

MINUTES

SSU Education Board Meeting

January 2017



Item	Meeting Details	Doc?	Time
	Venue: UN413 Chair: Suzanne Walker (Education Officer) Minute-taker: Sam Roberts (General Secretary)		
1	Welcome & Meeting Open Meeting open 2:48pm. Council will observe one minute's silence for contemplation.		2.48
2	Acknowledgement of the Traditional Owners The SSU Council respectfully acknowledges the traditional custodians of this land, the Wurundjeri people of the Kulin Nation. We acknowledge that we meet on stolen land and that the sovereignty of this land was never ceded. Council honours their elders past and present, and recognises that this always was and always will be Aboriginal land.		
3	Attendance		
3.1	Required attendees: Ana Tinc (President), Sam Roberts (General Secretary), Suzanne Walker (Education Officer), Alex Mcgilvray (Welfare Officer), Nikki Nievaart (Hawthorn Campus Chair), Swathi Shiva (Postgraduate Representative), Zaheer Qazi (International Representative), Will Joseph (PAVE Representative), Meaghan Smith (FSET Representative), Audrey Nikopolous (FBL Representative), Patrick MacDonagh-Gonda (FHAD Representative), Daylene Bolch (Online Representative), David Brodtman (Mature-Age Representative)		
3.2	Attendance: Ana Tinc (President), Sam Roberts (General Secretary), Suzanne Walker (Education Officer), Will Joseph (PAVE Representative), Audrey Nikopolous (FBL Representative), David Brodtman (Mature-Age Representative), Daylene Bolch (Online Representative),		
3.3	Observers:		
3.4	Apologies: Alex Mcgilvray (Welfare Officer), Meaghan Smith (FSET Representative),		
3.5	Absent without apology: Nikki Nievaart (Hawthorn Campus Chair), Swathi Shiva (Postgraduate Representative), Zaheer Qazi (International Representative), Patrick MacDonagh-Gonda (FHAD Representative),		
3.6	Acceptance of Apologies MOTION (Roberts, Joseph): <p style="text-align: right;">Carried Unanimously</p>		
4	Confirmation of Agenda and Previous Minutes		
4.1	Ordering and starring of items MOTION (Roberts, Tinc): That the agenda as distributed be agreed to. <p style="text-align: right;">Carried Unanimously</p>		
4.2	Ratification of previous decisions MOTION (Roberts, Tinc): <p style="text-align: right;">Carried Unanimously</p>		

7 **Business**

7.1 **Education Department Budget**

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Under the Union's Financial Delegation Regulation, each collective must pass a budget through council in order to use their funding allocation each year.

Motion (Walker, Roberts):

That the attached proposed budget for the Education Department be sent to the SSU Council for approval for 2017.

Carried Unanimously

7.2 **Education Department Committees**

To make Ed board more effective, we need to have greater reach and representation of students. One student cannot be expected to represent postgrad and undergrad across an entire faculty. To assist the elected reps hear about issues, and suggestion, it is envisioned that we form committees for each faculty and PAVE department, comprising of a student from each year level and department. eg. FSET would have 4 undergrads for science, 4 undergrads for engineering, 4 undergrads for technology, and 2 for each department for postgrad, being one of coursework and one of HDR.

Motion (Walker, Roberts):

To accept suggestion of faculty and department committees, and to create and send out an expression of interest form. The education officer and general secretary will assess EOIs and decide on students to be on the committees.

Carried Unanimously

7.3 **Discussion Points**

- **O-Week Ideas**
- Reaching out to existing academic/faculty societies
- Video's for Swinburne online
- - SSU Service Promotion
- - Awareness of services – posting out textbooks
- - Daylene to put together content ideas
- Spinning wheel game
- Run a campaign
- - Opt-out for all lecture recordings
- How to guide – blackboard...
- Tech support for students
- **O-Week Roster**
- O-Week – Tue-Fri
- WBW – Mon-Fri
- 1-2 ed board reps
- 1-2 committee members
- **Events**
- Week 2 – women's day
- - contact womens/fset clubs
- Week 3 – Mature Age lunch
- - Yoga and Meditation
- Week 4 – careers/Astro Lecture
- Week 5 – Faculty Days
- Week 6 – SEC
- Week 7 – Nutrition Workshop
- Week 8 – Motivational Speaker
- Week 9 – Wine tasting
- Week 10 – knitting/Crafts
- Week 11 – Revision tools
- Week 12 – Stress less week/Ed Week
- Week 13 – Astro
- Exams - EHS
- **Upcoming Election**
- Everyone, get your pals to apply for vacant positions

- EOI's for committees to go up in week 2
- **Planning Day - Thursday**
- **SEAN/NDA**
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8 Reports

Written reports provided by representatives will be published and available publicly online.

- 8.1 President Report
- 8.2 General Secretary Report
- 8.3 Education Officer Report **doc**
- 8.4 Welfare Officer Report
- 8.5 Hawthorn Campus Chair Report
- 8.8 Postgraduate Representative Report
- 8.9 International Representative Report
- 8.10 PAVE Representative Report
- 8.11 Education Officer – Public Affairs Report
- 8.12 FSET Representative Report **doc**
- 8.13 FBL Representative Report **doc**
- 8.14 FHAD Representative Report
- 8.15 Online Representative Report
- 8.16 Mature-Age Representative Report

9 Other Business

9.1 Future Meetings

The next council meeting will be scheduled by the Education Officer and General Secretary based on availabilities in March.

10 Closing Business

- 10.1 Meeting closed. 4:03
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