



MINUTES

Council Meeting:

Friday, 18th of December 2015

2:30pm

MEETING DETAILS

Venue: Union Meeting Room Hawthorn (UN413)
Chair: Brendan Spackman-Williams (President)
Minute-taker Caitlin Bruty (Postgraduate Representative)

ATTACHED DOCUMENTS

1. SSU Council Meeting 16-11-2015 Unconfirmed Minute
2. Options for 2016 SSU staffing
3. *Remuneration Policy (Dec 2015) [Pending]*
4. *Provisional 2016 Budget [Pending]*
5. *Website Redevelopment Proposal [Pending]*

1. MEETING OPEN:

Meeting opened by Brendan Spackman-Williams (The Chair) at 12:28pm. The meeting is quorate.

Contemplation:

Council will observe 1 minute of silence for contemplation.

Acknowledgement of Country:

The SSU Council respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. Council honours their elders past and present and recognises that this always was and always will be Aboriginal land.

2. ATTENDANCE:

Present:

PRESIDENT	Brendan Spackman-Williams
GENERAL SECRETARY	Scott Morgan(from 1:41pm)
EDUCATION OFFICER	Anthony Osborne
WELFARE OFFICER	Joshua Briers
HAWTHORN CAMPUS CHAIR	Ben Jackson
POSTGRADUATE REPRESENTATIVE	Caitlin Bruty
WOMEN'S REPRESENTATIVE	Tori Pearce
CLUBS & ACTIVITIES OFFICER	Tohiora Kuru
INDIGENOUS REPRESENTATIVE	Christopher Jakobi
GENERAL REPRESENTATIVE	David Uber
GENERAL REPRESENTATIVE	Jonathan Sacco

Vacancies:

WANTIRNA CAMPUS CHAIR
CROYDON CAMPUS CHAIR
TAFE/APPRENTICESHIP REPRESENTATIVE

Apologies:

EDUCATION – PUBLIC AFFAIRS OFFICER	Tanja Schindler
GENERAL REPRESENTATIVE	Karuna Santosa
ENVIRONMENT/SUSTAINABILITY OFFICER	Cliff Warren
QUEER REPRESENTATIVE	Lee Taube
DISABILITY REPRESENTATIVE	Michael Samarin
EDUCATION – ACADEMIC AFFAIRS OFFICER	Suzanne Byron

Absent without apology:

Observers:

Ana Tinc
Zane Clarke

Procedural (Spackman-Williams): to move acceptance of apologies to after motions.

Carried Unanimously

3. ACCEPTANCE OF APOLOGIES:

That Council accepts the apologies of those mentioned above. All other Council members not present will be marked as absent.

- Mover: Morgan
- Seconder: Briers

Carried Unanimously

4. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments to its layout should be suggested here.

- Mover: Jackson
- Seconder: Kuru

Carried Unanimously

Procedural (Spackman-Williams): to move acceptance of previous minutes to after motions.

Carried (1 against)

5. ACCEPTANCE OF PREVIOUS MINUTES:

The recorded minutes of the Council meeting held 16th November 2015 are a true and accurate reflection of the meeting and should be published on the Union's website.

- Mover: Morgan
- Seconder: Briers

Carried Unanimously

6. DISCUSSION OF REPORTS:

- Verbal report given by Osbourne

7. GENERAL BUSINESS:

- 2016 Budget Discussion
 - Yet to see funding proposal from university. Expected mid-January.

8. NOTICES OF MOTION:

1. Notice of Motion No. 1

Employment Contracts

- Mover – Bruty
- Secunder – *Briers*

Preamble:

Current staff employment contracts expire on the 18th December. These need extended prior to finalising the 2016 budget.

Motion:

That the employment contracts of the Executive Officer (James Searle) and the Office & Finance Manager (Xavier Plummer) be extended on their current terms (with wage increased and superannuation decreased in accordance with the 2015 Collective Agreement) for three months (until 18th March 2016), with Council to review their employment terms and classification at its next meeting, with the possibility of conversion to permanent employees.

Carried Unanimously

2. Notice of Motion No. 2

Membership price

- Mover – Bruty
- Secunder – *Pierce*

Preamble:

The union intends to offer an extended range of memberships in 2016, to cater for students attending Swinburne through all modes of study.

Motion:

That the SSU membership price for 2016 be fixed at

- \$20 for a full-year Hawthorn membership,
- \$10 for a half-year Hawthorn membership (from July onwards),
- \$10 for Croydon, Wantirna and Associate (staff) membership, and
- \$5 for Online Student membership.

Amendment (Osborne): Include NICA in \$10 membership bracket

Amenable to mover and seconder

Amendment (Briers): Include NICA in \$5 membership bracket

Amenable to mover and seconder

Carried (1 abstention)

3. Notice of Motion No. 3 **PAVE Name Change**

- Mover – Osborne
- Secunder – Jacson

Preamble:

This year Swinburne updated its Vocational Education system to reflect the merger of Swinburne College into the TAFE system.

As such, TAFE/Apprentices & Traineeship portfolio name is outdated with the change to Pathways and Vocational Education by the University. Around the state most of the dual-sector Universities have dropped the use of TAFE in favour of Vocational Education.

Motion:

That the portfolio of TAFE/Apprentices & Traineeships Rep be changed to Pathways and Vocational Education Representative. That all documentation be updated to reflect this change.

Carried (1 abstention)

Procedural (Spackman-Williams): that motion 4 be heard last

Carried Unanimously

4. Notice of Motion No. 4 **Legal reimbursement**

- Mover – Morgan
- Secunder – Briers

Motion:

That, in recognition of SSU having its legal fees in relation to the Bookshop case paid by the Bookshop and none of the allocated \$35,000 being required to be spent, James Searle be reimbursed \$1,389.90 for legal costs personally incurred in commencing oppression proceedings against the Bookshop during the filing of an originating motion and a summons on the Bookshop.

Carried (1 against, 2 abstentions)

5. Notice of Motion No. 5 **Remuneration Policy**

- Mover – Spackman-Williams
- Secunder – Bruty

Preamble:

The Executive Officer has re-written the Remuneration policy to eliminate the need for Remuneration Reports and the Panel. Instead payments will be made in set lump sums upon provision of approved council reports.

Motion:

That the amended Remuneration Policy as provided be adopted.

Procedural (Bruty): to remove standing orders for the duration of discussion on motion 5.

Procedural (Bruty): to move to a vote

Carried Unanimously

Carried (1 against)

Lost (5 for, 2 against, 2 abstentions)

6. Notice of Motion No. 4**Debit cards**

- Mover – Briers
- Secunder – *Pierce*

Motion:

That a one-to-sign transactional account be opened with Bank Australia for the purposes of holding debit card funds, and that debit cards be issued to Caitlin Bruty, Brendan Spackman-Williams, James Searle & Xavier Plummer.

Carried (2 abstentions)

7. Notice of Motion No. 1**Staffing**

- Mover – Bruty
- Secunder – *Spackman-Williams*

Preamble:

We do not yet anticipate a funding increase for staffing in 2016, which gives council the opportunity to evaluate our current staffing structure. The Executive Officer has prepared a proposal outlining four options for

Motion:

That Council note the attached staffing options paper and delegate its powers to Services Management Board to make a decision regarding 2016 staffing at its meeting on 14 January 2016.

Straw Poll conducted: Option 4 voted for unanimously

Carried (1 abstention)

8. Notice of Motion No. 1**Website**

- Mover – Bruty
- Secunder – *Jackson*

Preamble:

Services Management Board have made the decision to transition away from our existing website & host due to performance issues and lack of functionality. Our executive officer has asked Jake Schoermer to develop a proposal outlining possible options.

Motion:

That Council approve expenditure from the 2016 budget to redevelop SSU's website according to Website Development Proposal option 4.

Amendment (Morgan): that a cap of \$6k be placed on website expenditure for 2016.

***Amenable to mover and secunder
Carried Unanimously***

9. Notice of Motion No. 1

Budget

- Mover –
- Secunder –

Motion:

That the attached Draft 2016 Budget be endorsed as an interim budget, with Council to review at its next meeting following the signing of a funding agreement.

Carried / Lost

Deferred to meeting 1 2016

9. OTHER BUSINESS:

Notice of Motion

Remuneration Panel

Motion:

That the Tori Pierce be appointed as the rotating Council member on the Remuneration Panel until the next Council meeting.

Carried (5 abstentions)

Notice of Motion

Next Council meeting

Motion:

That the next Council meeting be held at 2:30pm, Tuesday 19th January at the Hawthorn Campus.

Carried (3 abstentions)

10. MEETING CLOSED:

Meeting closed by Brendan Spackman-Williams (The Chair) at 2:19pm.