



AGENDA

Education Board:

Monday, 25th of May 2015

5:30 pm

MEETING DETAILS

Venue: Union Meeting Room Hawthorn (UN413)
Chair: Anthony Osborne (Education Officer)
Minute-taker Brendan Spackman-Williams (President)

Attached Documents:

SSU Education Board 27-04-2015 Unconfirmed Minutes

MEETING OPEN:

Meeting opened by Anthony Osborne (The Chair) at 17:50. The Chair will determine whether the meeting is quorate.

Acknowledgement of Country:

The SSU Education Board respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. The Education Board honours their elders past and present and recognises that this always was and always will be Aboriginal land.

Contemplation:

Education Board will observe 1 minute of silence for contemplation.

1. ATTENDANCE:

Present:

PRESIDENT	Brendan Spackman-Williams
EDUCATION OFFICER	Anthony Osborne
EDUCATION PUBLIC AFFAIRS	Tanja Schindler
FBL REPRESENTATIVE	Katrina Davis
FHAD REPRESENTATIVE	David Brodtmann
FSET REPRESENTATIVE	Daniel Brick
DFP REPRESENTATIVE	Kanika Srun
DBF REPRESENTATIVE	Sjovam Ljetar[a;
DHSES REPRESENTATIVE	Bronwyn Evans
DTET REPRESENTATIVE	Callum Kraal
SWINBURNE ONLINE REPRESENTATIVE	Leonie Horth
UNIVERSITIES AUSTRALIA REPRESENTATIVE	Ashleigh Rowe

Vacancies:

CROYDON CAMPUS CHAIR
WANTIRNA CAMPUS CHAIR
NICA REPRESENTATIVE
TAFE/APPRENTICESHIP REPRESENTATIVE

Apologies:

GENERAL SECRETARY	Scott Morgan
INTERNATIONAL REPRESENTATIVE	Prakash Singh
POSTGRADUATE REPRESENTATIVE	Caitlin Bruty
HAWTHORN CAMPUS CHAIR	Ben Jackson
DDMI REPRESENTATIVE	William Farnsworth
EDUCATION ACADEMIC AFFAIRS	Suzanne Byron

Absent without apology:

WELFARE OFFICER	Joshua Briers
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Observers:

Tahlia Lewis

2. ACCEPTANCE OF APOLOGIES:

That Education Board accepts the apologies of those listed above. All other Education Board members not present will be marked as absent.

- Mover: *Schindler*
- Secunder: *Evans*

Carried Unanimously

3. ACCEPTANCE OF PREVIOUS MINUTES:

That the minutes of the Education Board meeting held on the 27th of April be accepted as a true and accurate reflection of the minutes and will be published on the Student Union website.

- Mover: *Evans*
- Secunder: *Brick*

Carried (1 Abstention)

4. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments to its layout should be suggested here.

- Mover: *Schindler*
- Secunder: *Spackman-Williams*

Carried Unanimously

5. DISCUSSION ITEMS:

- Federal and State Budget
 - \$320 million TAFE rescue fund
 - \$50 million TAFE Back-to-work Fund
 - \$18.2 million over 2 years for regulating VET sector
 - Deregulate Higher Ed by 2016
 - 20% cut to University funding
 - Action:** Anthony to circulate NUS papers & research
- Swinburne online engagement with the Union
 - Issues in sharing events online through FB
 - Attempted OUA communications currently unsuccessful
- Online – 1300 help contact number
 - To contact Swinburne, 1300 number required for online students rather than HQ, 1300 937 765
 - Should consider options where students don't be burdened with cost of the calls
 - Action:** Suzanne follow up when available and speak to relevant representatives
- Online student orientation
 - Lack of orientation for online students, 'this is there, that is there, best of luck'
 - More comprehensive information is recommended
 - Action:** Anthony to clarify and follow up with Suzanne
- Quality Survey
 - NUS survey to address the quality of services and support at all Universities
 - Competition for all who fill out the paper version, members also eligible for extra printing credit in the office
 - Surveys can be filled out at SSU breakfast (8-10.30), Wed BBQ (12-2) & Wed AGM (3 PM)
 - Potential for a stall to be run on Thursday afternoon
- How to guides
 - Guides written by students for students instructing each other on how to navigate or troubleshoot problems or matters at Swinburne.
 - Could be set up as a wiki
 - Could adapt or collaborate with AskGeorge
- Recorded lectures
 - Are they recorded? 1 case, all but 1 which is the only class with students turning up
 - Some are just oral, some are video
 - Some have breaks in them meaning those not in attendance miss out on key content
 - Some teachers do not understand the technology
 - Are also used for online lectures
- Recorded tutorials
 - Discussion mover wasn't present

- General discussion was that this would logistically be quite unfeasible considering the number of classrooms and the purpose of tutorials to ask questions rather than listen
- No precedent for recorded sessions that is known
- Teachers Language (Communication) Skills
 - IELTS requirements for teachers? Or Similar?
 - Cert IV in Training & Assessment required for teachers
 - Also perhaps issues in teachers not adapting their teaching styles to international students
 - General consensus of this being a common issue
 - Online faces similar issues at times due to spelling mistakes or difficult audio

Action: Anthony to work with interested representatives and liaise with Swinburne about this matter, to report next Education Board
- Teacher Feedback
 - Student concerned about anonymity in filling out surveys
 - New voluntary surveys conducted during Semester seem to be relatively effective given some teachers have responded to classes regarding the feedback and changed

6. REPRESENTATIVE REPORTS:

- **Katrina David – FBL**
 - Students excited for exams
 - Law teachers are very well received
- **Leonie North – Swinburne Online**
 - Communications to students about new online representation
 - Few education placement concerns, especially where other Universities have prior arrangements
 - Growth of SOL has been noticeably difficult to manage
 - Exam issues where students being moved to online exams
- **Shivam Khetarpal – DBF**
 - No break between class and exams, student would prefer a SWOT-VAC type period to prepare, revision classes should be optional for students to choose their preparation methods
- **Daniel Brick – FSET**
 - Key issues related to classroom matters addressed by academics
 - Also students being disrupted by fire alarms
- **David Brodtmann – FHAD**
 - Identity issues of Education Board Representatives, business card, fb page, website page, etc.
 - Meeting with Dean soon
- **Kanika Srun - DFP**
 - Many students seem to not have adequate English skills but are sometimes being put into further education when they need extra English support, the opposite to the teacher communication skills as mentioned above.
- **Bronwyn Evans – DHSES**
 - Multiple year class (Diploma in Community Services) with only one other student surprisingly allowed to continue which has made the learning process for the students difficult
- **Tanja Schindler – Public Affairs Officer**

Swinburne's only 100% student run representation, welfare and events service

- NDA on May 20th, turnout less than previous due to weather, lack of promotion and exams
- Workshop to be run on how students see Universities in the future
- **Anthony Osborne – Education Officer**
 - Looking into Turn-It-In and the detection of plagiarism issues that it has
 - Faculty Representatives to look into student representation on FAC's (Faculty Academic Committees)
Action: Alongside faculty representatives organise meetings with Deans to look into FAC representation and also an introduction
- **Brendan Spackman-Williams – President**
 - Student Engagement Plan – Anthony Osborne and myself working with University on an action plan under Swinburne University to address student representation, recognition, engagement, inclusion
 - Reports and updates provided at concurrent meetings
Action: Pursue issues of online orientation and student representation presence at orientation

7. OTHER BUSINESS:

- **Profiles**
 - Photos to be sent through to webmaster and mobile if you're comfortable
 - Representative area available on the website at the moment, not yet complete
- **Exam Help Stall**
 - Free pens, pencils, erasers, sharpeners, calculators at the main exam centre (Etihad)
 - 9th June to 18th June, normally at 9 AM, 2 PM and 6 PM, shifts normally run 1 hour before to 1 hour after, 2 people at a time
- **Union Membership**
 - \$15 until 31st December, Union member card, online memberships available
 - Solidarity Forever!
- **AGM**
 - Wednesday 27th 3 PM in the Union Bar, Level 3 UN Building

Notice of Motion

Next Council meeting

- Mover – *Brodtmann*
- Secunder – *Brick*

Motion:

That Education Board be held at 5:30pm, Monday 22nd June at the Hawthorn Campus in the Union Meeting Room.

Carried Unanimously

8. MEETING CLOSED:

Meeting closed by Anthony Osborne (The Chair) at 20:06.