

UNCONFIRMED MINUTES

SSU Education Board Meeting

Thursday 21st April 2016



		Doc?	Time
	Meeting Details		
	Venue: UN413		
	Chair: Anthony Osborne (Education Officer)		
	Minute-taker: Brendan Spackman-Williams (General Secretary)		
1*	Welcome & Meeting Open		13:45
	Meeting open 1:30pm. Council will observe one minute's silence for contemplation.		
2*	Acknowledgement of the Traditional Owners		
	The SSU Council respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. We acknowledge that we meet on stolen land and that the sovereignty of this land was never ceded. Council honours their elders past and present and recognises that this always was and always will be Aboriginal land.		
3	Attendance		
3.1	Required attendees: Caitlin Bruty (President), Brendan Spackman-Williams (General Secretary), Anthony Osborne (Education Officer), Tori Pearce (Welfare Officer), Will Joseph (Wantirna Campus Chair), Ryan Lixin Chen (Postgraduate Representative), Adnan Islam (International Representative), Daniel Scammell (PAVE Representative), Suzanne Byron (Education – Academic Affairs), Sam Roberts (FSET Representative), Daylene Bolch (Swinburne Online Representative), Brenton Williams (Open Universities Australia Representative)		
3.2	Attendance: Caitlin Bruty (President), Brendan Spackman-Williams (General Secretary), Anthony Osborne (Education Officer), Tori Pearce (Welfare Officer), Adnan Islam (International Representative), Sam Roberts (FSET Representative), Daylene Bolch (Swinburne Online Representative), Brenton Williams (Open Universities Australia Representative)		
3.3	Observers:		
3.4	Apologies: Ryan Lixin Chen (Postgraduate Representative)		
3.5	Absent without apology: Will Joseph (Wantirna Campus Chair), Daniel Scammell (PAVE Representative), Suzanne Byron (Education – Academic Affairs)		
3.6	Acceptance of Apologies		
	MOTION (Roberts, Pearce): That the apologies listed be accepted		
			Carried (1 against, 1 abstention)
4	Confirmation of Agenda and Previous Minutes		
4.1	Ordering and starring of items		
	MOTION (Bruty, Roberts): That the agenda as distributed be agreed to.		
			Carried Unanimously
4.2	Ratification of previous decisions		
	MOTION (Bruty, Pearce): That the minutes for the Council meeting on 21 st March 2016 be accepted as a true and accurate record and published on the Union's website.		
			Carried Unanimously
5	Reports – Taken as Read		

Written reports provided by representatives will be published and available publicly online.

5.1	President Report	doc
5.2	General Secretary Report	doc
5.3	Education Officer Report	doc
5.4	Welfare Officer Report	doc
5.5	<i>Hawthorn Campus Chair Report – VACANT</i>	
5.6	<i>Wantirna Campus Chair Report – Not Provided</i>	
5.7	<i>Croydon Campus Chair Report - VACANT</i>	
5.8	<i>Postgraduate Representative Report – Not Provided</i>	
5.9	International Representative Report	doc
5.10	<i>Education Officer – Public Affairs Report – VACANT</i>	
5.11	Education Officer – Academic Affairs Report	doc
5.12	<i>PAVE Representative Report – Not Provided</i>	
5.13	<i>FBL Representative Report - VACANT</i>	
5.14	<i>FHAD Representative Report – VACANT</i>	
5.15	FSET Representative Report	doc
5.16	<i>DFP Representative Report - VACANT</i>	
5.17	<i>DDMI Representative Report - VACANT</i>	
5.18	<i>DBF Representative Report - VACANT</i>	
5.19	<i>DHSESS Representative Report - VACANT</i>	
5.20	<i>DTET Representative Report - VACANT</i>	
5.21	<i>Swinburne Online Representative Report – Not Provided</i>	
5.22	Open Universities Australia Representative Report	doc
5.23	<i>National Institute of Circus Arts Representative - VACANT</i>	

6 Business

6.1 Education Department Update (Anthony)

Update from the Education Officer about events and activities of the Education Department.

- Anthony Osborne, Suzanne Byron to attend Office of Learning and Teaching Conference, reports to be provided at the next meeting
- Other expenditure largely PAVE collective for various events
- FHAD Representative expressions of interest to be sent out and passed at following Council meeting
- Suzanne, Anthony and Daylene met with Swinburne Online to discuss Rubrics
- Caitlin, Brendan, Tori and Anthony having a phone conference with senator Robert Simms this evening to discuss campus SSAF issues

6.2 Centre for Student Leadership Presentation

doc 14.00

Paul Kneebone from the Centre for Student Leadership and Student Advancement

The Centre for Student Leadership (CSL) is focussed on supporting the development and understanding of good leadership practices in a student-centred way.

One of the aims of the CSL is to bring student leadership groups, such as SSU, SRC, the Global Leadership Program, Business/ Engineers/ IT Without Borders, Golden Key, etc together to form a community of best practice leadership – through this, students will be able to assist each other

in developing leadership skills and will also be able to share this knowledge with their group and more broadly. It is hoped that, through this, these groups can learn from each other and develop sustainable leadership.

The CSL is driven by Student Advancement and forms part of Swinburne's Employability Strategy. It is also supported by the Global Leadership Program, Northeastern University and Bendigo Community Bank. It is hoped that the SSU also become a supporting partner, through the participation of nominated students to fulfil roles on the CSL committee, as well as through general awareness-raising.

6.3 Lecture Recordings (Suzanne)

Suzanne wants to talk about the recordings of lectures

7 Other Business

7.1 Future meetings

It will be noted that the following items, deferred or arising from previous meetings, will be added to a future Education Board meeting agenda:

The General Secretary and Education Officer coordinate a time when people are available for the next Education Board meeting in May.

8 Closing Business

8.1 Meeting closed.

15:00
