



## **MINUTES**

### **Council Meeting:**

Tuesday, 28th of May 2013

1:00pm

#### **MEETING DETAILS**

**Venue:** UN Meeting Room (UN413)  
**Chair:** Caroline Baker (President)  
**Minute-taker** Joshua Fernandez (Secretary/Treasurer)

#### **ATTACHED DOCUMENTS**

- Unconfirmed Minutes of May 7 Council meeting
- Reports from Office-Bearers

## 1. MEETING OPEN:

**Meeting opened by Caroline Baker (The Chair) at 13:29. The Chair will determine whether the meeting is quorate.**

**Contemplation:**

*Council will observe 1 minute of silence for contemplation.*

**Acknowledgement of Country:**

*The SSU Council respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. Council honours their elders past and present and recognises that this always was and always will be Aboriginal land.*

## 2. ATTENDANCE:

**Present:**

PRESIDENT	Caroline Baker
EDUCATION/VICE PRESIDENT	Brendan Spackman-Williams
SECRETARY/TREASURER	Joshua Fernandez
ACCESS & EQUITY OFFICER	Caitlin Bruty
PRAHRAN CAMPUS CHAIR	Alice Mutton
QUEER REPRESENTATIVE	Andrew Morison
PART-TIME REPRESENTATIVE	Andrew Newton
ENVIRONMENT/SUSTAINABILITY OFFICER	Lauren Kehoe
DISABILITY SUPPORT REPRESENTATIVE	Karuna Santosa
HAWTHORN CAMPUS CHAIR	Matthew Latham
MATURE-AGED REPRESENTATIVE	Ashleigh Thornton

**Vacancies:**

CROYDON CAMPUS CHAIR

**Apologies:**

UNDERGRADUATE REPRESENTATIVE	Jacqui Kleiner
INTERNATIONAL REPRESENTATIVE	Salman Sheikh

**Absent without apology:**

TAFE/APPRENTICESHIP REPRESENTATIVE	Fraser Blair
LILYDALE CAMPUS CHAIR	Amie Watson
WOMEN'S REPRESENTATIVE	Memphis Calzoni
WANTIRNA CAMPUS CHAIR	Peter Coates
INDIGENOUS REPRESENTATIVE	Megan Kelleher
CLUBS & ACTIVITIES OFFICER	Courtney Barber
POSTGRADUATE REPRESENTATIVE	Valentine Lebrun (from 13:42)

**Observers:**

### **3. ACCEPTANCE OF APOLOGIES:**

That Council accepts the apologies of the above listed names. All other Council members not present will be marked as absent.

- Mover: *Fernandez*
- Seconder: *Bruty*

***Carried U***

### **4. ACCEPTANCE OF AGENDA:**

That the agenda be accepted in its current form. Any amendments to its layout should be suggested here.

***Newton:*** A general discussions in bins, Bullying

***Kehoe:*** Discussion with Director, Facilities and Services

- Mover: *Fernandez*
- Seconder: *Mutton*

***Carried, Kehoe abstention***

#### ***Kiera Carter and Kirsten Jeffries***

- Vice-Chancellor and Esecutive group have decided that as a Swion health initiative that smoking be banned on campus
- Begging August 12 – Beginning of semester 2
- Swinburne would like to have a soft rollout of information
- Soft launch of information to be released
- 'Will cross-promote smoking ban with University-run stop-smoking programs in Hawthorn and CroydVicVictorian on – 5 so far – occurring before start date – during semester dates
- Swinburne counseilling available for students who require assistance with ban
- Health services to assist with basic counselling
- Library will have Quit Victoria materials
- Swinburne will not have any designated smoking areas
- Waste esternally – working with Boroondara Council re: excess smoking waste outside of Uni
- Uni happy to clean externally
- Other Victorian universities are also looking into beginning similar programs
- High-traffic areas
- Enforcement of ban will be through Security and signage
- Extra Security will be hired at initial stages
- Will work with Health Sciences
- 24/7 ban
- Information will be launced as part of World No Tobacco Day
- "Representatives for students" have been consulted

## **5. ACCEPTANCE OF PREVIOUS MINUTES:**

The recorded minutes of the Council meeting held 7<sup>th</sup> May 2013 are a true and accurate reflection of the meeting and should be published on the Union's website.

Amendment (Mutton,, Morison): that the name of the Tertiary Education Minister be edited  
Procedural (Bruty)that the Director, Facilities & services be heard

***Carried U***

***Procedural (Baker) that the meeting be postponed for 30 minutes***

***Carried U***

***Meeting reconvened 14:29***

- Mover: *Fernandez*
- Seconder: *Morison*

***Carried U***

## 6. REPORTS:

### Report Received

QUEER REPRESENTATIVE Andrew Morison  
ENVIRONMENT/SUSTAINABILITY OFFICER Lauren Kehoe

### Verbal Report Received

EDUCATION/VICE PRESIDENT Brendan Spackman-Williams

- May 14 rally was a success
- Would like to attend May 30 rally
- Assisted Staff Club to run event
- In discussions with Security and other University bodies in regards to on-campus issues

ACCESS & EQUITY OFFICER Caitlin Bruty  
• Written report received late

HAWTHORN CAMPUS CHAIR Matthew Latham  
• Have been sick lately so was unable to fulfil all duties  
• Still happy to assist whenever possible  
• Would like all Council members to attend the End of Semester Party

DISABILITY SUPPORT REPRESENTATIVE Karuna Santosa  
• In discussions with Disability Services  
• Met with Disability Officers from other student unions  
• Would like to possibly organise a cross-campus event at Swinburne  
• In discussions with AFP with disability graduate programs  
• Would like to work with the Undergraduate representative on mental health awareness

PART-TIME REPRESENTATIVE Andrew Newton  
• Working on anti-bullying campaign  
• Working on a social media presence for the part-time collective  
Procedural (Baker) that we hear our motion

***Carried U***

### No Report Received

PRESIDENT	Caroline Baker
SECRETARY/TREASURER	Joshua Fernandez
PRAHRAN CAMPUS CHAIR	Alice Mutton
WANTIRNA CAMPUS CHAIR	Peter Coates
WOMEN'S REPRESENTATIVE	Memphis Calzoni
UNDERGRADUATE REPRESENTATIVE	Jacqui Kleiner
TAFE/APPRENTICESHIP REPRESENTATIVE	Fraser Blair
INTERNATIONAL REPRESENTATIVE	Salman Sheikh
LILYDALE CAMPUS CHAIR	Amie Watson
POSTGRADUATE REPRESENTATIVE	Valentine LeBrun
CLUBS & ACTIVITIES OFFICER	Courtney Barber
MATURE-AGED REPRESENTATIVE	Ash Thornton
INDIGENOUS REPRESENTATIVE	Megan Kelleher

**Notice of Motion:**

**Acceptance of office-bearer reports**

- Mover– *Fernandez*
- Seconder –

***Motion:***

That Council accept the reports of office-bearers who provided reports.

***Carried/Lost***

## 7. GENERAL BUSINESS:

### Code of Conduct

- A draft Code of Conduct has been worked on by the Access & Equity Officer
- The Access & Equity Officer would like to receive further input
- No due date as so far

### SSAF Funding Agreement

- The Secretary/Treasurer will circulate the Email vote on SSAF funding
- A meeting with University administration was held on May 27 and netted a neutral response, but will meet with the Vice-Chancellor next week
- A positive outcome on the funding agreement should occur soon
- The Queer Representative would like to express his frustration with the University
- "WTF Swinburne?" was not launched due to the strong possibility of an Executive Officer

### NTEU Industrial Action

- It is important that SSU Councillors understand the NTEU industrial action's effects on students
- An SSU/NTEU fact-sheet will be distributed to all Council members
- Refer students to [ssu.org.au](http://ssu.org.au)

**President would like to leave the chair  
Chair handed to Ed Of/VP 15:07**

### Bullying

- The Part-Time representative would like the Council to be aware of Swinburne's bullying procedures

### Union bins

- The Part-time representative would like to learn of the situation regards to the lack of availability of recycling bins for the Union

### Constitution Rewrite

- The Secretary/Treasurer is investigating the possibility to change the Constitution

### Election Regulations Edits

- An edit of election regulations is underway soon

## 8. NOTICES OF MOTION:

### 1. Notice of Motion No. 1

#### Membership Price Update

- Mover– *Fernandez*

- *Secunder – Morison*

***Preamble:***

The end of Semester 1 is approaching, and with the current NTEU actions the SSU should respond to the possibility of growing demand for our services. Along with this the beginning of semester 2 attracts a large number of members joining the Union, and Council should legislate in expectation of this.

By lowering the membership prices we are able to support students who require assistance with the NTEU's industrial action.

***Motion:***

That a half-year membership price of \$30 is to be implemented at the Hawthorn campus.

***Amendment (Latham)*** That the half-year membership price be reduced to \$20

***No seconder***

***Amendment (Bruty, Baker)*** That the half-year membership price be reduced to \$25

***Unacceptable to the mover***

***Carried (Latham against, Fernandez S-W abstention)***

***Motion Carried (Mutton, Latham, Fernandez abstention)***



## 9. OTHER BUSINESS

### Notice of Motion

### Remuneration Panel

- Mover– *Fernandez*
- Secunder –

#### ***Motion:***

That Karuna Santosa be appointed as the rotating Council member on the Remuneration Panel until the next Council meeting.

Amendment (S-W): If the Disability Support Officer is unable to attend the Part-Time Representative should be able to substitute,

Acceptable to the mover

***Carried (Secretariat abstain)***

### Notice of Motion

### Next Council meeting

- Mover– *Fernandez*
- Secunder – *Spackman-Williams*

#### ***Motion:***

That the next Council meeting be held on Thursday 27<sup>th</sup> June at 12:30pm.

***Carried U***

## 11. MEETING CLOSED:

***Meeting closed by Brendan Spackman-Williams (The Chair) at 15:28.***