



AGENDA

Secretariat Meeting:

Friday, 26th of April 2013.

10:00am

MEETING DETAILS

Venue: Hawthorn Campus (UN413)
Chair: Caroline Baker (President)
Minute-taker Joshua Fernandez (Secretary/Treasurer)

1. MEETING OPEN:

Meeting opened by Caroline Baker (The Chair) at 10:25. The chair will determine whether the meeting is quorate.

Contemplation:

Secretariat will observe 1 minute of silence for contemplation.

Acknowledgement of Country:

The SSU Secretariat respectfully acknowledges the traditional owners of this land, the Wurundjeri people of the Kulin Nation. It is upon their ancestral land that Swinburne University is built. Secretariat honours their elders past and present and recognises that their customs and traditions continue to this day.

2. ATTENDANCE:

Present:

PRESIDENT	Caroline Baker
EDUCATION/VICE PRESIDENT	Brendan Spackman-Williams
SECRETARY/TREASURER	Joshua Fernandez
ACCESS & EQUITY OFFICER	Caitlin Bruty
PRAHRAN CAMPUS CHAIR	Alice Mutton

Vacancies:

CROYDON CAMPUS CHAIR

Apologies:

LILYDALE CAMPUS CHAIR	Amie Watson
HAWTHORN CAMPUS CHAIR	Matthew Latham

Absent:

WANTIRNA CAMPUS CHAIR	Peter Coates
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Observers:

3. ACCEPTANCE OF APOLOGIES:

That Secretariat accepts the apologies of the above representatives.

- Mover: *Fernandez*
- Seconder:

Procedural (Bruty) that the apologies be voted on separately

Carried (Mutton, Baker against)

Motion 1: That the Lilydale Campus Chair's apology be accepted

Carried U

Motion 2: That the Hawthorn Campus Chair's apology be accepted

Lost (Baker, mutton for, Bruty, S-W against, Fernandez abstention)

4. ACCEPTANCE OF PREVIOUS MINUTES:

The recorded minutes of the Secretariat meeting held 19th March 2013 are a true and accurate reflection of the meeting and should be published on the Union's website.

- Mover: *Fernandez*
- Seconder: *Bruty*

Carried U

5. ACCEPTANCE OF AGENDA:

That the agenda be accepted in its current form. Any amendments to the agenda should be suggested here.

- Mover: *Fernandez*
- Seconder: *Mutton*

Carried U

6. REPORTS:

The office-bearers present will present a brief verbal report.

PRESIDENT

Caroline Baker

Chair to Education/V-P 10:33

- No SSAF meeting
- Only one VC meeting in the meantime
- SSAF meeting on Friday May 3, possibility of Executive Officer and elections to be funded
- Federal government cuts – information board and rally information should be posted
- Health week – in discussions with Health Services and Disability Services

Chair to President 10:34

EDUCATION/VICE PRESIDENT

Brendan Spackman-Williams

- NDA rallies and research
- Preparations on May 14 rally
- Education Board may be cancelled due to SSU/SSAA Forum, loss of quorum
- Possibility of holding Education Board meeting after SRC meeting where Education/Vice-President and President will be speaking
- Working on several student issues

SECRETARY/TREASURER

Joshua Fernandez

- Union struggling without SSAF
- Would like to see more sponsorships
- Membership drive day
- First SSAF invoice to be of \$30,000

ACCESS & EQUITY OFFICER

Caitlin Bruty

- Health week – good discussions with Disability Representative, Health Services, Queer Representative
- Confusion over Women's Network with student population
- Blue Stockings Week – have stocking ready, promote week on campus
- NUS petition has been received well by students

PRAHRAN CAMPUS CHAIR

Alice Mutton

- Students in discussions with PCC
- Bullying of students by teachers – major issue
- Informing students of campus closures

Notice of Motion:**Acceptance of office-bearer reports**

- Mover– *Fernandez*
- Secunder – *Mutton*

The Access and Equity officer has been named 10:50

Motion:

That Secretariat accepts the reports of those listed above.

Carried U

7. GENERAL BUSINESS

- SSAF funding agreement
 - No SSAF agreement as of April 26
 - Meeting on May 3
 - University wishes it to be final meeting, but Union will still negotiate
 - Elections
 - More funding for welfare support required
 - No funding for education collectives mentioned explicitly
 - Honoraria is becoming a major issue between University and Union
 - Agreement requires Council approval
- Battle of the bands
 - Education/Vice-President would like to work with SSAA to organise event
 - Event should be mentioned in SSU/SSAA Forum
 - President would like to get in contact with events management (if course exists) to have further student involvement
 - Equipment issues should be minimal
 - Out of campus battle of the bands preferable

Quorum lost 11:01

Quorum reached 11:04

8. NOTICES OF MOTION:

1. Notice of Motion No. 1 **NTEU Strike Action**

- Mover– *Fernandez*
- Seconder – *Spackman-Williams*

Preamble:

The National Tertiary Education Union is currently in negotiations with the University in regards to the EBA between its members and SUT. The process is being protracted by the University who has not been able to set proper negotiation terms with the staff, therefore there is a very strong possibility of industrial action being undertaken by the staff.

In the case of strike action by students the Student Union should be ready to assist students whenever possible when they are inconvenienced. The Union will be able to direct students through the right channels if the strike actions disrupt their ability to study or receive test results.

Motion:

That the Union assists and will provides support to students if industrial action is conducted by the NTEU. This includes but is not limited to members of Council sitting on result release boards and distributing materials which explain the strike action to students.

Amendment (Spackman-Williams): That the line “That the Student Union supports any industrial action undertaken by the NTEU”be removed.

Acceptable to the mover

Carried U

9. OTHER BUSINESS

Notice of Motion **Next meeting**

- Mover– *Fernandez*
- Seconder – *Mutton*

Motion:

That the next Secretariat meeting be held on Monday 20th May at 2:30pm.

Carried U

10. MEETING CLOSED:

Meeting closed by Caroline Baker (The Chair) at 11:13.