



AGENDA

Education Board:

Tuesday, 31st of March 2015

11:00am

MEETING DETAILS

Venue: Union Meeting Room Hawthorn (UN413)
Chair: Anthony Osborne (Education Officer)
Minute-taker Scott Morgan (General Secretary)

1. MEETING OPEN:

Meeting opened by Anthony Osborne (The Chair) at 11:20. The Chair will determine whether the meeting is quorate.

Acknowledgement of Country:

The SSU Education Board respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. The Education Board honours their elders past and present and recognises that this always was and always will be Aboriginal land.

Contemplation:

Education Board will observe 1 minute of silence for contemplation.

2. ATTENDANCE:

Present:

PRESIDENT	Brendan Spackman-Williams
EDUCATION OFFICER	Anthony Osborne
GENERAL SECRETARY	Scott Morgan
WELFARE OFFICER	Joshua Briers
HAWTHORN CAMPUS CHAIR	Ben Jackson
EDUCATION PUBLIC AFFAIRS	Tanja Schindler
EDUCATION ACADEMIC AFFAIRS	Suzanne Byron

Vacancies:

CROYDON CAMPUS CHAIR
WANTIRNA CAMPUS CHAIR
INTERNATIONAL REPRESENTATIVE
FBL REPRESENTATIVE
FHAD REPRESENTATIVE
FSET REPRESENTATIVE
CBDI REPRESENTATIVE
CETT REPRESENTATIVE
CHSC REPRESENTATIVE
SWINBURNE ONLINE REPRESENTATIVE
NICA REPRESENTATIVE
SWINBURNE COLLEGE REPRESENTATIVE
UNIVERSITIES AUSTRALIA REPRESENTATIVE

Apologies:

Absent without apology:

TAFE/APPRENTICESHIP REPRESENTATIVE	Angus Langford
POSTGRADUATE REPRESENTATIVE	Caitlin Bruty

Observers:

3. ACCEPTANCE OF PREVIOUS MINUTES:

That the minutes of the Education Board meeting held on the 19th of February be accepted as a true and accurate reflection of the minutes and will be published on the Student Union website.

- Mover: Briers
- Seconder: Spackman-Williams

Carried (2 abstentions)

4. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments to its layout should be suggested here.

- Mover: Byron
- Seconder: Osborne

Carried Unanimously

5. DISCUSSION ITEMS

On Campus Issues

- **Trigger Warnings in Lectures**

Inclusion on course outline for subjects that will cover the issue
Sending out on email from the lecture a week before the lecturer
Could be made more clearer
Trigger warning on blackboard
Staff are invited to trigger training

Action:

Investigate staff training

Anthony & Suzanne to meet with Welfare representatives.

- Student Reps on Discipline and Appeal Boards

Discipline panels as a committee of staff – no student reps
(Discipline panel covers cheating, abusive students, etc.)
Discipline panel training not sufficient

- Council members write up about CIC

Action:

Request council to write up their experience with CIC

Anthony to meet with Suzanne to discuss review project + online survey

- Faculty Consultative Committee's

Approach SRC reps that want to do work
Faculty forum open invitation to all students
-Questions would need to be vetted
- Monthly student forums (election promise)
Affirmative action for SRC & FCC: enforce gender diverse balance.

- Cheating

Suzanne did a survey on cheating asking a range of questions

Swinburne's only 100% student run representation, welfare and events service

The policy on exams papers is "ridiculous"
Discuss with higher ups, potentially raise it at VC meeting
Anthony & Brendan to find the best person.

- Student Feedback Survey's
Brendan will have a meeting with Andrew C smith, to discuss.
- Excursions
See above.
Also, discuss Industry based excursion with each faculty.
- Student Work Displayed on Campus
Set a target that work on campus to be from students
Uni seek student impact on projects
Brendan to discuss with Andrew
- Faculty Clubs
Union to work closed with clubs
How-to guide for clubs
- Final Year Project's for Engineering Students (Single and Double Degree)
Suzanne is working on it.

6. MEETING CLOSED:

Meeting closed by Anthony Osborne (The Chair) at 12:34.