



MINUTES

Council Meeting #2:

Thursday, 8th of March 2012.

MEETING DETAILS

Venue: Union meeting room (UN413)
Chair: Mark Briers (President)
Minute-taker James Searle (Secretary/Treasurer)

ATTACHED DOCUMENTS

- Minutes from February Council meeting
- Union Bar Petition

1. DISCUSSION ON LECTOPIA

Facilitated by Dr. Lisa Germany.

Deferred

2. MEETING OPEN:

Meeting opened by Mark Briers (The Chair) at 15:30. The chair will determine if the meeting is quorate.

Acknowledgement of Country:

The SSU Council respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. It is upon their ancestral land that Swinburne University is built. Secretariat honours their elders past and present and recognises that their customs and traditions continue to this day.

Contemplation:

Council will observe 1 minute of silence for contemplation.

3. ATTENDANCE:

Present:

PRESIDENT	Mark Briers
EDUCATION/VICE PRESIDENT	Matthew Landolfo
SECRETARY/TREASURER	James Searle
ACCESS & EQUITY OFFICER	Nicole Robinson
HAWTHORN CAMPUS CHAIR	Brendan Spackman Williams
QUEER REPRESENTATIVE	Andrew Morison
INTERNATIONAL REPRESENTATIVE	Meit Shah (Left at 16:58)
ENVIRONMENT/SUSTAINABILITY OFFICER	Zoe Glen-Norman
UNDERGRADUATE REPRESENTATIVE	Xiao Tian Lim
PRAHRAN CAMPUS CHAIR	Brice Chappell (Arrived at 16:08)

Apologies:

MEN'S WELFARE OFFICER	Langley Tay
WOMEN'S REPRESENTATIVE	Melanie Orvis
PART TIME REPRESENTATIVE	Aimee McCarten
POSTGRADUATE REPRESENTATIVE	Elizabeth Rowe
LILYDALE CAMPUS CHAIR	Gemma Melville

Absent:

DISABILITY SUPPORT REPRESENTATIVE	Oliver Hausler
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Observers:

Nick Kennedy (entered at 15:59)
Michael Tulip (entered at 17:42)

The following positions have become vacant due to lack of attendance at meetings:

Croydon Campus Chair
Wantirna Campus Chair
TAFE & Apprenticeship Representative

The Mature Age Representative has resigned.

4. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments should be suggested here.

- Mover: *Searle*
- Seconder: *Spackman-Williams*

Carried (Glen-Norman abstention)

5. ACCEPTANCE OF PREVIOUS MINUTES:

The recorded minutes of the Council meeting held 20th December 2011 and the recorded minutes of the Council meeting held 9th February 2012 are a true and accurate reflection of the meeting and should be published on the Union's website and distributed to the University's Executive Group.

- Mover: *Searle*
- Seconder: *Spackman-Williams*

Carried (Landolfo against)

6. REPORTS:

PRESIDENT

Mark Briers

- Funding negotiations
 - Meeting with VC and Beall next week
- Correspondence with government and media
 - Contact with Ben Preiss from The Age. Sending him media release and supporting documents.
- WTF? Swinburne
 - Very important to like and comment on the post on official Swinburne pages
- Sponsorship negotiations
 - Still in contractual negotiations with Hawthorn

EDUCATION/VICE PRESIDENT

Matthew Landolfo

- Street team
- NUS
- Media committee/The Swine
- Clubs and radio
 - Congratulates Matty Latham - President, Caroline Baker - Secretary, Josh Fernandez – Treasurer
 - Looking forward to supporting Swinburne Student Radio with the aim of making it the best student radio station in Australia
- Hawthorn Contract/Parties
- Winter Sleepout with Mission Australia

SECRETARY/TREASURER

James Searle

- Membership
 - Nearly 1000 members
- Current financial situation and budget
- Staffing situation
- Facilities/license agreement
- Lockers
- World's Greatest Shave

ACCESS & EQUITY OFFICER

Nicole Robinson

- Equity space consultations
 - Meeting with project manager and architects. Productive meeting with good plans.
 - Designs will be presented in a week
 - Met with the Men's Welfare Officer to organise a date for the welfare committee.

HAWTHORN CAMPUS CHAIR

Brendan Spackman-Williams

- O Week/Welcome Back Week
- Hawthorn Party
 - SSAA's Beach Party was a flop
- Events for semester
 - Next major party, launch for Swine issue 2 and perhaps radio

PRAHRAN CAMPUS CHAIR

Brice Chappell

- Looking at film screens
- Speaking to course coordinator about speaking to students

QUEER REPRESENTATIVE

Andrew Morison

- Queer department had initial meeting and will be meeting weekly at 12:30 on Wednesday
- Queer Collaborations dates have been announced

ENVIRONMENT/SUSTAINABILITY OFFICER Zoe Glen-Norman

- Garden put on hold
- Working with clubs – sustainability collective
- Working to convince Swinburne to switch to recycled paper

INTERNATIONAL REPRESENTATIVE Meit Shah

- Planning events
- Holi is 14th or 15th of March

UNDERGRADUATE REPRESENTATIVE Xiao Tian Lim

- Meeting with Nikki for plans

7. MATTERS ARISING:

From reports.

8. NOTICES OF MOTION:

1. Notice of Motion No. 1: **Club grants and funding**

- Mover – *Spackman-Williams*
- Seconder – *Searle*

Preamble:

On the 9th of February 2012, Council approved a plan which included supporting key Swinburne Clubs. To do this the budget must be amended. Secretariat recommended on the 16th of February that \$5000 total be added to the budget expenditure to support clubs and that \$600 be allocated from that total to the Swinburne Comedy Club to support the Swinburne Comedy Festival.

Motion (recommended by Secretariat):

That council endorses this budget amendment. The funding will be provided through a grants process, including the completion of a grant application form by a club executive member and approved by Secretariat via email.

Carried (Glen-Norman abstained)

2. Notice of Motion No. 2: **Union Bar Petition**

- Mover – *Spackman-Williams*
- Secunder – *Landolfo*

Preamble:

In 2006, the Union Bar on the Hawthorn Campus was closed indefinitely, it is now used only as a lounge area except during orientation and welcome back weeks when the Union runs it as a bar. Nearly all Melbourne universities have a bar open on campus, majority run by their student union. The Union Bar on the Hawthorn campus has a large beer garden, relaxed bar setup, pool table, flat screen television and all the facilities required to run as a bar regularly as it once did so.

During Orientation week and Welcome Back week nearly all students that were spoken too preferred to pay for the drinks at the bar than get them free at the George due to the atmosphere and were shocked and disappointed to hear the bar is only open during those two weeks.

Motion:

That council endorses the petition to have the Union Bar open regularly.

Carried (Unanimous)

Procedural (Briers) – 10 min break. Return at 17:12.

3. Notice of Motion No. 3: **Student Media Officer Vacancy**

- Mover – *Landolfo*
- Seconder – *Spackman-Williams*

Preamble:

Thus far, the Media Committee has been unable to conduct formal meetings according to the Standing Orders and Constitution as the Chair of the Committee, Mehr Hussain, has been living overseas.

So far we've managed to produce a great product, however, the processes have been a little ad hoc.

As such, the Media Committee needs to begin meeting on a formal basis to establish a culture of processes and procedures which will see The Swine continue in an independent and self-sufficient publication for years to come.

Amendment (Briers): The process should be completed by the 26th of March.

Acceptable to the mover.

Motion:

The Council appoints Matthew Landolfo as a temporary Chair and Secretary for the Committee and instructs him to submit to the next Media Committee meeting a process for opening nominations for the Student Media Officer/Editor in Chief role.

The nominees will be interviewed by the Media Committee who will then vote for their preferred candidate at a special meeting of the Media Committee to be held on Monday the 26th of March. Council will approve the chosen candidate at its next meeting.

An email calling for expressions of interest for the position as well as submission of content should be sent on Saturday the 10th of March.

Carried (7 for, Robinson & Glen-Norman abstention)

4. **Notice of Motion No. 4:**
Swine Issue #2

Mover – *Landolfo*

Seconder – *Spackman-Williams*

Preamble:

The first issue of the Swine has been well received by new students and members. The Council thanks the Media Committee and all contributors for their efforts.

The second issue is on track to be sent to printers in time for a Monday the 26th of March.

Amendment: Alter amount printed to 1600.

Mover – *Glen-Norman*

Lost (no seconder)

Motion:

The Student Union authorises \$4000 in expenditure to produce 2000 copies of the 2nd issue of The Swine, including 600 which are to be distributed to Prahran and Lilydale Campus.

The Student Union will endeavour to arrange its next function as a part of the Hawthorn Hotel deal for Thursday the 5th of April as a launch party for the 2nd issue of The Swine.

Carried (Glen-Norman absention)

5. Notice of Motion No. 5: **Communication with members**

- Mover – *Landolfo*
- Seconder – *Spackman-Williams*

Preamble:

This year the Student Union's strived to present a much more polished and appealing brand to new and existing members. The result has seen a dramatic rise in paid members who are active and keen to be closely engaged with their Union.

Vital to the continuation of this successful new branding strategy is direct mail.

When we email our members it has the potential to either encourage them to engage even more with the Union or adversely, it could also discourage them from continuing their engagement

The presentation and the messages communicated in emails to members is an issue which should be considered, conscience and closely monitored.

Amendment:

- Mover – *Searle*
- Seconder – *Morison*

Insert 'which is sent to all members' and 'via email'.

Carried (3 for, Landolfo, Glen-Norman against, Briers, Chappell, Lim, Robinson abstention)

Procedural (Searle): Move the amendment and the mover has right of reply.

Carried (Landolfo against, 3 absentions)

Amendment:

- Mover – *Spackman-Williams*

Council recommends that all mail sent to collectives and committees be reviewed by Secretariat before sending.

Acceptable to the mover

Motion:

Each mass email, text message or other direct mail which is sent to all members will be approved by the Secretariat via email before sending.

Council recommends that all mail sent to collectives and committees be reviewed by Secretariat before sending.

The Secretary/Treasurer and the Education/Vice-President will investigate mailing systems and software which will make our mail more visually attractive and smoother and consistent in their branding before any mass mail is sent.

Carried (Landolfo, Chappell, Spackman-Williams for, remainder abstention)

**6. Notice of Motion No. 6:
Shave For a Cure**

- Mover– *Landolfo*
- Seconder – *Robinson*

Preamble:

World's Greatest Shave raises funds for the Leukaemia Foundation's important work – providing free practical and emotional support to people with blood cancer and their families, as well as investing millions in research.

Since 1998, over a million people have shaved or coloured their hair, raising in excess of \$120 million.

Amendment (Searle): Insert words to the effect of ensuring a 50 member maximum and to challenge the SSAA and Swinburne to match its donation.

Amendment (Spackman): Change amount to \$30 for first 20 members.

- Mover– *Spackman*
- Seconder – *Glen-Norman*

Lost (Spackman-Williams for)

Motion:

The Student Union will donate \$10 for every Union Member to a maximum of 50 members who participate in the Leukaemia Foundation's World's Greatest Shave on Thursday March 15th. The Union will challenge the SSAA and Swinburne to match its donation. The Union will publicise this event through its communication channels.

Carried (Unanimously)

**7. Notice of Motion No. 8:
Next Meeting**

- Mover– *Searle*
- Seconder – *Lim*

Motion:

That the next Council meeting be organised by the Secretary/Treasurer in consultation with members of Council.

Carried (Unanimously)

8. GENERAL BUSINESS

9. OBSERVER QUESTIONS:

10. MEETING CLOSED:

Meeting closed by Mark Briers (The Chair) at 18:25.