

Education Board

Minutes 8/2015

Meeting No:	8/2015
Date:	26 th October 2015
Time:	5:30pm – 5pm for Dinner
Venue:	UN 312, UN Building, Hawthorn Campus
Chair:	Anthony Osborne
Secretariat:	Scott Morgan E: gensec@ssu.org.au

Education Board Membership

Forum Member	Role
Anthony Osborne	Education Officer – Chair
Scott Morgan	General Secretary – Secretary
Brendan Spackman-Williams	President
Joshua Briers	Welfare Officer
Benjamin Jackson	Hawthorn Campus Chair
Caitlin Bruty	Postgraduate Representative
Tanja Schindler	Education – Public Affairs
Suzanne Byron	Education – Academic Affairs
Adnan Islam	Faculty of Business and Law Representative
David Brodtmann	Faculty of Health, Art, and Design Representative
Daniel Brick	Faculty of Science, Engineering, and Technology Representative
Kanika Srun	Department of Foundation and Pathways Representative
Jordan McCallum	Department of Trades and Engineering Technology Representative
Leonie North	Swinburne Online Representative
Ashleigh Rowe	Open Universities Australia – Swinburne Representative
Vacant Positions	
	Croydon Campus Chair
	Wantirna Campus Chair
	International Representative
	TAFE/Apprentices & Traineeships Representative
	Department of Design, Media, and ICT Representative
	Department of Business and Finance Representative
	Department of Health, Science, Education, and Social Services Representative
	National Institute of Circus Arts (NICA) Representative

Item No	Agenda Item	Action Required	Speaker	Est. Time	Paper Y/N
Part A: Meeting Open, Attendance, Minutes, and Agenda					
0	Dinner	For Eating	All	5:00	N
1	Acknowledgement of Country: <i>The SSU Education Board respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. The Education Board honours their elders past and present and recognises that this always was and always will be Aboriginal land.</i>	For noting	Anthony Osborne	5:30	N
2	Contemplation: <i>Education Board will observe 1 minute of silence for contemplation.</i>	For noting	Anthony Osborne	5:31	N
3	Attendance: AO, BSW, CB, SM, BJ <u>In Attendance:</u> James Field, Sam Roberts Meeting did not reach quorum	For noting	Anthony Osborne	5:32	N
4	Apologies: Kanika Srun, Ashleigh Rowe, Daniel Brick Motion: That Education Board accepts the apologies of those listed above. All other Education Board members not present will be marked as absent. Moved: Seconded: Status:	For noting	Anthony Osborne	5:33	N
5	Minutes from the previous meeting Motion: That the minutes of the previous Education Board meeting held on 25 th August be accepted as a true and accurate reflection of the minutes and will be published on the Student Union website. Moved: Seconded: Status:	For noting	Anthony Osborne	5:34	Y
6	Acceptance of the Agenda	For noting	Anthony	5:35	Y

	Motion: That the agenda be accepted in its current form. Moved: Seconded: Status:		Osborne		
Part B: Reports					
7	Action Report	For noting	Anthony Osborne	5:36	Y
8	Representative Reports Education Officer Swinburne Online Rep	For noting	Anthony Osborne Leonie North	5:38	Y
Part C: Presentation					
9	Presentation from SSAA <i>SSAA is presenting on the WithDrawn Fee Removed code</i> <ul style="list-style-type: none"> - See attachment for briefing - Census date is Week 4 (no academic penalty, no financial penalty) - Withdraw after census date includes financial and academic penalty. - Survey students: ask if they would like WDFP returned. - Contact Tony Reed about why the change came about. 	Presentation	James Field	5:40	Y
Part D: New Items					
10	SSU Education Update <i>Update on services such as Exam Help Stall</i>	For discussion	Anthony Osborne	6:10	N
11	Student Diary <i>The Student Union is printing a diary for 2016, the education reps are an important voice to represent the students. Discussion on useful advertising and tips/advice</i>	For discussion	Suzanne Byron	6:25	N
12	Student Representative Network <i>Thought bubble idea about how an SRN would work for the Student Union. SRN would be a network of students who sit on University committees. Discussion on what people think would be useful.</i>	For discussion	Anthony Osborne	6:40	N
Part E: Other Business					
	None				
Part F: Proposed Meeting dates for 2015					

Swinburne's only 100% student run representation, welfare and events service

Meeting Date	Time	Venue
Mon 23 rd November 2015	5:30pm – 8:30pm	Room UN413, UN Building



Education Board Action Summary 2015

Ref #	Meeting Date	Action Arising	Responsibility	Due Date	Status
1	20/7/15	Anthony to email all reps for feedback and purpose.	Anthony Osborne	25/8/15	Closed Email was sent around and representatives provided feedback.
2	20/7/15	Anthony to email all reps for feedback on current position descriptions and all reps to provide feedback by Fri August 7th	Anthony Osborne	7/8/15	Closed Email was sent around and representatives provided feedback. PD's were approved by Council.
3	20/7/15	Suzanne, Leonie, and Ashleigh to collaborate on online orientation and provide feedback to Brendan for Orientation committee	Suzanne Byron, Leonie North, and Ashleigh Rowe	28/9/15	To be actioned.
4	20/7/15	Suzanne and Ashleigh to discuss possibilities for connecting the online community	Suzanne Byron and Ashleigh Rowe	28/9/15	To be actioned.
5	28/9/15	Byron, Kuru, Bruty, Jackson, and Osborne to convene a working group continuing from the Clubs/Societies discussion, and report back at next Education Board meeting.	Byron, Kuru, Bruty, Jackson, Osborne	26/10/15	Opened.
6		Anthony to contact Tony Reed about WDFP and why it was removed			