



AGENDA

Education Board:

Monday, 27th April 2015

5:30 pm

MEETING DETAILS

Venue: Union Meeting Room Hawthorn (UN413)
Chair: Anthony Osborne (Education Officer)
Minute-taker Scott Morgan (General Secretary)

Attached Documents:

SSU Education Board 31-03-2015 Unconfirmed Minutes

SSU Constitution

SSU Standing Orders

What is a trigger warning

MEETING OPEN:

Meeting opened by Anthony Osborne (The Chair) at 17:50. The Chair determined that the meeting was quorate.

Contemplation:

Education Board observed 1 minute of silence for contemplation.

Acknowledgement of Country:

The SSU Education Board respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. The Education Board honours their elders past and present and recognises that this always was and always will be Aboriginal land.

1. ATTENDANCE:

Present:

PRESIDENT	Brendan Spackman-Williams
EDUCATION OFFICER	Anthony Osborne
WELFARE OFFICER	Joshua Briers
HAWTHORN CAMPUS CHAIR	Ben Jackson
FBL REPRESENTATIVE	Katrina Davis
FHAD REPRESENTATIVE	David Brodtmann
FSET REPRESENTATIVE	Daniel Brick
DFP REPRESENTATIVE	Kanika Srun
DDMI REPRESENTATIVE	William Farnsworth
DBF REPRESENTATIVE	Sjovam Ljetara;
DHSES REPRESENTATIVE	Bronwyn Evans
SWINBURNE ONLINE REPRESENTATIVE	Leonie Horth
UNIVERSITIES AUSTRALIA REPRESENTATIVE	Ashleigh Rowe

Vacancies:

CROYDON CAMPUS CHAIR
WANTIRNA CAMPUS CHAIR
INTERNATIONAL REPRESENTATIVE
NICA REPRESENTATIVE
TAFE/APPRENTICESHIP REPRESENTATIVE

Apologies:

GENERAL SECRETARY	Scott Morgan
EDUCATION PUBLIC AFFAIRS	Tanja Schindler
EDUCATION ACADEMIC AFFAIRS	Suzanne Byron
POSTGRADUATE REPRESENTATIVE	Caitlin Bruty
DTET REPRESENTATIVE	Callum Kraal

Absent without apology:

Observers:

2. ACCEPTANCE OF APOLOGIES:

That Education Board accepts the apologies of those listed above. All other Education Board members not present will be marked as absent.

- Mover: *Jackson*
- Seconder: *Brick*

Carried Unanimously

3. ACCEPTANCE OF PREVIOUS MINUTES:

That the minutes of the Education Board meeting held on the 31st of March be accepted as a true and accurate reflection of the minutes and will be published on the Student Union website.

- Mover: *Briers*
- Seconder: *Jackson*

Carried (8 Abstentions)

4. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments to its layout should be suggested here.

- Mover: *Osborne*
- Seconder: *Briers*

Carried Unanimously

5. DISCUSSION ITEMS:

- Induction
 - Education Board Brief Circulated
 - What is Education Board? Role of the faculty representative?
 - Discussion about student representation
 - Using online platforms to mass communicate
 - First time online representation at Swinburne and first time cross-TAFE/VE representation
 - Representatives are the voices of the students, duty and responsibility to raise concerns and ideas and have them heard and acted upon
- Cheating
 - Relating to previous discussions
 - Consequences should be made harsher and more well known
 - Likely to vary greatly per faculty
 - Concern raised against over exam protection
- University FBL research ratings issue
- NUS Quality Survey
 - Rolling out soon
 - Used for both national campaigns and campaign based lobbying**Action:** Anthony will circulate to Education Board
- Education Conference
 - EOI will be opening soon
 - Community Services Grant option through Swinburne
- NUS National Day of Action (NDA)
 - Post-Budget Rally – May 20th
 - Watch this space
- Turn-It-In
 - Plagiarism software 'very attentive'
 - Includes cover page/references/quotes/group assignments
 - Automatic referral to review after a certain %
 - Is this program appropriate? Or does it need to be improved?
 - Feedback can take various periods of time to return, sometime never coming back
 - Latest version of Turn-it-in not compatible with Blackboard**Action:** Anthony to enquire further at next Learning Technology Forum
- Online students don't receive student news

6. REPRESENTATIVE REPORTS:

- Ashleigh – OUA
 - Enquired for students about issues with OUA
 - No Swinburne communication
 - Sometimes 2-3 months for OUA contacts to return, evidently only work one day a week
 - A bridge of communication should be set up
- Kanika – DFP Representative
 - Timetabling classes clashing
 - Common issue

- Katrina – FBL Representative
 - Cheating issues
 - Mental issues amongst law students, not seeking help properly to address issues
 - Concerns about ability of counsellors at Swinburne
- William – DDMI
 - Timetabling problems amongst students, slightly better than at the beginning of Semester
 - Working on speaking to student ts throughout the department outside Film/Television
- Leonie – Swinburne Online
 - Exam issues for students not able to attend physical exam, lack of notice or changes being made
- Daniel – FSET
 - Unsure of what FSET even is 'what faculty am I in
- Bronwyn – DHSES
 - Lot of disorganisation with assignments not yet written and old content still being available
 - Not 'vocational' but rather lecture focused and less hands on as would be expected
- David – FHAD
 - Would be great to set up a facebook group or similar platform to allow for representatives to communicate and share ideas in between meetings
 - Few timetabling issues earlier on

7. NOTICES OF MOTION:

Chair was passed to the President

1. Notice of Motion No. 1

Content Warning

- Mover – Osborne
- Seconder – Briers

Preamble:

In some units there is content in the subject which can cause students to be uncomfortable. So that students are aware of this material, it is advised to give content warnings prior to the content being brought up. Please see attached report from the SSU Health and Disability Support Officer on Content/Trigger Warnings.

Motion:

That the Union's position on Content Warnings for classes is: that there should be a section of the Unit outline which highlights the Content that can arise in the unit, and that there be content warnings at the beginning of lectures, tutorials, and classes.

That a section of the how to guide be dedicated to Content Warnings and that this resource be communicated to the University once complete.

Carried (1 abstention)

8. OTHER BUSINESS:

Next Education Board meeting to be held Monday 25th at 5.30 pm in the Union Meeting Room

9. MEETING CLOSED:

Meeting closed by Anthony Osborne (The Chair) at 19:57.