



MINUTES

Council Meeting:

Monday, 21st of October 2013
6:30pm

MEETING DETAILS

Venue: UN Meeting Room (UN413)
Chair: Caroline Baker (President)
Minute-taker Joshua Fernandez (Secretary/Treasurer)

ATTACHED DOCUMENTS

- Unconfirmed Minutes of August 30 Council meeting
- SSAF Proposal – 2014
- 2013 Annual Election Returning Officer's Report

1. MEETING OPEN:

Meeting opened by Caroline Baker (The Chair) at 18:40. The Chair will determine whether the meeting is quorate.

Contemplation:

Council will observe 1 minute of silence for contemplation.

Acknowledgement of Country:

The SSU Council respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. Council honours their elders past and present and recognises that this always was and always will be Aboriginal land.

2. ATTENDANCE:

Present:

PRESIDENT	Caroline Baker
EDUCATION/VICE PRESIDENT	Brendan Spackman-Williams
SECRETARY/TREASURER	Joshua Fernandez
ACCESS & EQUITY OFFICER	Caitlin Bruty
LILYDALE CAMPUS CHAIR	Amie Watson
WANTIRNA CAMPUS CHAIR	Peter Coates
INTERNATIONAL REPRESENTATIVE	Salman Sheikh
WOMEN'S REPRESENTATIVE	Memphis Calzoni
CLUBS & ACTIVITIES OFFICER	Michael Stuart
MATURE-AGED REPRESENTATIVE	Ashleigh Thornton
PART-TIME REPRESENTATIVE	Andrew Newton
QUEER REPRESENTATIVE	Andrew Morison

Vacancies:

CROYDON CAMPUS CHAIR
TAFE/APPRENTICESHIP REPRESENTATIVE
HAWTHORN CAMPUS CHAIR

Apologies:

ENVIRONMENT/SUSTAINABILITY OFFICER	Lauren Kehoe
POSTGRADUATE REPRESENTATIVE	Valentine Lebrun
DISABILITY SUPPORT REPRESENTATIVE	Karuna Santosa

Absent without apology:

INDIGENOUS REPRESENTATIVE	Megan Kelleher
PRAHRAN CAMPUS CHAIR	Alice Mutton
UNDERGRADUATE REPRESENTATIVE	Jacqui Kleiner

Observers:

Don Payne
Matthew Landolfo
Sahar Ashoor 17:16
Ben Jackson

3. ACCEPTANCE OF APOLOGIES:

That Council accepts the apologies of the above listed names. All other Council members not present will be marked as absent.

- Mover: *Fernandez*
- Secunder: *Morison*

Carried Unanimously

4. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments to its layout should be suggested here.

- Mover: *Fernandez*
- Secunder: *Bruty*

Carried Unanimously

5. ACCEPTANCE OF PREVIOUS MINUTES:

The recorded minutes of the Council meeting held 30th August 2013 are a true and accurate reflection of the meeting and should be published on the Union's website.

- Mover: *Fernandez*
- Secunder: *Sheikh*

Carried Unanimously

6. REPORTS:

18:45

Procedural (Baker): That reports be deferred.

Procedural carried (Coates, Spackman-Williams, Fernandez against)

Procedural (Bruty): That general business be heard last.

Procedural Fernandez, Spackman-Williams against)

Council Report Received

EDUCATION/VICE PRESIDENT
DISABILITY SUPPORT REPRESENTATIVE
QUEER REPRESENTATIVE

Brendan Spackman-Williams
Karuna Santosa
Andrew Morison

No Council Report Received

PRESIDENT
SECRETARY/TREASURER
ACCESS & EQUITY OFFICER
LILYDALE CAMPUS CHAIR
PRAHRAN CAMPUS CHAIR
WANTIRNA CAMPUS CHAIR
ENVIRONMENT/SUSTAINABILITY OFFICER
WOMEN'S REPRESENTATIVE
PART-TIME REPRESENTATIVE
UNDERGRADUATE REPRESENTATIVE
INTERNATIONAL REPRESENTATIVE
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CLUBS &

Caroline Baker
Joshua Fernandez
Caitlin Bruty
Amie Watson
Alice Mutton
Peter Coates
Lauren Kehoe
Memphis Calzoni
Andrew Newton
Jacqui Kleiner
Salman Sheikh
Valentine Lebrun
Ash Thornton
Megan Kelleher

7. GENERAL BUSINESS:

19:15

Safer Spaces Policy

- The Queer Department have created a safer spaces policy for its space on campus

Warburton Awards

- The awards are to be held at the end of semester to engage and celebrate the Union's volunteer culture
- Available dates for representatives – Straw Poll
 - Monday - 4
 - Tuesday - 4
 - Wednesday – 10

Swinburne's only 100% student run representation, welfare and events service

- Thursday – 7
- Friday - 5

Student Engagement Plan

- The Education Officer/Vice-President is in discussions with University administrators in growing Swinburne's ability to grow student volunteering and representation

Handover & Induction

- To be held at the Hawthorn campus December 2nd and 3rd, 2013 ACE
- The President will be creating a document with information to retain Union knowledge, and is seeking submissions from representatives

End of Semester Events

- Joint bar nights with Swingamers and comedy nights for the upcoming Tuesdays
- Party For a Good Cause – This Friday
- End of Semester Party – Garden Party at The Hawthorn – 7th November

New Constitution

- Passed at the start of semester, but will aim to be changed in 2014

Blood Drive

- Two blood drives on campus, and the drives have assisted over 250 people
- The Part-Time Representative would like the Union to continue pushing the drives on campus

Challenges Abroad

- The Lilydale Campus Chair will be travelling to Thailand in 2015 to volunteer in the local community

Questions

8. URGENCY MOTIONS:

1. Notice of Motion No. 1

19:45

University Student Elections

- Mover– *Fernandez*
- Secunder – *Bruty*

Preamble:

The 2013 University Student Elections were conducted today but were postponed merely hours in with the polling occurring. The University had been warned about the failures of its electoral system on several occasions, but nonetheless the University has still insisted on following the model adopted for this week, with dire results.

Motion:

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That Council condemns the University for its lack of responsibility over the 2013 university elections.

That the Union ask the Returning Officer of the elections to provide the Union with a written report on the issues which have occurred in this election as soon as possible.

That the Union lobbies the University to allow the votes already cast today to be counted when appropriate.

Amendment (Bruty): That the sentence "That Council condemns the University for its lack of responsibility over the 2013 Student Representative Council university elections include:

"and will take appropriate actions to ensure that the University is able to conduct future Student Representative Council elections appropriately."

Acceptable to the mover

Motion Carried (Baker against, Spackman-Williams, Watson abstention)

9. NOTICE OF MOTION:

1. Notice of Motion No. 1 19:45 **Returning Officer's Report**

- Mover– *Fernandez*
- Secunder – *Spackman-Williams*

Preamble:

The 2013 Returning Officer was Goldie Pergl from Above Quota Elections. Since the elections she has submitted a report for the Union to illustrate the overall outcome, facts and figures for the election including additional comments and recommendations.

Motion:

The 2013 SSU Council takes the 2013 Returning Officer Goldie Pergl's Returning Officer's Report to be correct and valid for its findings with recommendations to be looked at in the future.

Carried (Stuart, Coates abstention)

2. Notice of Motion No. 2 19:55 **By-Election**

- Mover– *Fernandez*
- Secunder – *Bruty*

Preamble:

Since the last Council meeting, there has been a resignation from the Hawthorn Campus Chair, Undergraduate Representative and the TAFE Representative.

Constitutionally this position must be filled within one month.

Motion:

The position to be elected is the Hawthorn Campus Chair, TAFE Representative, Croydon Campus Chair, Undergraduate Representative and other vacancies if they so arise.

Nominations open on Tuesday 22nd October at 9 AM.

Nominations close on Monday 28th October at 5 PM.

The Returning Officer shall be the Reception, Administration and Finance Officer.

If a poll is required, it will be conducted under the following arrangements:

- Polling shall begin on Tuesday 5th November and end on Wednesday 6th of November
- For each day polling is open it shall be conducted between 10 am to 1 pm and 2 pm to 5 pm
- The polling place shall be the Student Union office at Hawthorn on Level 4 of the UN Building
- In the case of a Croydon Campus Chair election polling shall be conducted at the Croydon campus at the Returning Officer's discretion on the 5th or 6th of November

Notice for the above dates and details shall be given via the Union's web presence, an email to members and notices placed on each campus by Tuesday 22th October.

The cost for the election shall be \$500 if a poll is required and \$0 if no poll is required. This cost includes a fee for the returning officer as well as support for candidates and printing of ballot papers.

Amendment (Spackman-Williams): That polling be amended to reflect the typographical errors placed in the motion.

Acceptable to the mover

Carried Unanimously

**3. Notice of Motion No. 3
2014 SSAF Funding Proposal**

20:00

- Mover– *Spackman-Williams*
- Seconder – *Fernandez*

Preamble:

The 2014 SSAF consultation process is underway and involves formal meetings between SUT and SSU. A funding proposal has been produced by the President, Vice-President, Secretary/Treasurer and Access & Equity Officer.

A draft of this proposal has been provided to the University for initial comment.

Motion:

That Council approves the 2014 funding proposal and authorises the President, Vice-President, Secretary/Treasurer and Access & Equity Officer to negotiate on behalf of the Student Union.

Procedural (Bruty): That the motion be put.

Procedural Lost

Amendment (Coates, Newton): That the SSAF funding proposal reflects minimum award wages for its remuneration.

***Amendment unacceptable to the removal
Amendment lost (Coates, Newton for)***

Motion Carried (Coates against, Sheikh, Watson abstention)

**4. Notice of Motion No. 4 20:05
PostNet Discount**

- Mover– *Spackman-Williams*
- Secunder – *Baker*

Preamble:

The Student Union has been approached by PostNet Hawthorn in order to coordinate a discount between the two organisations. PostNet are a small local business that is an international shipping specialist. Additionally they can coordinate printing, binding and local shipping services amongst others.

This discount will be looked at it again in 2014 in case of any price or circumstance changes.

Motion:

For the Education/Vice-President to come to a signed agreement with PostNet Hawthorn about offering a discount (presumed 35%) for Swinburne Student Union members.

Carried Unanimously

**5. Notice of Motion No. 5 20:10
Exam Help Stall**

- Mover– *Spackman-Williams*
- Secunder – *Bruty*

Preamble:

Over the past few semesters the Student Union has run the exam help stall during the examination period. This has been hugely successful with consistent fantastic feedback.

Typically this has been run only at Melbourne Park but hopefully if resources permit we can potentially also assist at Hawthorn.

Motion:

That the Union runs the Exam Help Stall for every examination at Melbourne Park with a recommendation that it is also run on campus if there are the resources to do so.

Carried Unanimously

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**6. Notice of Motion No. 6
Executive Officer**

(In Camera) 20:15

- Mover– *Fernandez*
- Secunder – *Baker*

Preamble:

There is a vacancy in the position of the Executive Officer, and under the Constitution the position must be filled.

Motion:

That Council delegates the President, the Education/Vice-President, Access & Equity Officer and the Secretary/Treasurer to seek and employ a new Executive Officer until the end of 2013 pending compliance with the Union's EBA, and that the President and Secretary/Treasurer will be appointed as the members of the employee probation board.

Carried Unanimously

10. OTHER BUSINESS

Procedural (Bruty): That general business is deferred to the next Council.

Procedural lost (5 for, 7 against)

Notice of Motion

Remuneration Panel

- Mover– *Fernandez*
- Secunder – *Bruty*

Motion:

That the Queer Representative be appointed as the rotating Council member on the Remuneration Panel until the next Council meeting.

Carried (Sheikh & Sec Abstain)

11. MEETING CLOSED:

Meeting closed by Caroline Baker (The Chair) at 20:41.