



AGENDA

Council Meeting:

Friday, 16th of January 2015

2:30pm

MEETING DETAILS

Venue: Union Meeting Room Hawthorn (UN413)
Chair: Brendan Spackman-Williams (President)
Minute-taker Scott Morgan (General Secretary)

ATTACHED DOCUMENTS

2015 Budget
General Business Discussion Points

1. MEETING OPEN:

Meeting opened by Brendan Spackman-Williams (The Chair) at 2:46pm. The Chair will determine whether the meeting is quorate.

Contemplation:

Council will observe 1 minute of silence for contemplation.

Acknowledgement of Country:

The SSU Council respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. Council honours their elders past and present and recognises that this always was and always will be Aboriginal land.

2. ATTENDANCE:

Present:

PRESIDENT	Brendan Spackman-Williams
EDUCATION OFFICER	Anthony Osborne
GENERAL SECRETARY	Scott Morgan
WELFARE OFFICER	Joshua Briers
WOMEN'S REPRESENTATIVE	Tori Pearce
CLUBS & ACTIVITIES OFFICER	Tohiora Kuru
POSTGRADUATE REPRESENTATIVE	Caitlin Bruty
ENVIRONMENT/SUSTAINABILITY OFFICER	Cliff Warren
DISABILITY REPRESENTATIVE	Michael Samarin
EDUCATION – ACADEMIC AFFAIRS OFFICER	Suzanne Byron

Vacancies:

WANTIRNA CAMPUS CHAIR
CROYDON CAMPUS CHAIR
INDIGENOUS REPRESENTATIVE
EDUCATION – PUBLIC AFFAIRS OFFICER
HAWTHORN CAMPUS CHAIR

Apologies:

QUEER REPRESENTATIVE	Lee Taube
GENERAL REPRESENTATIVE	Joshua Fernandez
TAFE/APPRENTICESHIP REPRESENTATIVE	Angus Langford

Absent without apology:

INTERNATIONAL REPRESENTATIVE	Pavithra Ramamurthy
GENERAL REPRESENTATIVE	Hayley Rudd
GENERAL REPRESENTATIVE	Emily Mineo

Observers:

Mr. Ben Jackson, Life Member Mr. Keith Warburton

3. ACCEPTANCE OF APOLOGIES:

That Council accepts the apologies of the Queer Representative, General Representative Joshua Fernandez, and TAFE/Apprenticeship Representative. All other Council members not present will be marked as absent.

- Mover: *Morgan*
- Secunder: *Osborne*

Carried (1 abstention)

4. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments to its layout should be suggested here.

- Mover: *Morgan*
- Secunder: *Briers*

Amendment: Spackman-Williams. Remove acceptance of previous minutes as they were not circulated prior to the meeting. (Amenable to mover and seconder)

Carried Unanimously

5. GENERAL BUSINESS:

- Introduction to Standing Orders
- Open Door Policy
- Operations Meetings
- EBA Negotiation
- SSAF Negotiation
- Executive Officer
- Portfolio Vacancies
- Orientation
- Induction
- 2015 Plans

General Business Discussion points are attached separately.

6. NOTICES OF MOTION:

1. Notice of Motion No. 1

SSAF Agreement

- Mover – *Morgan*
- Seconder – *Spackman-Williams*

Preamble:

The Student Services & Amenities Fee (SSAF) is a compulsory fee paid by nearly all students for the pure purpose of supporting student services on campuses. As the only student controlled service provider the Swinburne Student Union should rightfully receive the majority of this funding, however this is not yet the case.

In 2014 SSU put a proposal for an allocation of \$400,000, which was believed to be more reasonable than the previous 2013 proposal which resulted in a 2014 SSAF allocation of .304 After a year of positive and collaborative discussions with the Vice-Chancellor and other chancellery members, we were disappointed to receive an unexplained offer of \$313,000 which represents a simple CPI increase of 3.1%

Council needs to approve the funding agreement and in order for it to be signed and the Union to maintain financial liquidity.

Motion:

Council accepts the SSAF allocation at the current or improved amount, subject to the executive attempting further negotiation.

Amendment (Briers): That the President communicate through official correspondence between the SSU and the Vice-Chancellor that the funding offer is offensive to the SSU.

Procedural (Briers): To have a straw poll between the current amendment and a reworded amendment.

Carried (1 against)

Amendment withdrawn.

Amendment (Briers): That the President communicate through official correspondence between the SSU and the Vice-Chancellor that the SSU is disappointed with the lack of timely communication and respect shown by Swinburne University during funding negotiations.

Carried (1 against)

2. Notice of Motion No. 2 **2015 Membership Prices**

- Mover – *Morgan*
- Secunder – *Spackman-Williams*

Preamble:

In order for the Union to begin processing membership applications it needs to set a membership price for 2015.

In 2014 three options were provided, a full membership at \$15 and two cheaper memberships at \$10, one with free entry to parties and the other offering discounts.

It is proposed a single membership option is provided for 2015 as the in 2015 less than 30 out of close to 2,000 members opted for either of the \$10 membership options.

Motion:

In 2015, the financial membership price shall be \$15 which will expire as of 31st December 2015.

Carried (1 against)

3. Notice of Motion No. 3 **Lockers**

- Mover – *Morgan*
- Secunder –

Procedural (Spackman-Williams): That Motion No. 6 be heard now.

Resumed from Motion No. 6.

Procedural (Spackman-Williams): That we call a 5 minute break. Council will resume at 4:07pm

Carried Unanimously

Preamble:

Renting out lockers is an important source of income for the SSU. In 2014 a tiered system was introduced with different locker sizes, and this has been a success with all the small and large lockers being rented, and the majority of the medium size.

As the lockers are just at full capacity at the current rates, it is unnecessary to raise the prices for 2015.

There is also a new option for clubs and members with special requirements to rent a locker on request over the previously unused summer break.

Motion:

That the locker rental prices for 2015 be as listed as displayed to council

	Members		Non-Members	
	Full Year	Semester	Full Year	Semester
Large	\$80	\$60	\$100	\$80
Medium	\$70	\$50	\$90	\$70
Small	\$60	\$40	\$80	\$60

Amendment(Bruty): That we include a \$20 option to hire lockers over summer.

Amenable to Mover

Carried Unanimously

4. Notice of Motion No. 4

2015 Honoraria

- Mover – *Morgan*
- Seconder – *Spackman-Williams*

Preamble:

As the 2015 funding agreement is yet to be signed the actual amount for honoraria is unknown to a certain extent. The final honoraria amounts to be paid throughout the entire year will be finalised along with the Budget.

These honoraria amounts run in conjunction with the Remuneration Policy and in order to claim honoraria all representatives eligible must submit Remuneration Reports with the appropriate information.

Motion:

That honoraria is paid to representatives as outlined in the 2015 Budget.

Amendment (Warren): That the President communicate to Swinburne University to suggest that we are real people doing real work and should be paid appropriately.

Amenable to mover and seconder

Carried Unanimously

5. Notice of Motion No. 6

Budget

- Mover – *Morgan*
- Seconder – *Spackman-Williams*

Preamble:

As a result of an unknown funding agreement for 2015 in addition to a series of inquorate Council meetings, a budget has not yet been passed in 2014 for 2015. In order for the Union to function and for representatives and staff to have the authority to make purchases one now needs to be. The General Secretary in conjunction with the President are putting together the attached Budget for 2015.

Although an official agreement is yet to be signed, we have confirmation of the funding for 2015 with particular line items to be agreed on. The cost lines in this budget will be used to finalise the agreement.

Motion:

Council approves the attached 2015 Budget.

Carried Unanimously

6. Notice of Motion No. 7

Executive Officer Recruitment

- Mover – *Spackman-Williams*
- Seconder – *Briers*

Preamble:

The SSAF proposal submitted by the Swinburne Student Union in 2014 had a line for the Executive Officer which the University has agreed to pay. Although the agreement has not been finalised we do have confirmation of funding for the Executive Officer.

Late in 2014 the SSU advertised for the Executive Officer position on both Seek and Ethical Jobs, received close to 25 applications and conducted 5 interviews. We requested from the University a staff member from their recruitment department and were glad to receive the assistance of Ny Sok as a result of this. The executive including Ny, as members of the interview panel, were involved in the entire interview process and agreed on consensus that the best and most suitable applicant for the position was James Searle.

Motion:

Council appoints James Searle to be employed from 2nd February 2015 as the Executive Officer at the rate of \$104,201.18 per annum pro-rata (\$52,100.59 with 0.5 loading) until 18th December 2015 as per the old SSU EBA until a new agreement is reached with the NTEU.

Carried Unanimously

7. Notice of Motion No. 10

Bank Signatory

- Mover – *Morgan*
- Seconder – *Spackman-Williams*

Preamble:

In 2014 the President, Education Officer and General Secretary were the bank signatories. Currently the 2014 President Joshua Fernandez is listed as a bank signatory whilst the Education Officer Anthony Osborne is not.

Motion:

Council appoints the 2015 President Brendan Spackman-Williams, Education Officer Anthony Osborne and General Secretary Scott Morgan as bank signatory for SSU and remove all others.

Carried Unanimously

7. OTHER BUSINESS

Notice of Motion

Remuneration Panel

- Mover – *Morgan*
- Seconder – *Spackman-Williams*

Motion:

That the Women's Representative be appointed as the rotating Council member on the Remuneration Panel until the next Council meeting.

Carried (1 abstention)

Notice of Motion

Next Council meeting

- Mover – *Morgan*
- Seconder – *Byron*

Motion:

That the next Council meeting be held on Friday 13th February at 10:00am at the Hawthorn Campus.

Carried Unanimously

Further Discussion

- *Byron*: Fundraising
- *Warren*: KeepCups
- *Briers*: Procedural Fairness

10. MEETING CLOSED:

Meeting closed by Brendan Spackman-Williams (The Chair) at 5:18pm.