



MINUTES
Council Meeting:
Tuesday, 23rd of October 2012

MEETING DETAILS

Venue: Union Meeting Room Hawthorn (UN413)
Chair: Mark Briers (President)
Minute-taker James Searle (Secretary/Treasurer)

1. MEETING OPEN:

Meeting opened by Mark Briers (The Chair) at 17:11. The meeting is quorate.

Acknowledgement of Country:

The SSU Council respectfully acknowledged the traditional owners of this land, the Wurundjeri people of the Kulin Nation. Council honours their elders past and present and recognises that this always was and always will be Aboriginal land.

Contemplation:

Council observed 1 minute of silence for contemplation

2. ATTENDANCE:

Present:

PRESIDENT	Mark Briers
EDUCATION/VICE PRESIDENT	Caroline Baker
SECRETARY/TREASURER	James Searle
HAWTHORN CAMPUS CHAIR	Brendan Spackman-Williams
LILYDALE CAMPUS CHAIR	Amie Watson (until 19:02)
PRAHRAN CAMPUS CHAIR	Alice Mutton
TAFE/APPRENTICESHIP REPRESENTATIVE	Fraser Blair (from 18:14)
QUEER REPRESENTATIVE	Andrew Morison
MEN'S WELFARE OFFICER	Joshua Fernandez

Vacancies:

ACCESS & EQUITY OFFICER
CROYDON CAMPUS CHAIR
WANTIRNA CAMPUS CHAIR
UNDERGRADUATE REPRESENTATIVE
POSTGRADUATE REPRESENTATIVE
PART-TIME REPRESENTATIVE
MATURE-AGED REPRESENTATIVE
INTERNATIONAL REPRESENTATIVE

Apologies:

WOMEN'S REPRESENTATIVE	Mia Anstee
INDIGENOUS REPRESENTATIVE	Megan Kelleher
ENVIRONMENT/SUSTAINABILITY OFFICER	Zoe Glen-Norman

Absent without apology:

DISABILITY SUPPORT REPRESENTATIVE	Oliver Haeusler
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Observers:

Elaine Passanha
Sam McKay
Caitlin Bruty
Courtney Barber
Matthew Latham

Swinburne's only 100% student run representation, welfare and events service

Mohammed Qureshi
Abdul Noor
Kayla Jiang
Mohammed _
Jacqui Kleiner
Salman Sheikh (from 17:14)
Keith Warburton (from 17:19)
Mohammed Himel Khan (from 17:26)
Andrew Newton (from 17:42)

3. ACCEPTANCE OF APOLOGIES:

That Council accepts the apologies of _____. All other Council members not present will be marked as absent.

- Mover: *Searle*
- Seconder: *Fernandez*

Carried (Unanimously)

4. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments to its layout should be suggested here.

- Mover: *Searle*
- Seconder: *Spackman-Williams*

Carried (Unanimously)

5. ACCEPTANCE OF PREVIOUS MINUTES:

The recorded minutes of the Council meeting held *14th September 2012* are a true and accurate reflection of the meeting and should be published on the Union's website.

- Mover: *Searle*
- Seconder: *Baker*

Carried (Unanimously)

6. REPORTS:

Written reports supplied:

PRESIDENT

Mark Briers

The President spoke to his report.

The Queer Representative and the Lilydale Campus Chair spoke about the Transforming Swinburne Student Consultative Panel

EDUCATION/VICE PRESIDENT

Caroline Baker

The Education/Vice President spoke to her report.

The Secretary/Treasurer asked about the Union's insurance.

The President asked about the Education/Vice President's relationship with other student organisations including the National Union of Students.

SECRETARY/TREASURER

James Searle

The Secretary/Treasurer spoke to his report.

Questions were asked about the Associations Incorporation Act, the SSU Constitution and the SSU Student Rights & Advocacy service data.

HAWTHORN CAMPUS CHAIR

Brendan Spackman-Williams

The President noted that the Hawthorn Campus Chair worked 80 hours last week.

The Hawthorn Campus Chair spoke to his report.

Swinburne's only 100% student run representation, welfare and events service

MEN'S WELFARE OFFICER**Joshua Fernandez**

The Men's Welfare Office spoke to his report.

The Queer Representative asked about the Men's Welfare Officer's relationship with with the Women's Network.

The Education/Vice President asked about the "Voice for Men" campaign
Andrew Newton asked about violence against men.

WOMEN'S REPRESENTATIVE**Mia Anstee**

Mia was not present to speak to her report.

QUEER REPRESENTATIVE**Andrew Morison**

The Queer Representative spoke to his report.

Caitlin Bruty asked about unisex toilets.

No report received:**LILYDALE CAMPUS CHAIR****Amie Watson**

The Lilydale Campus Chair gave a verbal report.

Council members asked about the Save Our Campus campaign.

PRAHRAN CAMPUS CHAIR**Alice Mutton**

The Prahran Campus Chair gave a verbal report.

TAFE/APPRENTICESHIP REPRESENTATIVE**Fraser Blair**

The TAFE/Apprenticeship Representative gave a verbal report.

ENVIRONMENT/SUSTAINABILITY OFFICER**Zoe Glen-Norman****DISABILITY SUPPORT REPRESENTATIVE****Oliver Haeusler****INDIGENOUS REPRESENTATIVE****Megan Kelleher**

Notice of Motion:

Acceptance of office-bearer reports

- Mover– *Searle*
- Seconder – *Fernandez*

Motion:

That Council accept the reports of office-bearers who provided written reports.

Carried (Unanimously)

9. GENERAL BUSINESS

- Results of 2012 election
- 2013 SSAF consultation process
 - SUT's priorities require comment
- Transforming Swinburne Student Consultative Panel
- Review of 2012 Strategic Plan

Procedural (Searle): To break for 15 minutes for refreshments. Return at 18:45.

Carried (Watson abstention)

Council reconvened at 18:45

7. NOTICES OF MOTION:

1. Notice of Motion No. 1 **SSAF Funding Proposal**

- Mover – *Briers*
- Secunder – *Spackman-Williams*

Preamble:

The 2012 SSAF consultation process is underway and involves formal meetings between SUT and SSU. A funding proposal has been produced by the President, Vice-President, Secretary/Treasurer and Hawthorn Campus Chair.

A draft of this proposal has been provided to the university for initial comment.

Motion:

That Council approves the 2013 funding proposal and authorises the President, Vice-President, Secretary/Treasurer and Hawthorn Campus Chair to negotiate on behalf of the Student Union.

Carried (Unanimously)

2. Notice of Motion No. 2 **Clubs and Societies Manual**

- Mover – *Fernandez*
- Secunder – *Morison*

Preamble:

After consultation and a review of the current Clubs & Societies manual (last used in 2005) it is clear that the Union requires a new set of regulations to replace them. Matthew Latham and Courtney Barber (Clubs & Activities officer elect 2013) have rewritten the current manual to reflect the new needs which the Union and clubs require to succeed in pushing for the enhancement of campus culture.

Motion:

That Council withdraw the Clubs and Societies Manual (2005) and replaces it with the Clubs and Societies Pack and associated documents (2012) as attached to this agenda.

Carried (Briers abstention)

3. Notice of Motion No. 3 **Club Affiliation**

- Mover– *Baker*
- Secunder – *Mutton*

Preamble:

The Union has been approached by the several clubs about affiliating with the Swinburne Student Union for the remainder of 2012.

These clubs will contribute to the enrichment of Swinburne campus culture. Clubs that are affiliated in 2012 will be reviewed again in 2013 by council.

Affiliation paperwork will be provided at the meeting

Motion:

That Council affiliates the following clubs as official Swinburne Student Union clubs for the remainder of 2012:

- The Swinburne Drinking Society
- Swinburne Japanese Club

Carried (Unanimously)(passed in error)
Procedural (Searle): Return to debate (Carried)
Amendment (Spackman)(Consider Drinking Society, Jap Club separately)

Motion:

That Council affiliates the following clubs as official Swinburne Student Union clubs for the remainder of 2012:

- The Swinburne Drinking Society
- Swinburne Japanese Club

Carried (Unanimously)

Motion:

That Council affiliates the following clubs as official Swinburne Student Union clubs for the remainder of 2012:

- Swinburne Aviation Societ

Ruled out of order due to missing paperwork

4. **Notice of Motion No. 4**
National Union of Students affiliation & conference

- Mover– *Fernandez*
- Secunder – *Searle*

Preamble:

SSU's NUS affiliation fee reduction waiver has been approved and our 2012 affiliation fee has been reduced to \$1,000 (from \$83,938.64).

The NUS National Conference is coming in December and delegate fees are approximately \$1,000 per person.

Motion:

That Council approves payment of the 2012 NUS affiliation fee and conference attendance (both already approved in the budget).

Carried (Briers, Blair against)

5. **Notice of Motion No. 5**
Council of Australian Postgraduate Association affiliation and conference

- Mover– *Searle*
- Secunder – *Baker*

Preamble:

SSU's CAPA affiliation fee reduction waiver has been approved and our 2012 affiliation fee has been reduced to \$500 (from \$8,330.85).

The CAPA National Conference is coming in November and delegate fees are approximately \$300 per person.

Motion:

That Council approves payment of the 2012 CAPA affiliation fee and conference attendance for two attendees (both already approved in the budget).

Carried (Unanimously)

6. Notice of Motion No. 6 Movember

- Mover– *Fernandez*
- Seconder – *Briers*

Preamble:

Every year men around Australia and around the world don a moustache for the month of November to raise funds and awareness for men's health, specifically prostate cancer and depression in men.

Movember is a fun and easy way that the Student Union can support the campaigns of the 'Prostate Cancer Foundation of Australia', 'beyondblue', 'Awareness and Education', and 'Global Action Plan'.

In 2011 the Union had a Movember team which raised over \$1,000 for men's health charities.

Motion:

That the Union matches donations to a value of up to \$50 for each Union representative or volunteer that participates in Movember, to a maximum amount of \$500 (already accounted for in budget).

Carried (Unanimously)

7. Notice of Motion No. 7 2012 Warburton Awards

- Mover– *Searle*
- Seconder – *Fernandez*

Preamble:

In 2011 the Union held the inaugural Warburton Awards and awarded four Volunteers of the Year.

Motion:

That Council allocates \$1,000 out of the events budget to hold a representative and volunteer event in mid-December.

The Hawthorn Campus Chair will form a team to organise the event.

Carried (Unanimously)

**8. Notice of Motion No. 8
SSU representative induction camp**

- Mover – *Spackman-Williams*
- Secunder – *Baker*

Preamble:

With 2013 fast approaching, the transition between the 2012 and 2013 Council representatives is now underway. The Union has hosted workshops in the past but an induction camp or week as happens at other Universities is an incredible team building exercise and a fantastic opportunity for the representatives to get properly trained up for their roles in 2013.

Motion:

That the Union allocates \$2,000 to host an Induction Camp in December for the 2013 Council team run by the 2012 Council team. This camp will be run and organised by the 2012 Hawthorn Campus Chair and Education/Vice-President.

Carried (Spackman-Williams opposed)

**9. Notice of Motion No. 9
Exam help stall**

- Mover – *Baker*
- Secunder – *Spackman-Williams*

Preamble:

The mid-year exam help stall was hugely popular with SSU providing water, pens, pencils and hugs.

Amendment(Spackman): Change to at least six occasions.

Acceptable to the mover

Motion:

That the Union again runs the exam help stall in the semester 2 exam period, on at least six occasions at Melbourne Olympic Park.

Carried (Unanimously)

10. OTHER BUSINESS

Notice of Motion

Blood drive

- Mover– *Briers*
- Secunder – *Mutton*

Preamble:

Andrew Newton has organised a blood drive for next year.

Motion:

That the Swinburne Student Union (SSU) support and promote the blood drive being organised for Tuesday the 26th of March 2013 in the ATC Building.

Carried (Abstention)

Andrew Morison asked that the reason for his abstention be noted,,,,,,,,,,,,,

1. Print management software

James will move a motion at the next meeting.

2. Plans to remove student representation from University Councils

See today's *The Age* article.

Notice of Motion:

Next meeting

- Mover– *Searle*
- Secunder – *Briers*

Motion:

That Council holds its final meeting for 2012 on Thursday 22nd November at 2:00PM at the Hawthorn Campus.

Carried (Blair abstention)

11. MEETING CLOSED:

Meeting closed by Mark Briers (The Chair) at 19:57.