



## **MINUTES**

### **Council Meeting:**

Monday, 7th of September 2015

1:30 PM

#### **MEETING DETAILS**

**Venue:** Union Meeting Room Hawthorn (UN413)  
**Chair:** Brendan Spackman-Williams (President)  
**Minute-taker:** Joshua Briers (Welfare Officer)

#### **ATTACHED DOCUMENTS**

Office Bearer Reports  
Unconfirmed Minutes Council 12<sup>th</sup> August 2015  
Clubs Policy Rewrite 2015 Draft Proposal  
PAVE Collective Terms of Reference  
Halloween Party Budget

## MEETING OPEN:

*Meeting opened by Brendan Spackman-Williams (The Chair) at 1:36pm. The meeting is quorate.*

### **Contemplation:**

Council will observe 1 minute of silence for contemplation.

### **Acknowledgement of Country:**

The SSU Council respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. We acknowledge that we meet on stolen land and that the sovereignty of this land was never ceded. Council honours their elders past and present and recognises that this always was and always will be Aboriginal land.

## 1. ATTENDANCE:

### **Present:**

PRESIDENT	Brendan Spackman-Williams
GENERAL SECRETARY	Scott Morgan (Arrived 2:05)
EDUCATION OFFICER	Anthony Osborne
WELFARE OFFICER	Joshua Briers
HAWTHORN CAMPUS CHAIR	Ben Jackson
POSTGRADUATE REPRESENTATIVE	Caitlin Bruty
EDUCATION – PUBLIC AFFAIRS OFFICER	Tanja Schindler
DISABILITY REPRESENTATIVE	Michael Samarin
WOMEN'S REPRESENTATIVE	Tori Pearce
CLUBS & ACTIVITIES OFFICER	Tohiora Kuru
GENERAL REPRESENTATIVE	Jonathan Sacco
GENERAL REPRESENTATIVE	David Uber
INDIGENOUS REPRESENTATIVE	Chris Jakobi (Arrived 1:44)

### **Vacancies:**

WANTIRNA CAMPUS CHAIR  
CROYDON CAMPUS CHAIR  
TAFE/APPRENTICESHIP REPRESENTATIVE

### **Apologies:**

QUEER REPRESENTATIVE	Lee Taube
ENVIRONMENT/SUSTAINABILITY OFFICER	Cliff Warren
GENERAL REPRESENTATIVE	Karuna Santosa
INTERNATIONAL REPRESENTATIVE	Prakash Kumar Singh
EDUCATION – ACADEMIC AFFAIRS OFFICER	Suzanne Byron

### **Absent without apology:**

### **Observers:**

EXECUTIVE OFFICER	Joshua Fernandez (Arrived 1:41)
	James Searle

## 2. ACCEPTANCE OF APOLOGIES:

That Council accepts the apologies of those mentioned above. All other Council members not present will be marked as absent.

- Mover: *Osborne*
- Seconder: *Pearce*

***Carried Unanimously***

## 3. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments to its layout should be suggested here.

- Mover: *Kuru*
- Seconder: *Sacco*

***Carried Unanimously***

## 4. ACCEPTANCE OF PREVIOUS MINUTES:

The recorded minutes of the Council meeting held *12<sup>th</sup> August 2015* are a true and accurate reflection of the meeting and should be published on the Union's website.

- Mover: *Bruty*
- Seconder: *Pearce*

***Carried (3 abstentions)***

## 5. DISCUSSION OF REPORTS:

*Written reports received from the following:*

President  
Education Officer  
Hawthorn Campus Chair  
Clubs Officer  
General Rep - Karuna

Environment & Sustainability  
Health & Disability  
Postgraduate Representative  
Queer Representative

General Rep - Jonathan  
Women's Rep- Tori  
Executive Officer- James

## 6. ACCEPTANCE OF REPORTS:

That Council accept the reports of office-bearers who provided reports.

- Mover: *Briers*
- Seconder: *Pearce*

***Carried (1 abstention)***

## 7. GENERAL BUSINESS:

- Club Affiliation Policies
  - Financial Policy
    - Offer access to a more flexible finance system through the SSU.
    - Alternative system separate to the SSAA
    - What would the year-to-year roll over procedures for the bank accounts be?
    - Standard practise across other universities
  - Affiliation Types
    - Stratified affiliation scheme (3 TIER; Non-Financial, Partial, and Full)
    - Probationary Level or a Club Tribunal for disciplinary actions?
    - Clubs Council : Clubs Officer, Union Executive, and all Club Presidents
    - Further discussion for disciplinary actions
    - Offer printing allowances?
    - 4<sup>th</sup> Hidden Tier: dual affiliation with SSU & SSAA
    - Subsidisation of travel for sports clubs etc.?
- 2015 Financial Situation
  - New bank – Bank Australia being looked into
  - \$20,000 Surplus forecast
  - Underspend in Welfare initiatives and Education collectives
  - Term deposit earned interest
- 2016 Funding Proposal & Agreement
  - Increase the staffing hours
  - Increase student casual hours .2 each
  - Increase events budget considering the Hammer & Swine
  - James will produce a comparative document showing where we need and use money

## 8. NOTICES OF MOTION:

### 1. Notice of Motion No. 1

#### Clubs Affiliation Policy Rewrite

- Mover – *Kuru*
- Seconder – *Uber*

***Preamble:***

As part of the Clubs Officer duties for 2015, updating and changing the club affiliation documents is high on the list of things to do.

This is a completely re-typed and reformatted version of our current affiliation policy, it does not have any changes to existing rules.

The reason for adopting this format is so that the regulations flow more logically and that when changes are made, it will be easier to follow/see the change.

***Motion:***

That the Union adopt the reformatted version of the current Clubs Affiliation Policy document.

***Carried Unanimously***

### 2. Notice of Motion No. 2

#### PAVE Collective Terms of Reference

- Mover – *Osborne*
- Seconder – *Schindler*

***Preamble:***

In previous years the Student Union ran a Network/Collective for TAFE/Apprentice and Traineeship students, however in recent years this collective hasn't been running. It is proposed to restart the collective with a committee under the proposed structure in the Terms of Reference.

The Collective is about building community and making the student experience better for students in the Pathways and Vocational Education area. The proposed changes also bring the collective in line with what the Universities structures are.

***Motion:***

That the Swinburne Student Union Council adopts the Terms of Reference for the Pathways and Vocational Education Collective, renaming all references to TAFE/Apprentice and Traineeship Network/Collective to Pathways and Vocational Education Collective.

That expressions of interest be opened for all committee positions in the initial committee that are not ex officio for the period closing 5pm Friday 18<sup>th</sup> September 2015. Applicants will then be reviewed and appointed by the Education Officer.

EOI is to be advertised over all SSU social media channels, mail out to members studying in the PAVE area and interested in PAVE Collective, stalls run in the PAVE area, and other channels that the SSU can access.

**Carried (1 against)**

**Procedural (Uber):** To move motions 3 & 4 en bloc

**Carried (5 against)**

### **3. Notice of Motion No. 3** **FBL Education Board Representative Appointment**

- Mover – Osborne
- Secunder – Schindler

**Preamble:**

A casual vacancy has arisen on the SSU Education Board for the Faculty of Business and Law Representative. It is proposed to appoint Adnan Islam as the FBL Representative.

**Motion:**

That Adnan Islam is appointed to the position of FBL Representative to the SSU Education Board.

### **4. Notice of Motion No. 4** **DTET Education Board Representative Appointment**

- Mover – Osborne
- Secunder – Schindler

**Preamble:**

A casual vacancy has arisen on the SSU Education Board for the Department of Trade and Engineering Technology Representative. It is proposed to appoint Jordan McCallum as the DTET Representative.

**Motion:**

That Jordan McCallum is appointed to the position of DTET Representative to the SSU Education Board.

**Carried (1 against, 2 abstentions)**

**Procedural (Spackman-Williams):** To defer discussion of Motion 5.

**Carried Unanimously**

*Meeting proceeds to hear Motion 6.*

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*Swinburne's only 100% student run representation, welfare and events service*

*Meeting returns to discuss Motion 5 from procedural after Motion 8.  
Discussion was not minuted.*

## **5. Notice of Motion No. 5 Free Non-Alcoholic Drinks**

- Mover – *Pearce*
- Seconder – *Jakobi*

### ***Preamble:***

The UN Bar used to provide free non-alcoholic beverages and now there is a cost. This has disappointed students who don't drink alcohol and those who are low-income. Additionally, many bars offer free non-alcoholic beverages to designated drivers to decrease drink driving and binge drinking. In order to be inclusive to students of low-income, those that do not drink alcohol and designated drivers, SSU should continue to offer free non-alcoholic beverages at the Hammer & Swine bar. If cost to the union is a problem, then the union should consider raising the price of alcohol by \$1 in order to cover this expense.

***Motion:*** The Hammer & Swine are to provide non-alcoholic beverages free of charge on scheduled bar nights with a liquor licence.

***Amendment (Pearce):*** That Council instead recommends to services management board that the Hammer & Swine are to provide non-alcoholic beverages free of charge on scheduled bar nights with a liquor licence, to designated drivers.

***Amenable to Mover and Seconder***

***Procedural (Spackman-Williams):*** To return standing orders .

***Carried Unanimously***

***Procedural (Jackson):*** To let Motion 5 lapse due to the writer's absence.

***Carried (3 against)***

***Motion Lapsed***

*Meeting proceeds to 9. Other Business.*



## **6. Notice of Motion No. 6** **PAVE Representative Elections**

- Mover – *Osborne*
- Secunder – *Briers*

### ***Preamble:***

PAVE representation within the Union is growing, and it is important that elections for PAVE Faculty representatives reflects their learning timeframes which are shorter than Higher Education timeframes. While 2 and 3 year courses are offered, the majority of courses are for around 1 year. This means that with the current election cycle, interested PAVE students would be elected at the end of the year and would no-longer be eligible for the role once it comes time to commence their role.

Due to this learning timeframe, it makes sense to have the PAVE Faculty Representative elections held at the beginning of the year when PAVE students are eager to join and take up roles. PAVE Department Heads support having the elections at the beginning of the year and are willing to help out with the conducting of the elections.

### ***Motion:***

That the PAVE Representative elections be deferred to week 3 in February 2016 so that elected candidates can complete a full term without having to resign before taking office.

The election is to be conducted by the SSU Executive Officer or by a returning officer appointed by Council prior to the election commencement. The election is to be conducted in conjunction with PAVE Department Heads to ensure that PAVE students are able to nominate.

***Carried (1 abstention)***

***Chair handed to Education officer***

## **7. Notice of Motion No. 7** **Indigenous Representative Appointment**

- Mover – *Spackman-Williams*
- Secunder – *Pearce*

### ***Preamble:***

Currently the Indigenous Representative is vacant as it has been for extended periods in the past.

Recently a student Christopher Jakobi has tried to set up an Indigenous Student Action Network. Chris has shown interest in the representative position and believes strongly in connecting Indigenous students on campus and celebrating their identity.

As per regulation, within 2 months of the election, Council office bearers may be appointed by Council rather than elected under a by-election.

### ***Motion:***

That Christopher Jakobi is appointed to the position of Indigenous Representative to the SSU Council.

***Carried Unanimously***

## **8. Notice of Motion No. 8 Halloween Party Budget**

- Mover – *Spackman-Williams*
- Secunder – *Bruty*

### ***Preamble:***

As last year the Student Union has scheduled and begun arrangement for a Halloween Party in 2015. This will take place on 30<sup>th</sup> October which is the very last day of Semester, the Friday of week 12.

This is intended to be the largest party Swinburne has ever seen with heavy investment put into the DJ's, entertainment, décor and promo for the event.

Tickets will be \$20 for members and \$25 for non-members or those who attend on the night.

The venue can hold over 1,000 people with 800 expected in attendance however in for the purpose of a budget, only 600 financial tickets have been accounted for.

It will begin at 9 PM with the first 100 in receiving a free drink, Room will be providing someone on the door as well as sourcing DJ's, entertainment, décor and a photographer.

### ***Motion:***

That Council increase the Ticket Sales revenue line by \$8,750 from \$5,000 to \$13,750.

That Council increase the Non-Bar Events cost line by \$4,300 from \$5,000 to \$9,300.

***Carried 1 Abstention***

***Chair handed to President***

**Procedural(Spackman-Williams):** To suspend standing orders and return to discuss motion 5.

***Carried (1 against)***

## **9. OTHER BUSINESS:**

### **Notice of Motion**

### **Remuneration Panel**

### ***Motion:***

That the Health& Disability Officer be appointed as the rotating Council member on the Remuneration Panel until the next Council meeting.

***Carried 1 Abstention***

**Notice of Motion**

**Next Council meeting**

***Motion:***

That the next Council meeting be held at 2:30pm, Monday 12<sup>th</sup> October at the Hawthorn Campus.

***Carried Unanimously***

**10. MEETING CLOSED:**

***Meeting closed by Brendan Spackman-Williams (The Chair) at 3.29pm.***