



MINUTES
Council Meeting #4:
Thursday, 17th of May 2012.

MEETING DETAILS

Venue: Student Seminar Room (PK226)
Chair: Mark Briers (President)
Minute-taker James Searle (Secretary/Treasurer)

GUEST SPEAKER

The National President of the National Union of Students, Donherra Walmsley, presented to Council.

1. MEETING OPEN:

Meeting opened by Mark Briers (The Chair) at 15:42. Quorum was reached at 15:26.

Acknowledgement of Country:

The SSU Council respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. It is upon their ancestral land that Swinburne University is built. Secretariat honours their elders past and present and recognises that their customs and traditions continue to this day.

Contemplation:

Council will observe 1 minute of silence for contemplation.

2. ATTENDANCE:

Present:

PRESIDENT	Mark Briers
SECRETARY/TREASURER	James Searle
ACCESS & EQUITY OFFICER	Nicole Robinson (arrived at 16:20pm)
HAWTHORN CAMPUS CHAIR	Brendan Spackman Williams
PRAHRAN CAMPUS CHAIR	Brice Chappell
QUEER REPRESENTATIVE	Andrew Morison
MATURE-AGED REPRESENTATIVE	Brenton Kovarik (arrived at 15:26pm)
UNDERGRADUATE REPRESENTATIVE	Xiao Tian Lim
ENVIRONMENT/SUSTAINABILITY OFFICER	Zoe Glen-Norman

Vacancies:

CROYDON CAMPUS CHAIR
WANTIRNA CAMPUS CHAIR
EDUCATION/VICE PRESIDENT
MEN'S WELFARE OFFICER
POSTGRADUATE REPRESENTATIVE

Apologies:

LILYDALE CAMPUS CHAIR	Gemma Melville
TAFE/APPRENTICESHIP REPRESENTATIVE	Fraser Blair
WOMEN'S REPRESENTATIVE	Melanie Orvis
PART TIME REPRESENTATIVE	Aimee McCarten
INTERNATIONAL REPRESENTATIVE	Meit Shah
INDIGENOUS REPRESENTATIVE	Megan Kelleher

Absent:

DISABILITY SUPPORT REPRESENTATIVE	Oliver Haeusler
-----------------------------------	-----------------

Observers:

Alice Mutton
Donherra Walmsley (National President NUS)

3. ACCEPTANCE OF APOLOGIES:

That Council accepts the apologies of the Women's Representative, TAFE/Apprenticeship Representative, Indigenous Representative and Lilydale Campus Chair.

Apologies from the Part-time Representative and International Representative are not accepted.

Amendment (Briers):

That the part-time representative and International Representative be removed from the motion.

Acceptable to the mover

- Mover: *Searle*
- Seconder: *Kovarik*

Carried (Glen-Norman against)

4. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments to its layout should be suggested here.

- Mover: *Searle*
- Seconder: *Briers*

Carried (Unanimously)

5. ACCEPTANCE OF PREVIOUS MINUTES:

The recorded minutes of the Council meeting held 17th April 2012 are a true and accurate reflection of the meeting and should be published on the Union's website and distributed to the University's Executive Group.

- Mover: *Searle*
- Seconder: *Spackman*

Carried (Unanimously)

6. REPORTS:

PRESIDENT

Mark Briers

- Funding negotiations
 - Asked for amendments to the agreement (Executive Officer and election)
 - Asked for a full breakdown at the beginning of each year.
- License agreement
 - Have not heard back from Facilities
- Prahran events and space negotiations
- The Swine
 - Accused by SSAA of covering the Wild Boar with the Swine and removing items from SSAA noticeboards
- Stressed to Council that SSU reps should not interfere with any SSAA material

SECRETARY/TREASURER

James Searle

- By-election
 - No time to hold in semester 1
- Vacancies on Council
 - To be filled by Council in semester 2
- Budget
- Financial audit
 - Completed, will send out
- SCN – TD120

ACCESS & EQUITY OFFICER

Nicole Robinson

- Exam conditions
 - University wants to tighten conditions – toilet breaks and drink bottles

HAWTHORN CAMPUS CHAIR

Brendan Spackman-Williams

- Events
 - Revenue from the Hawthorn - \$660
 - Planning large party
 - Next Friday, Japanese club
 - Next Saturday, EMF event
- Liquor licensing and police visits
 - Getting close to the amount of temporary licenses allowed
- Bar petition
 - About 350 signatures
- Union noticeboards
 - Contacted Facilities regarding this, as well as gates near the AS building and heating in the Atrium

PRAHRAN CAMPUS CHAIR**Brice Chappell**

- Students asking about A3 printing

QUEER REPRESENTATIVE**Andrew Morison**

- Queer space
 - Construction has begun to be open for semester 2
- Equal Love Rally – SSU front and centre
- Queer department changing structure
- Attending Queer Collaborations
 - Fundraising in semester 2

MATURE-AGED REPRESENTATIVE**Brenton Kovarik**

- 21 and over guides
- Prahran stopped doing BBQ's
- Soup day successful – served many students
- New discounts coming in
 - Prahran Copy House offering discounts
- Office petition nearly ready
- Membership numbers struggling
 - Focus moving to Higher Ed Faculty Design students

TAFE/APPRENTICESHIP REPRESENTATIVE**Fraser Blair (Alice Mutton spoke to the report)**

- Provided in writing to the Council

UNDERGRADUATE REPRESENTATIVE**Xiao Tian Lim**

- Graduation ceremony times are inappropriate
 - International students need to extend their visas in order to attend their ceremonies
 - Mark to follow up with Student Operations

ENVIRONMENT/SUSTAINABILITY OFFICER**Zoe Glen-Norman**

- Wrote letter to the National Centre for Sustainability (Swinburne)
 - Single sided printing of exams
 - Inappropriate use of disposable cutlery/plates
 - Library trialling more ethical paper
 - Got a contact for the University's sustainability committee
 - Organising panel discussion on environmentalism in faith
 - Working to set up a philosophy society at Swinburne

7. MATTERS ARISING:

From previous minutes and reports.

9. NOTICES OF MOTION:

1. Notice of Motion No. 1: **Funding agreement from SUT**

- Mover – *Briers*
- Secunder – *Spackman*

Preamble:

SUT has offered SSU a funding agreement totalling \$177,119. Details and conditions are included in the attached letter.

Secretariat asked for the following amendments:

The inclusion of an Executive Officer and the Annual Elections as proposed in the Union's SSAF proposal.

Condition #2 (funds received monthly) amended to quarterly.

The chair of the SSU/SSAA forum should be amended to be the Vice-President (Student & Corporate Services).

Secretariat empowers the President to negotiate the agreement to then present the funding agreement to Council for final approval.

SSU should be presented annually with the percentage breakdown of the allocation of the SSAF.

At the time of distribution of this agenda, the University has responded to the requested amendments.

Motion:

That Council approves the funding agreement on the condition of the amendments being upheld and authorises its execution by the President. If the amendments are not upheld then Council will approve the amended agreement via email. The agreement will be approved by simple majority. The emails will be distributed at the next Council meeting.

Carried (Unanimously)

2. Notice of Motion No. 2: **Representative remuneration**

- Mover– *Searle*
- Secunder – *Kovarik*

Preamble:

The funding agreement with the University includes \$45,000 for representative remuneration. All representatives should have the opportunity for remuneration and the Union should contribute funding on top of the University amount for representative remuneration.

Motion (recommended by Secretariat):

That the Union contributes \$10,000 on top of the \$45,000 provided by the University for representative remuneration.

That the following remuneration details are implemented for the remainder of 2012:

President	\$12,000
Education Officer/Vice-President	\$4,000
Secretary/Treasurer	\$9,000
Access & Equity Officer	\$9,000
Campus chairs	\$10,000
General remuneration pool	\$11,000
TOTAL	\$55,000

Remuneration will be paid to the President, Education/Vice-President, Secretary/Treasurer, Access & Equity Officer according to the attached remuneration policy.

Remuneration will be paid to campus chairs from the campus chair remuneration pool according to the attached remuneration policy.

Remuneration will be paid to other representatives from the general remuneration pool according to the attached remuneration policy.

Carried (Unanimously)

Amendment:

- Mover– *Spackman*

That the Hawthorn Campus Chair and Other Campus Chair remuneration be combined, and that Campus Chairs be paid according to the remuneration policy with a \$400 a fortnight remuneration cap.

That the Education/Vice-President amount be reduced to \$4000, President increased to \$12,000, Secretary/Treasurer and Access & Equity Officer increased to \$9000 and General Remuneration Pool be increased to \$11,000.

Acceptable to the mover

**3. Notice of Motion No. 3
Budget update**

- Mover– *Searle*
- Secunder – *Kovarik*

Preamble:

The Secretary/Treasurer has updated the budget to reflect the funding offer by the University. The new budget reflects increased funding for collectives as well as remuneration for student representatives.

Motion:

That Council approves the updated budget.

Carried (Glen-Norman, Robinson abstention)

4. Notice of Motion No. 4: **Conferences**

- Mover– *Searle*
- Secunder – *Morison*

Preamble:

The mid-year break sees many student and youth conferences around Australia. These include the National Union of Students' Education Conference, Queer Collaborations, Students of Sustainability and NOWSA.

These conferences provide a valuable opportunity to learn new skills and network with campus activists from around the country.

The Union has made allowances in its budget for representatives to attend conferences.

Motion:

That the Council empowers the welfare networks and collectives to organise and use their budgets to fund representatives to attend relevant conferences as they see fit, provided that all decisions are taken at properly constituted and minuted meetings.

That the Union funds flights, accommodation and conference registration for four representatives to attend the NUS Education Conference in Sydney (July 4th to 6th), to the value of a maximum of \$500 each.

That the Union fund two International students to attend the CISA (Council of International Students Australia) conference in Brisbane (July 9th to 13th) at a cost of up to \$600 each with funds to be taken from the SISA budget.

That Council delegates to the members of Secretariat the decision on which representatives go to Education Conference and the CISA conference. Representatives wishing to attend must email the President or Secretary/Treasurer by 5PM Friday 25th May to register their interest. Secretariat shall make its decision via email.

Conference attendees should apply for all available grants/fee reductions.

Carried (Unanimously)

5. **Notice of Motion No. 5:**
Exam Help Stall

- Mover – *Robinson*
- Secunder – *Searle*

Preamble:

Student organisations at other universities run help stalls at exam venues to provide students with bottled water, pencils/erasers and other helpful items. They also provide moral support to fellow students.

Motion:

That the Union organise an exam help stall at Melbourne Olympic Park for at least 5 hours a day on at least 4 days during the exam period (subject to the availability of volunteers and representatives) and allocates \$400 total to support the events.

Carried (Unanimously)

6. **Notice of Motion No. 6:**
NTEU Sessional Survival Campaign

- Mover – *Briers*
- Secunder – *Morison*

Preamble:

The Swinburne branch of the NTEU is running a campaign in response to the consistent late payment of sessional academics at the beginning of each semester.

The campaign is calling for donations of food and household items to support sessionals at the beginning of semester 2 while they wait for their payments.

Motion:

That the Student Union supports the NTEU's campaign and stands in solidarity with Swinburne's academic and general staff.

That the Union donate all remaining stock of 'Close Up' toothpaste to the Sessional Survival Campaign.

Amendment(Kovarik): That the Union will approach Union members to donate items from their cupboards to the NTEU campaign either via the Union offices or the NTEU stall.

Acceptable to the mover
Carried (Unanimously)

**7. Notice of Motion No. 7:
Next meeting**

- Mover– *Searle*
- Seconder – *Kovarik*

Motion:

That Council next meets in the 2nd week of semester 2, with the day and time to be decided via email.

Carried (Unanimously)

8. OTHER BUSINESS

10. OBSERVER QUESTIONS

Matthew Landolfo asked about security not allowing him access to Union spaces.

Mark apologised to Matthew for not informing him that he had been removed from the access list, however he is not barred from any Union spaces.

11. MEETING CLOSED:

Meeting closed by Mark Briers (The Chair) at 17:10.