Swinburne Student Union

MINUTES
Council Meeting:
Monday, 15th of July 2013
6:30pm

MEETING DETAILS

Venue:	UN Meeting Room (UN413)
Chair:	Caroline Baker (President)
Minute-taker	Joshua Fernandez (Secretary/Treasurer)

ATTACHED DOCUMENTS

- Unconfirmed Minutes of June 27 Council meeting
- Reports from Office-Bearers
- Constitution to be passed at the proposed Special General Meeting

1. MEETING OPEN:

Meeting opened by Caroline Baker (The Chair) at 18:30. The Chair will determine whether the meeting is quorate.

Contemplation:
Council will observe 1 minute of silence for contemplation.

Acknowledgement of Country:
The SSU Council respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. Council honours their elders past and present and recognises that this always was and always will be Aboriginal land.

2. ATTENDANCE:

Present:

PRESIDENT	Caroline Baker
EDUCATION/VICE PRESIDENT	Brendan Spackman-Williams
SECRETARY/TREASURER	Joshua Fernandez
ACCESS & EQUITY OFFICER	Caitlin Bruty
HAWTHORN CAMPUS CHAIR	Matthew Latham
LILYDALE CAMPUS CHAIR	Amie Watson
PRAHRAN CAMPUS CHAIR	Alice Mutton
UNDERGRADUATE REPRESENTATIVE	Jacqui Kleiner
INDIGENOUS REPRESENTATIVE	Megan Kelleher (from 18:49)
DISABILITY SUPPORT REPRESENTATIVE	Karuna Santosa
POSTGRADUATE REPRESENTATIVE	Valentine Lebrun
WOMEN'S REPRESENTATIVE	Memphis Calzoni (until 19:51)
MATURE-AGED REPRESENTATIVE	Ashleigh Thornton
QUEER REPRESENTATIVE	Andrew Morison (from 19:51)

Vacancies:
CROYDON CAMPUS CHAIR
CLUBS & ACTIVITIES OFFICER

Apologies:

INTERNATIONAL REPRESENTATIVE	Salman Sheikh
TAFE/APPRENTICESHIP REPRESENTATIVE	Fraser Blair
PART-TIME REPRESENTATIVE	Andrew Newton

Absent without apology:

WANTIRNA CAMPUS CHAIR	Peter Coates
ENVIRONMENT/SUSTAINABILITY OFFICER	Lauren Kehoe

3. ACCEPTANCE OF APOLOGIES:

That Council accepts the apologies of the above listed names. All other Council members not present will be marked as absent.

- Mover: *Fernandez*
- Seconder: *Latham*

Carried Unanimously

4. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments to its layout should be suggested here.

Baker: Due to the major discussions to hold tonight, after this motion is passed reports are to be deferred and noticed motions are to be heard,

Acceptable to the mover

Spackman-Williams: That acceptance of agenda be heard, then motion 2 then motion 1

Acceptable to the mover

- Mover: *Fernandez*
- Seconder: *Bruty*

Carried Unanimously

5. ACCEPTANCE OF PREVIOUS MINUTES:

The recorded minutes of the Council meeting held 27th June 2013 are a true and accurate reflection of the meeting and should be published on the Union's website.

Spackman-Williams: That "Annual election will be held September 30 – August 4" as mentioned in general business be amended to September 30-October 4

Acceptable to the mover

- Mover: *Fernandez*
- Seconder: *Calzoni*

Carried Unanimously

6. REPORTS:

Report Received

DISABILITY SUPPORT OFFICER	Karuna Santosa

No Report Received

PRESIDENT	Caroline Baker
EDUCATION/VICE PRESIDENT	Brendan Spackman-Williams
SECRETARY/TREASURER	Joshua Fernandez
ACCESS & EQUITY OFFICER	Caitlin Bruty
HAWTHORN CAMPUS CHAIR	Matthew Latham
PRAHRAN CAMPUS CHAIR	Alice Mutton
WANTIRNA CAMPUS CHAIR	Peter Coates
QUEER REPRESENTATIVE	Andrew Morison
ENVIRONMENT/SUSTAINABILITY OFFICER	Lauren Kehoe
WOMEN'S REPRESENTATIVE	Memphis Calzoni
PART-TIME REPRESENTATIVE	Andrew Newton
UNDERGRADUATE REPRESENTATIVE	Jacqui Kleiner
TAFE/APPRENTICESHIP REPRESENTATIVE	Fraser Blair
INTERNATIONAL REPRESENTATIVE	Salman Sheikh
LILYDALE CAMPUS CHAIR	Amie Watson
POSTGRADUATE REPRESENTATIVE	Valentine Lebrun
CLUBS & ACTIVITIES OFFICER	Courtney Barber
MATURE-AGED REPRESENTATIVE	Ash Thornton
INDIGENOUS REPRESENTATIVE	Megan Kelleher

Notice of Motion:

Acceptance of office-bearer reports

- Mover– *Fernandez*
- Seconder –

Motion:
That Council accept the reports of office-bearers who provided reports.

Reports Deferred

7. NOTICES OF MOTION:

1. Notice of Motion No. 1
Special General Meeting

- Mover– *Fernandez*
- Seconder – *Watson*

Preamble:
The Swinburne Student Union's constitution has not been rewritten since 2001, and requires drastic changes.

The Union's viability hinges on the passing of the new constitution; a document which will contain changes to reflect the University's and Union's changes.

Changes include:

- Structural changes to Council, Secretariat, Education Board, and the Services Management Board
- The creation of a Welfare Board
- The editing of annual election requirements and the addition of by-election requirements to ensure the financial viability of the Union
- Amendments to ensure that the Union remains relevant for students and the Swinburne community
- Bodies and mechanisms created to deal with issues concerning member's conduct and grievance procedures as required by the *Associations Incorporated Reform Act 2012*
- Legal amendments as required under the *Associations Incorporated Reform Act 2012*

The editing process was headed by the Secretary/Treasurer, and was made in consultation with Union representatives and interested students. Consultations were held over several weeks, and several ideas from these discussions were incorporated in the final changes.

Whilst most changes were agreed on by consensus, there are several contentious ideas which are yet to be determined. This mainly concerns around electoral regulations and the structure of both Council and Secretariat. The final structure will be determined at this Council meeting by Council members with input from students.

Motion:
That a Special General Meeting be held at the Swinergy Corner/Level 1 George Building, Hawthorn campus at August 14 1:15PM for the purpose of changing the Constitution of the SSU.

That the attached Constitution (with amendments as determined by this meeting and any subsequent Council meetings and email correspondence to be held before the Special General Meeting - and typographical & formatting edits to be made by the

Secretary/Treasurer) be the proposed document to be adopted for the Special General Meeting motion.

Procedural (Spackman-Williams): That standing orders be suspended to allow for proper debate

Procedural Carried (Baker, Bruty against)

Quorum lost 19:31
Quorum regained 19:51

Procedural (Latham): That standing orders be reinstated but the speaking list rule be removed

Carried (Spackman-Williams against)

Quorum lost 20:47
Quorum regained 20:55

Procedural (Bruty): That the standing order to limit Council time be suspended

Carried Unanimously

Motion Carried Unanimously

2. <u>Notice of Motion No. 2</u>
Funding for Computers

- Mover– *Fernandez*
- Seconder – *Kleiner*

Preamble:
The SSU's exclusive service for members includes the option for members to have free printing. The system is highly successful in bringing students into the Union fold, where they are able to interact with other students and Union representatives. It is also a source of revenue for the Union through student's membership to the Union for the explicit use of the service or through the purchase of printing credit.

Currently the system runs through the Windows XP networking OS, and was received free of charge from the University. The upgrading of the OS has caused issues with the speed and reliability of the computers, and the University has signalled that the use of the XP network will end by August. This news thus means that the Union requires new computers to continue running this service

Motion:
That $2500 be included into the Union budget for the purpose of purchasing new computer hardware for the free printing service.

Carried Unanimously

8. OTHER BUSINESS

Notice of Motion

Remuneration Panel

- Mover– *Fernandez*
- Seconder – *Baker*

Motion:
That Ash Thornton be appointed as the rotating Council member on the Remuneration Panel until the next Council meeting.

Carried (Thornton abstention)

Notice of Motion

Next Council meeting

- Mover– *Fernandez*
- Seconder – *Baker*

Motion:
That the next Council meeting be held on Monday 29th July at 12:30pm.

Carried Unanimously

11. MEETING CLOSED:

Meeting closed by Caroline Baker (The Chair) at 22:32.