



Swinburne **Student Union**

MINUTES

Council Meeting #5:

Thursday, 17th of July 2012.

MEETING DETAILS

Venue: Union Meeting Room Hawthorn (UN413)
Chair: Mark Briers (President)
Minute-taker James Searle (Secretary/Treasurer)

1. MEETING OPEN:

Meeting opened by Mark Briers (The Chair) at 12:29. The meeting is quorate.

Acknowledgement of Country:

The SSU Council respectfully acknowledged the traditional owners of this land, the Wurundjeri people of the Kulin Nation. Council honours their elders past and present and recognises that this always was and always will be Aboriginal land.

Contemplation:

Council observed 1 minute of silence for contemplation.

2. ATTENDANCE:

Present:

PRESIDENT	Mark Briers
EDUCATION/VICE PRESIDENT	Caroline Baker
SECRETARY/TREASURER	James Searle
ACCESS & EQUITY OFFICER	Nicole Robinson
HAWTHORN CAMPUS CHAIR	Brendan Spackman Williams
TAFE/APPRENTICESHIP REPRESENTATIVE	Fraser Blair
QUEER REPRESENTATIVE	Andrew Morison
ENVIRONMENT/SUSTAINABILITY OFFICER	Zoe Glen-Norman
INDIGENOUS REPRESENTATIVE	Megan Kelleher (arrived at 14:26)

Vacancies:

CROYDON CAMPUS CHAIR
WANTIRNA CAMPUS CHAIR
PRAHRAN CAMPUS CHAIR
LILYDALE CAMPUS CHAIR
MEN'S WELFARE OFFICER
POSTGRADUATE REPRESENTATIVE
WOMEN'S REPRESENTATIVE
PART-TIME REPRESENTATIVE
UNDERGRADUATE REPRESENTATIVE
INTERNATIONAL REPRESENTATIVE

Apologies:

Absent without apology:

DISABILITY SUPPORT REPRESENTATIVE	Oliver Haeusler
MATURE-AGED REPRESENTATIVE	Brenton Kovarik

Observers:

James Murphy

3. ACCEPTANCE OF APOLOGIES:

That Council accepts the apologies of the Indigenous Representative. All other Council members not present will be marked as absent.

- Mover: *Searle*
- Second: *Blair*

Carried (Unanimously)

4. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments to its layout should be suggested here.

- Mover: *Searle*
- Second: *Robinson*

Carried (Unanimously)

5. ACCEPTANCE OF PREVIOUS MINUTES:

The recorded minutes of the Council meeting held *17th May 2012* are a true and accurate reflection of the meeting and should be published on the Union's website and distributed to the University's Executive Group.

- Mover: *Searle*
- Second: *Briers*

Carried (Robinson abstention)

6. NOTICES OF MOTION:

1. Notice of Motion No. 1

Vacant positions on Council (part 1)

- Mover– *Searle*
- Secunder – *Robinson*

Preamble:

Since the by election was held in semester 1, a number of additional positions have become vacant. As it is within two months of the annual election, Council can appoint representatives without another by election.

Amendment (Spackman):

Council delegates its powers to appoint new members of the Media Committee to Secretariat at its next meeting for the purposes of appointing a new Marketing/Revenue/Distribution officer.

Acceptable to the mover

Motion:

That Council appoint Caroline Baker as Education/Vice President for the remainder of 2012.

Carried (Unanimously)

2. Notice of Motion No. 2 **Campaign to save Lilydale and Prahran**

- Mover– *Briers*
- Seconder – *Spackman*

Preamble:

Swinburne University of Technology has taken the unprecedented move of announcing the closure of Lilydale and impending closure of Prahran without consulting any students or staff.

Student led campaigns popped up almost immediately on Facebook. The Union's purpose is to support student campaigns and fight for students' interests.

It is appropriate that the Union commit serious resources to fighting for Lilydale students.

Motion:

That the Union formally condemn Swinburne for its decision to close Lilydale and Prahran Campus without any student or staff consultation and urges the University to reverse its decision.

That Council endorses the "Keep My Campus Alive" and "Save Our Swinburne" campaigns and will place the NTEU petition on our website.

That Council approves a budget update for a Lilydale campaign fund of up to \$1,000 to pay for posters, placards, tshirts, equipment and other sundries with expenditure to be authorised by Secretariat via email.

Carried (Unanimously)

3. Notice of Motion No. 3 **Recommendations from Secretariat**

- Mover– *Searle*
- Secunder – *Spackman*

Preamble:

The previous Secretariat meeting has made a number of recommendations to Council. These are:

That Secretariat recommends a budget update to allow for web hosting costs of \$40 per month.

That Secretariat recommends a budget update to allocate \$250 to put towards the National Campus Band Competition heats and promotion of them.

Motion:

That Council endorses these recommendations.

Carried (Unanimously)

4. Notice of Motion No. 4 **Election timeline and returning officer**

- Mover– *Searle*
- Secunder –

Preamble:

The Secretary/Treasurer has submitted a request for proposal for operation of SSU's elections to Above Quota Elections, Election Desk and the Australian Electoral Commission. At the time of distribution of this agenda no proposals had yet been received.

Position descriptions for all Council positions have been distributed with this agenda.

Motion:

That the annual election be held in the week of 27/8 to 31/8 with nominations opening 6/8 and closing 17/8.

Amendment (Moved Briers, seconded Baker): Replace Student Media Officer with Men's Welfare Officer.

Not acceptable to the mover

Carried (4 in favour. Blair, Searle against, Spackman, Robinson abstention)

Amendment(Spackman): To instate a Clubs/Activities Officer in place of the Men's Welfare Officer.

Carried (3 for, 2 against, 3 abstentions)

Procedural (Searle): To put this to a vote

Carried (2 against, 1 abstention)

That all constitutionally mandated positions and the following section 52a positions be opened for election to Council:

- Queer Officer
- Women's Officer
- Indigenous Representative
- Environment & Sustainability Officer
- Clubs/Activities Officer
- Disability Support Representative

That the following positions on committees be opened for election, with the committees themselves to decide portfolios including a Secretary and a Treasurer after election:

- **Swinburne International Students' Association**
 - 5 general representatives (the International Students' Officer on Council is the Chair)
- **Swinburne University Postgraduate Association**
 - 5 general representatives (the Postgraduate Representative on Council is the Chair)
- **Student Media Committee**
 - 6 representatives.
- **Campus Committees for Hawthorn, Prahran, Lilydale, Croydon and Wantirna**
 - 5 general representatives each (the Campus Chair is the Chair)

That Council delegate appointment of the Returning Officer to the next Secretariat meeting (Monday 23rd July at CBD campus).

That Council delegates a decision on details of the Media Committee election to the next Secretariat Meeting.

Carried/Lost

5. **Notice of Motion No. 5:**
Election regulations – ticket procedures

- Mover– *Searle*
- Seconder – *Spackman*

Preamble:

The Secretary/Treasurer has produced recommendations for regulations to introduce procedures for registering and managing election group voting tickets. In previous years tickets have been handled in an ad hoc way.

Those recommendations are:

- Tickets can be registered for the purposes of candidate identification
- 3 candidates are needed to register a ticket if there are candidates only for committees other than Council
- 5 candidates are needed to register a ticket if there is a candidate for a Council position on that ticket
- Ticket names cannot be misleading or deceptive
- Acceptance of a ticket name is up to the discretion of the Returning Officer
- Ticket registration is due 3 days after the close of nominations.

Amendment(Briers): That no candidate can register a ticket named 'Independent'.

Acceptable to the mover

Motion:

That Council approve the recommendations for regulation change and delegate the final decision to Secretariat.

Carried (Unanimously)

6. **Notice of Motion No. 6**
Vacant positions on Council (part 2)

- Mover– *Searle*
- Seconder – *Robinson*

Preamble:

Since the by election was held in semester 1, a number of additional positions have become vacant. As it is within two months of the annual election, Council can appoint representatives without another by election.

Motion:

That Council appoint Mia Anstee as Women's Officer for the remainder of 2012.

That Council appoint Joshua Fernandez as Men's Welfare Officer for the remainder of 2012.

That the Union will seek expressions of interest for the positions of Croydon Campus Chair, Wantirna Campus Chair, Prahran Campus Chair, Lilydale Campus Chair, Postgraduate Representative, Part-time Representative, Undergraduate Representative, International Representative and any other positions that become vacant. The Secretary/Treasurer will email all members and place notices on every campus calling for expressions of interest. Council can then appoint a student to these positions at the next meeting.

Amendment(Searle): That Council delegate its powers of appointment to Secretariat for its next meeting only with Council approving via email for final ratification.

Carried (Unanimously)

Procedural (Briers): That Council hear the TAFE representative's report then enact a 10 minute break from 2:00pm and hear item 9 when Council reconvenes.

Carried (Unanimously)

9. **MATTERS ARISING:**

From previous minutes and reports.

10. OTHER BUSINESS

- Use of collective budgets (Searle)
 - Email reps to let them know
- SSAA Advocacy Independence Audit
 - All reps to think about the service and discuss with Jimmy

Notice of Motion:

Reports

- Mover– *Briers*
- Secunder – *Spackman*

Preamble:

This year reports have taken an excessive amount of time and extended meetings much further than they need to be. This is a waste of time and frankly pointless, with many reports being repeated from meeting to meeting.

Amendment (Searle): That speaking on reports be limited to 1 minute, to support the written report.

Motion:

That the Swinburne Student Union require written reports to be submitted 4 days before the meeting and 'report time' being changed to a 3 minute Q and A session per candidate.

That speaking on reports be limited to 1 minute, to support the written report.

Carried (Unanimously)

Notice of Motion:

Student Consultative Network

- Mover– *Briers*
- Secunder – *Spackman*

Preamble:

Apart from a blog claiming to 'get the truth' on Swinburne's closure of the Lilydale campus the SSAA pseudo student representative funding exercise the SCN has not only been completely silent on the issue, only 1 rep attended the July 16 solidarity meeting. To our knowledge they have they done nothing at all on this issue.

Motion:

The Union once again, condemns the SCN for their lack of action on this most important of issues. The Union sees this as even more proof of their complete ineffectiveness and inefficiency and calls for the SCN as a committee to be instantly dissolved and those reps be supported by SSU rather than the SSAA. SCN's association with Swinburne and vice versa is now completely untenable.

The Student Union is the peak representative body for students at Swinburne University and having the SCN in existence diminishes and fragments the student voice.

Carried (Unanimously)

11. IN-CAMERA BUSINESS

UNCONFIRMED

7. REPORTS:

13:40**TAFE/APPRENTICESHIP REPRESENTATIVE Fraser Blair**

- Attended VET FEE-HELP meeting, not very useful

PRESIDENT**Mark Briers**

- Funding agreement
- License agreement
 - Bar
- SSAA & SSU
 - Board papers/minutes
- Lilydale campaign
- Met with Vice Chancellor about campus cuts
 - Next meeting in a week

SECRETARY/TREASURER**James Searle**

- Union finances
 - SSAF incoming
 - Payroll
 - Honoraria
- FOI's
 - SSAA financial papers received
- Eduroam
 - Now available for students, rather than just staff (after Union raised it)
- Exam help stall
 - 3 dates run. Very well received by staff and students.
- Media coverage
- SCN elections
 - University moving a range of undemocratic changes
 - Online elections
 - 2 year terms
 - First past the post voting

ACCESS & EQUITY OFFICER**Nicole Robinson**

- Academic Regulation & Policy Committee report
- Met Bindi (the health promoter at Swinburne)
- Getting material for Women's room and Queer Dept
- Women's Network on Facebook is up and running
- Running workshop with welfare reps to use collective money
- Sat on progress review panels

HAWTHORN CAMPUS CHAIR**Brendan Spackman-Williams**

- Semester 2 O week and events
 - Talking to Hawthorn
- Starting modelling career

QUEER REPRESENTATIVE**Andrew Morison**

- Queer Space opening August 15th
- Attended QC – to present later

ENVIRONMENT/SUSTAINABILITY OFFICER**Zoe Glen-Norman**

- Sent Kelly to Students Of Sustainability
- Started single-sided printer busters campaign
- Emailing staff members from environmental management at the uni
- Ask library to incentivise double sided printing
- Working on green wedge protection in Wantirna

EDUCATION/VICE PRESIDENT**Caroline Baker**

- Met with Vice Chancellor
 - Expects a list of issues that could arise from what they've announced
 - Submitting a report to her of these issues with problems and solutions
 - Submitting a list of questions to her, from students perspective
- Mark to email Council details of meeting with Vice Chancellor

Notice of Motion:**Acceptance of office-bearer reports**

- Mover– *Searle*
- Seconder – *Briers*

Motion:

That Council accept the reports of the President, Secretary/Treasurer, Access & Equity Officer, Hawthorn Campus Chair, Queer Representative, Education/Vice President, TAFE/Apprenticeship and Environment & Sustainability Officer.

Carried (Unanimously)

8. CONFERENCE REPORTS:

1. NUS Education Conference

- a. Brendan Spackman-Williams
- b. Caroline Baker
- c. Josh Fernandez
- d. Mark Briers

2. Queer Collaborations

- a. Andrew Morison
- b. Enya Harrison
- c. Amanda Kapusta

3. Council of International Students Australia

- a. Matthew Latham
- b. James Searle

4. Students of Sustainability

- a. Kelly Whitmore

Deferred to next Council meeting

Notice of Motion:

Acceptance of conference reports

- Mover– *Searle*
- Secunder –

Motion:

That Council accept the conference reports of Brendan Spackman-Williams, Caroline Baker, Joshua Fernandez, Mark Briers, Andrew Morison, Enya Harrison, Amanda Kapusta, James Searle, Matthew Latham and Kelly Whitmore.

Deferred to next Council meeting

Notice of Motion:

Next meeting

- Mover– Searle
- Seconder – Glen-Norman

Motion:

That Council next meets in the 2nd week of semester 2, with the date and time to be decided via email.

Carried (Unanimously)

11. OBSERVER QUESTIONS

12. MEETING CLOSED:

Meeting closed by Mark Briers (The Chair) at 16:05.