



MINUTES

Council Meeting #1:

Thursday, 9th of February 2012.

MEETING DETAILS

Venue:	Union meeting room (UN413)
Chair:	Mark Briers (President)
Minute-taker	James Searle (Secretary/Treasurer)

ATTACHED DOCUMENTS

- Minutes from December Council meeting
- Draft of *The Swine*
- Sponsorship proposal from the Hawthorn Hotel
- 2012 Provisional Budget version 4 (no SSAF funding)
- O week/WB week plan
- Letter to Education Minister
- Help letter to MP's, alumni and notable public figures
- Executive Officer Position Description
- SSU Social Media Policy
- SSU Strategic Plan (*in camera* document)

1. MEETING OPEN:

Meeting opened by Mark Briers (The Chair) at 13:22. The chair will determine if the meeting is quorate.

Welcome to Country:

The SSU respectfully acknowledges that this meeting takes place in the traditional lands of the Wurundjeri people of the Kulin Nation and honours their elders past and present.

Contemplation:

Council will observe 1 minute of silence for contemplation.

2. ATTENDANCE:

Present:

PRESIDENT	Mark Briers
EDUCATION/VICE PRESIDENT	Matthew Landolfo
SECRETARY/TREASURER	James Searle
ACCESS & EQUITY OFFICER	Nicole Robinson
HAWTHORN CAMPUS CHAIR	Brendan Spackman Williams
PRAHRAN CAMPUS CHAIR	Brice Chappell
LILYDALE CAMPUS CHAIR	Gemma Melville
POSTGRADUATE REPRESENTATIVE	Elizabeth Rowe
WOMEN'S REPRESENTATIVE	Melanie Orvis
QUEER REPRESENTATIVE	Andrew Morison
INTERNATIONAL REPRESENTATIVE	Meit Shah
PART TIME REPRESENTATIVE	Aimee McCarten
DISABILITY SUPPORT REPRESENTATIVE	Oliver Haeusler
ENVIRONMENT/SUSTAINABILITY OFFICER	Zoe Glen-Norman

Apologies:

MEN'S WELFARE OFFICER	Langley Tay
UNDERGRADUATE REPRESENTATIVE	Xiao Tian Lim
MATURE AGE REPRESENTATIVE	David Mather

Absent:

CROYDON CAMPUS CHAIR	Caitlin Davies
WANTIRNA CAMPUS CHAIR	Caitlin Hatney
TAFE/APPRENTICESHIP REPRESENTATIVE	Jessica Finlay

Observers:

MATTHEW LATHAM
ROBERT LYALL
KEITH WARBURTON

3. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments should be suggested here.

- Mover: *Searle*
- Seconder: *Spackman-Williams*

Carried (1 against)

4. ACCEPTANCE OF PREVIOUS MINUTES:

The recorded minutes of the Council meeting held 20th December 2011 are a true and accurate reflection of the meeting and should be published on the Union's website and distributed to the University's Executive Group.

- Mover: *Searle*
- Seconder:

Deferred to next meeting

5. REPORTS:

PRESIDENT

Mark Briers

- Funding negotiations
- Sponsorship negotiations

EDUCATION/VICE PRESIDENT

Matthew Landolfo

- NUS President's Summit
- Education Board
- Media committee

SECRETARY/TREASURER

James Searle

- Current financial situation and budget
- Recruitment
- Membership
- Facilities/license agreement
- Lockers

ACCESS & EQUITY OFFICER

Nicole Robinson

- Door is open
- Timetable for office hours on desk

HAWTHORN CAMPUS CHAIR

Brendan Spackman-Williams

- O Week/Welcome Back Week planning

LILYDALE CAMPUS CHAIR

Gemma Melville

- Got office access, plans to come

PRAHRAN CAMPUS CHAIR

Brice Chappell

POSTGRADUATE REPRESENTATIVE

Elizabeth Rowe

- Involved with Council of Australian Postgraduate Associations
- Networking with other Victorian Postgrad Associations

WOMEN'S REPRESENTATIVE

Melanie Orvis

- Planning IWD

QUEER REPRESENTATIVE

Andrew Morison

- Status of Queer space, 6 months away
- Looking for temporary space

PART TIME REPRESENTATIVE

Aimee McCarten

- No Doz unethically advertising on campus
- Lectopia focus groups, perhaps before next Council

DISABILITY SUPPORT REPRESENTATIVE Oliver Haeusler

- Emailed academics to discuss disability services

ENVIRONMENT/SUSTAINABILITY OFFICER Zoe Glen-Norman

- In contact with Faculties to use 10G's backyard for a vegetable/herb garden
- Looking at vertical gardens
- Recycling bins in lab rooms

6. MATTERS ARISING:

From reports and previous minutes.

8. NOTICES OF MOTION:

1. Notice of Motion No. 1: **2012 Budget**

Preamble:

In the final Council meeting of 2011 on the 20th of December, the 2011 Council passed two provisional budgets for 2012; one assuming SSAF funding and one assuming none. Secretariat then ratified a similar provisional budget on the 19th of January, based on no SSAF funding. This budget has then been amended further by the Secretary/Treasurer to reflect developments in the environment at Swinburne.

Motion Part 1:

- Mover– *Searle*
- Secunder – *Robinson*

That the attached provisional budget (assuming no SSAF funding) be ratified by Council.

Carried (Unanimously)

Motion Part 2 (recommendation from Secretariat):

- Mover – Landolfo
- Seconder – Briers

Amendment: That welfare collectives, SUPA and SISA not be included.

Mover – Searle

Lost (no seconder)

Amendment:

- Mover – Briers

Or if the expenditure is to replace or repair a broken item, by simple majority of Secretariat

Acceptable to the mover

Procedural: that this motion now be put to a vote

- Mover – Briers

Carried (11 for, 2 against)

That anything outside of this budget or to an amount greater than \$400 for a single item excluding replacing/repairing broken items should be passed by a simple majority of Council.

Carried (11 for, Searle against, 1 abstention)

**2. Notice of Motion No. 2:
The Swine**

13:45

Mover – *Landolfo*
Seconder – *Robinson*

Preamble:

In 2012 the Swinburne Student Union Media Committee has been working hard to produce an issue of *The Swine* student magazine to be launched at orientation week. In order to be printed in time, Swinburne Press needs to receive the artwork on the morning of Friday the 10th of February. Council has been provided with a draft of the magazine at the time this agenda was distributed and a final copy will be presented to the meeting.

The first issue of the magazine is likely to involve a cost to the Union, with subsequent issues intended to break even.

There has been some advertising sold in the first issue.

Procedural (Searle): To suspend standing orders in order to step through the layout of the magazine.

Carried (6 for, 5 against, 1 abstention)

Procedural (Landolfo): That this motion now be put to a vote.

Carried (10 for, Searle, Spackman-Williams, Glen-Norman against)

Motion:

That Council approve expenditure of \$4000 to print 2000 copies of *The Swine* to be distributed during the first few weeks of Semester 1.

Carried (12 for, 1 against)

3. Notice of Motion No. 3: 14:15
O Week and WB Week Plan

- Mover – *Spackman-Williams*
- Secunder – *Searle*

Preamble:

A workshop session has been held to produce a plan and budget for O week and Welcome Back Week. Secretariat made subsequent amendments and recommendations to this plan. The plan includes purchase of 1600 units of Union Pigs, pens and satchel bags and 2000 units of Union lollipops. It also includes the purchase of two new marquees and two 'Join Here' banners.

Motion:

Council endorses the plan and budget produced by the workshop session and Secretariat and approves total expenditure of \$9,410 (\$7,245 for merchandise and \$2,165 for other expenditure, as per the budget).

Carried Unanimously

4. **Notice of Motion No. 4:**
2012 membership package

14:25

- Mover – *Searle*
- Seconder – *Briers*

Preamble:

Secretariat has discussed a membership package for 2012 which retains the \$20 'early bird' membership but raises full price membership to \$30 and passionate membership to \$50.

If funding were more certain there would be opportunities to reduce the membership fee but at this stage the Union needs to retain as much membership revenue as possible.

Amendment:

- Mover – *Briers*

That there be a \$100 President's Club option which includes a personal letter from the President and a round of golf with the President.

Lost (no seconder)

Amendment:

- Mover – *Chappell*

That satellite campus membership fees be half that of at Hawthorn excluding passionate membership.

Acceptable to the mover

Motion:

That the Union establish membership fees for 2012 semester 1 as \$20 for the first three weeks of semester and \$30 afterwards with a \$50 passionate membership option available at all times. Satellite campus membership fees be half that of at Hawthorn excluding passionate membership.

Carried Unanimously

Procedural:

- Mover – *Robinson*

That Council recess for 9 and a half minutes to return at 15:20.

Carried Unanimously

5. **Notice of Motion No. 5:** 14:35
Education Ministry advice on SSAF

Mover – *Searle*
Secunder – *Rowe*

Preamble:

Swinburne University has begun collecting the Student Services & Amenities Fee from students since January 2012 despite failing to disclose how they intend to use the funds. The University has continually stalled the Student Union during negotiations and consultation. The SSAF is designed to support student organisations however Swinburne has shown little interest in doing this.

Secretariat recommended on the 2nd of February that the President write to the Tertiary Education Minister Chris Evans (and email a copy to the Vice Chancellor) by the evening of the 9th of February outlining the Union's concerns about Swinburne's lack of communication/consultation and lack of support for student control over student affairs.

Secretariat also recommended that the Union write to other MP's, Education spokespeople as well as notable alumni and public figures to ask them to write to the Vice Chancellor to urge her to public Swinburne's plans for the SSAF and to ensure the Union receives a fair level of funding.

Motion (recommendation from Secretariat):

That Council approve this correspondence.

Carried Unanimously

6. Notice of Motion No. 6:

14:50

WTF Swinburne? (Where's The Funding?)

- Mover – *Robinson*
- Secunder – *Searle*

Preamble:

Monash Student Association has run a successful Facebook campaign entitled Monash WTF? after Monash University indicated they were going to quarantine a large portion of SSAF revenue in a bank account controlled by the University, with minimal transparency.

Compared to other universities, Swinburne has been slow to react with no indications at all about how funds will be spent. Swinburne students need to be made aware that no additional funds will actually be added to the Student Services pool. At this stage the SSAF is taxation without representation.

This campaign will complement the Students' Money to Students campaign.

The Facebook page will be registered as a community page associated with the Swinburne Student Union page.

Amendment:

- Mover – *Landolfo*
- Secunder – *Briers*

Amend wording as outlined in yellow

Carried (7 for, 5 against (Searle, Robinson, Spackman Williams, Chappell, Morison))

Procedural:

- Mover – *Landolfo*

Suspend standing orders to discuss the motion.

Carried (10 for, against 1, abstention 1)

Amendment:

- Mover – *Spackman-Williams*
- To extend meeting by 30 minutes

Carried (11 for, 1 against)

Amendment:

- Mover – *Briers*
- To reinstate standing orders

Carried

Keith Warburton named by the chair

Amendment:

- Mover – *Searle*
That the motion now be put.

Carried Unanimously

Motion (recommendation from Secretariat):

That a Facebook campaign entitled “WTF Swinburne? (Where’s The Funding?)” be launched on Monday the 13th of February if the University does not agree to regular scheduled meetings with regards to the distribution of SSAF funding and guarantee that the Union will receive at least 25% of the revenue.

The campaign will inform students about the state of play of the Student Services & Amenities Fee at Swinburne and get them involved in the campaign for student control over student affairs.

That the President and Education/Vice President make contact with Higher Education journalists and release a media release on WTF Swinburne and the issues surrounding SSAF and SSU by February 13th 2012.

Carried Unanimously

7. **Notice of Motion No. 7:** 15:00
Hawthorn Sponsorship

- Mover– *Briers*
- Secunder – *Spackman-Williams*

Preamble:

The Union has been in preliminary discussions with the Hawthorn Hotel in relation to a sponsorship agreement for 2012. The Hawthorn would provide financial support to the Student Union as well as member discounts and free venue hire in return for advertising in the Swine and cross promotion of events.

Procedural:

- Mover– *Spackman-Williams*
That the motion now be put.

Carried (1 abstention)

Motion (recommendation from Secretariat):

That Council approves the sponsorship conditions arranged between the Union and the Hawthorn and delegates its execution to Secretariat.

Carried Unanimously

8. **Notice of Motion No. 8:** 15:15
Business Cards

- Mover– *Searle*
- Secunder – *Spackman-Williams*

Preamble:

In 2011 the Student Union purchased business cards for the President, Education/Vice President, Secretary/Treasurer and Access & Equity Officer. In 2012 all representatives should have the opportunity to use business cards to network and connect with students and staff.

Procedural:

- Mover– *Briers*
That the motion now be put.

Carried Unanimously

Motion:

The Union will purchase business cards for all Council members who request them by Wednesday 15th February. Requests should be made to the Secretary/Treasurer and should include an initial plan/goals for their portfolio for the year.

Carried Unanimously

9. **Notice of Motion No. 9:**
Recruitment using Seek

15:20

Mover – *Searle*

Secunder –

Preamble:

On the 19th of January 2012 Secretariat resolved to advertise the positions of Executive Officer, Administration/Finance Officer and Student Support Officer. Advertisement has begun however in order to reach a wider audience the Union should advertise on seek.com.au

Motion:

That the Union advertise the position of Executive Officer only on seek.com.au, at a cost of \$215.

Withdrawn

**10. Notice of Motion No. 10:
Margaret Court**

15:30

Mover – *Morison*
Secunder – *Robinson*

Preamble:

Recently three time Wimbledon champion Margaret Court has spoken out against same sex marriage. Court has had an editorial published in the Herald Sun telling us the morals of society are on the decline because of homosexuality, as well as another article where she is quoted as saying that homosexuality is the often result of sexual abuse. While these two pieces of writing are among the worst, there are multiple other articles where she gives her support for conversion therapy. In protest people have been visiting the tennis arena bearing her name wearing rainbow flags.

Amendment (Briers):

That the motion remove the reference to the Herald Sun.

Acceptable to the mover***Amendment (Briers):***

That the wording be approved by Secretariat.

Acceptable to the mover***Motion:***

That the Queer Representative writes a letter to Margaret Court on behalf of the Student Union that condemns her out-dated views and sends a copy to the Herald Sun. The wording will be approved by Secretariat.

Carried Unanimously

11. Notice of Motion No. 11:

15:35

Communication with standing committeesMover – *Spackman-Williams*Secunder – *Searle****Preamble:***

Contrary to previous years this current Student Union has 3 active additional committees; SISA, SUPA and the Media Committee. There are various members on each of these whom are not a member of either Secretariat or Council and hence would not receive notice and may not hear about motions which could be directly related to them. Although they could not have an official vote, their expertise could provide valuable input into the discussion on these motions were they aware of them and present at the time of discussion.

Motion:

That all minutes and agendas for Council and Secretariat be sent to SISA, SUPA and Media Committee.

Carried Unanimously**12. Notice of Motion No. 12:**

15:40

SSU Social Media Policy

- Mover– *Searle*
- Secunder – *Briers*

Preamble:

The Student Union should have a social media policy to provide a best practice guide for the use of social media for communication with members and potential members.

Motion (recommendation from Secretariat):

That the attached social media policy be accepted by Council.

Withdrawn**Procedural Motion**

- Mover– *Searle*

Motion:

The meeting be extended to 5:00PM

Carried (9 for, 2 abstentions)

Procedural Motion

- Mover– *Searle*

Motion:

That motion no. 13 'SSU Strategic Plan' is considered *in camera*. Observers may remain.

Carried Unanimously

13. Notice of Motion No. 13: SSU Strategic Plan

15:45

- Mover– *Searle*
- Seconder – *Haeusler*

Preamble:

The Student Union needs to set strategic goals for its officers and staff to work towards this year. The President and Secretary/Treasurer have written a prioritised series of goals.

Motion:

That the attached strategic plan be accepted by Council and immediately enacted.

Carried Unanimously

14. Notice of Motion No. 14: Council meeting schedule

15:55

- Mover– *Searle*
- Seconder – *Briers*

Motion:

That Council meets on Thursday the 8th of March at 4:00PM.

Carried Unanimously

8. GENERAL BUSINESS

9. OBSERVER QUESTIONS:

10. MEETING CLOSED:

Meeting closed by Mark Briers (The Chair) at 16:56.