Exam Help Stall. This won't be possible anymore as the Exams Manager, Adreana Newson, has ruled that they can't be taken into the exam rooms.

MOTION (Berman, Tinc):

Revenue from sales of drink bottles is to be assigned to the Merchandise Revenue budget line. General Representative Jared Berman will be tracking the sales of drink bottles on a weekly basis in an excel spreadsheet. General Representative Jared Berman will be liaising with Office and Finance Manager Xavier Plummer and Executive Officer James Searle to incorporate sales information from the Croydon Café, weekly BBQs and Office Merchandise Sales.

Carried Unanimously

6.4 **Honoraria Amendment**

In the July Council Suzanne Byron moved a motion to increase the 2016 President and General Secretary's honoraria. Two Council members had to leave the table before the vote could happen so quorum was lost. Caitlin as chair called the vote as they were both leaving the room, and even though one was unable to raise their hand to vote because their hands were full and the other raised their hand to vote they were both counted as abstentions. It is for these reasons that in the August Council representatives voted overwhelmingly not to accept the previous month's minutes as a true and accurate representation of events. In order to ratify those minutes, we need to strike motion 6.14 and re-hear it now.

Amendment (Berman): That the first sentence be replaced by 'In the July Council Suzanne Byron moved a motion to increase the 2016 President and General Secretary's honoraria.' And the words 'as chair' be placed after the word 'Caitlin' in the third sentence.

Amenable to seconder

MOTION (Berman, Pearce):

That motion 6.14 from the July meeting be reheard (as motion 2), with the original motion that was disputed removed as carried from the minutes and amended to say "Quorum was lost, motion failed".

Carried (3 against, 2 abstentions)

Caitlin Bruty and Brendan Spackman-Williams left the room 11:59

Procedural (Berman): That we hear a motion that the president and general secretary honoraria be returned to \$12,000 and \$8,000 respectively.

Carried (3 Against)

MOTION 3 (Pearce, Berman):

That for 2016 the Presidents honoraria be reduced from \$15,000 to \$12,000 (Reduction of \$3,000) and the General Secretary to be reduced from \$12,000 to \$8,000 (Reduction of \$4,000).

Carried (3 Abstentions)

Caitlin Bruty and Brendan Spackman-Williams returned at 12.22 and re-left at 12.24

MOTION 2 (Berman, Pearce):

(the original motion), that for 2016 the Presidents honoraria be increased from \$12,000 to \$15,000 (Additional \$3,000) and the General Secretary to be increased from \$8,000 to \$12,000 (additional \$4,000).

Carried (2 Against 2 Abstention)

Caitlin Bruty and Brendan Spackman-Williams returned at 12.26

6.5 18th October - NDA

The National union of students have called for a national day of action to take place on the 18th of October, focusing on student welfare. As an affiliate member, the SSU has a responsibility to support the NUS in this rally, and also a responsibility to our students' welfare.

Procedural Motion (Roberts): To move to the vote.

Carried (3 against)

MOTION (Kelly, Pearce):

That the Swinburne Student Union supports the National Welfare Day of Action on October 19th with the SSU also including our call to action on:

- Delays in Centrelink payment
- Exploitation of students in low paying jobs
- Affordable housing for students

The Union will promote the rally between the 10th and the 19th of October by:

- distributing emails to members
- placing posters around campus
- printing and handing out flyers
- social media engagement, including changing the SSU Facebook banner and sharing promotional posts from the NUS
- pushing for students to fill the NUS' welfare survey at the SSUs weekly BBQs
- and other tactics that the Swinburne Education Action Network and the Welfare Officer deem appropriate.

The Swinburne Education Action Network, Education Officer, Education Public Affairs, and Welfare Officer are responsible for overseeing this.

Carried Unanimously

7 Other Business

- Campus Signage
 - Don't currently mention SSU or Hammer & Swine and other things
 - To be looked at, contact General Representatives if you are interested

7.1 Future meetings

It will be noted that the following items, deferred or arising from previous meetings, will be added to a future Council meeting agenda.

The following Council meeting will be held on Thursday 27th October at 12.30 PM.

8 Closing Business

8.1 Meeting closed.
