



## **MINUTES**

### **Council Meeting:**

Friday, 30th of August 2013

1:30pm

#### **MEETING DETAILS**

**Venue:** UN Meeting Room (UN413)  
**Chair:** Caroline Baker (President)  
**Minute-taker** Joshua Fernandez (Secretary/Treasurer)

#### **ATTACHED DOCUMENTS**

- Unconfirmed Minutes of August 5 Council meeting
- Reports from Office-Bearers
- Proposed Budget (Fernandez)
- Proposed Remuneration Policy (Spackman-Williams)

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## **1. MEETING OPEN:**

***Meeting opened by Caroline Baker (The Chair) at 14:00. The Chair has determined that the meeting is quorate.***

**Contemplation:**

*Council will observe 1 minute of silence for contemplation.*

**Acknowledgement of Country:**

*The SSU Council respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. Council honours their elders past and present and recognises that this always was and always will be Aboriginal land.*

## **2. ATTENDANCE:**

**Present:**

PRESIDENT	Caroline Baker
EDUCATION/VICE PRESIDENT	Brendan Spackman-Williams
SECRETARY/TREASURER	Joshua Fernandez
HAWTHORN CAMPUS CHAIR	Matthew Latham
LILYDALE CAMPUS CHAIR	Amie Watson
WANTIRNA CAMPUS CHAIR	Peter Coates
QUEER REPRESENTATIVE	Andrew Morison
INTERNATIONAL REPRESENTATIVE	Salman Sheikh (until 14:16)
WOMEN'S REPRESENTATIVE	Memphis Calzoni
DISABILITY SUPPORT REPRESENTATIVE	Karuna Santosa
CLUBS & ACTIVITIES OFFICER	Michael Stuart

**Vacancies:**

CROYDON CAMPUS CHAIR  
TAFE/APPRENTICESHIP REPRESENTATIVE

**Apologies:**

PRAHRAN CAMPUS CHAIR	Alice Mutton (from 14:42)
MATURE-AGED REPRESENTATIVE	Ashleigh Thornton
INDIGENOUS REPRESENTATIVE	Megan Kelleher
POSTGRADUATE REPRESENTATIVE	Valentine Lebrun
UNDERGRADUATE REPRESENTATIVE	Jacqui Kleiner
ENVIRONMENT/SUSTAINABILITY OFFICER	Lauren Kehoe

**Absent without apology:**

ACCESS & EQUITY OFFICER	Caitlin Bruty
PART-TIME REPRESENTATIVE	Andrew Newton

**Observers:**

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Joshua Briers  
David Uber  
Benjamin Hempel

### 3. ACCEPTANCE OF APOLOGIES:

That Council accepts the apologies of the above listed names. All other Council members not present will be marked as absent.

- Mover: *Fernandez*
- Secunder:

*Carried/Lost*

### 4. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments to its layout should be suggested here.

- Mover: *Fernandez*
- Secunder:

*Carried/Lost*

### 5. ACCEPTANCE OF PREVIOUS MINUTES:

The recorded minutes of the Council meeting held 5<sup>th</sup> August 2013 are a true and accurate reflection of the meeting and should be published on the Union's website.

***Fernandez:*** That the motion to appoint the Clubs & Activities Officer be changed from lost to carried due to confusion at the meeting.

- Mover: *Fernandez*
- Secunder: *Watson*

*Carried/Lost*

## 6. REPORTS:

## 13:45

### Council Report Received

EDUCATION/VICE PRESIDENT

Brendan Spackman-Williams

### No Council Report Received

PRESIDENT

Caroline Baker

SECRETARY/TREASURER

Joshua Fernandez

ACCESS & EQUITY OFFICER

Caitlin Bruty

LILYDALE CAMPUS CHAIR

Amie Watson

HAWTHORN CAMPUS CHAIR

Matthew Latham

PRAHRAN CAMPUS CHAIR

Alice Mutton

WANTIRNA CAMPUS CHAIR

Peter Coates

ENVIRONMENT/SUSTAINABILITY OFFICER

Lauren Kehoe

DISABILITY SUPPORT REPRESENTATIVE

Karuna Santosa

QUEER REPRESENTATIVE

Andrew Morison

WOMEN'S REPRESENTATIVE

Memphis Calzoni

PART-TIME REPRESENTATIVE

Andrew Newton

UNDERGRADUATE REPRESENTATIVE

Jacqui Kleiner

TAFE/APPRENTICESHIP REPRESENTATIVE

Fraser Blair

INTERNATIONAL REPRESENTATIVE

Salman Sheikh

POSTGRADUATE REPRESENTATIVE

Valentine Lebrun

MATURE-AGED REPRESENTATIVE

Ash Thornton

INDIGENOUS REPRESENTATIVE

Megan Kelleher

### NUS Education Conference Reports

1. Caroline Baker - Received
2. Brendan Spackman-Williams - Received
3. Joshua Fernandez - Received
4. Caitlin Bruty - Received
5. Matthew Latham – Received
6. Memphis Calzoni – Received

### NOWSA Conference Reports

1. Caroline Baker – Received
2. Caitlin Bruty – Received
3. Memphis Calzoni – Received

### Queer Collaborations Reports

1. Andrew Morison – Received
2. Joshua Briers – Received
3. Chris Tagle – Received
4. Aaron Portelli – Received
5. Lee Taube – Received
6. Michael McLeish – Not received

### CISA Conference

1. Salman Sheikh – Not received
2. Steven Jingga – Received

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3. Jainam Shah - Received

**Notice of Motion:**

**Acceptance of office-bearer reports**

- Mover– *Fernandez*
- Secunder –

***Motion:***

That Council accept the reports of office bearers and conference delegates who have provided reports.

***Procedural (Baker):*** That reports are received and passed via an email vote

***Procedural carried***

***Motion deferred***

**7. GENERAL BUSINESS:**

**14:15**

Swinburne Student Union Tagline

- After discussions with the Executive Officer, the Union should adopt a tagline which encompasses the Union's work

Events policy

- The Education Officer/Vice-President is interested in penning an events policy

**8. NOTICES OF MOTION:**

**1. Notice of Motion No. 1**

**Returning Officer & Polling Times**

- Mover– *Fernandez*
- Secunder – *Spackman-Williams*

***Preamble:***

After seeking advice from Above Quota Elections in regards to the Union's annual elections, it has been stated that a new Returning Officer has being appointed by the organisation to facilitate the running of the election. This was due in part of the previous Returning Officer – Stephen Luntz – being slated as a Returning Officer at a different university.

As part of election policy, the Council must decide the times in which polling is to be held. The polling times as recommended by Goldie Pergl are as follow:

	Hawthorn	Prahran	Croydon	Wantirna
Mon	10am-4pm	10am-4pm	12pm-6pm	10am-4pm
Tue	10am-4pm	12pm-6pm	10am-4pm	10am-4pm
Wed	12pm-6pm	10am-4pm	10am-4pm	10am-4pm
Thurs	10am-4pm	10am-4pm	10am-4pm	12pm-6pm

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Fri	10am-4pm	10am-4pm	10am-4pm	10am-4pm
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**Amendment (Coates):** That the Secretary/Treasurer consult with the Returning Officer on the possibility of further late-starting polls at the Croydon & Wantirna Campuses, with amended times to be amended at the Returning Officer's discretion.

***Acceptable to the mover***

***Motion:***

That Council appoints Goldie Pergl as the Returning Officer, and the polling times to be adopted as shown above with .

***Carried Unanimously***

**2. Notice of Motion No. 2  
Employee Probation Board**

- Mover– *Fernandez*
- Seconder – *Baker*

***Preamble:***

Under the Swinburne Student Union's Enterprise Bargaining Agreement all employees of the Union are subject to a 3-month probation period. To follow this, Council must appoint representatives to the probation board to review their progress monthly.

***Motion:***

That Council appoints the President and Secretary/Treasurer on the employee probation panel.

***Carried unanimously***

**3. Notice of Motion No. 3  
Fundraising**

- Mover– *Santosa*
- Seconder – *Fernandez*

***Preamble:***

The Disability Support Representative is organising a bar event for the Disability collective to raise funds for disabled and indigenous legal centres to assist victims of crime, and also the possibility of involving an organisation which supports skills and training in Nigeria.

The bar event will raise funds, with all proceeds from the night to be donated to the charities.

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**Motion:**

That Council approves the allocated \$1,000 for charity in the budget to assist the relevant organisations.

*Carried (5 for, 3 against, 2 abstentions)*

**4. Notice of Motion No. 4  
Revised Budget**

- Mover– *Fernandez*
- Secunder – *Baker*

**Preamble:**

After a review of the current budget, the Secretary/Treasurer has found several incidences within the budget where budgetary flexibility could be maintained. This includes the growth of the welfare events line, and decreases in expenditure on non-SSAF items.

**Motion:**

That Council approves the attached budget.

*Carried unanimously*

## **9. OTHER BUSINESS**

**Notice of Motion  
Remuneration Panel**

- Mover– *Fernandez*
- Secunder – *Mutton*

**Motion:**

That Michael Stuart be appointed as the rotating Council member on the Remuneration Panel until the next Council meeting.

*Carried unanimously*

## **11. MEETING CLOSED:**

***Meeting closed by Caroline Baker (The Chair) at 14:53.***