

# Meeting Minutes

## SSU Council Meeting

### Thursday 19<sup>th</sup> April 2018



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Item	Meeting Details	Time
	Venue: UN401	11:44
	Chair: Sam Roberts (President)	
	Minute-taker: Fergus Clancy (General Secretary)	

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#### 1 **Welcome & Meeting Open**

Meeting open 11:30 pm. Council will observe one minute's silence for contemplation.

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#### 2 **Acknowledgement of the Traditional Owners**

The Swinburne Student Union respectfully acknowledges the traditional custodians of this land on which we meet, the Wurundjeri people of the Kulin Nation. We acknowledge that we meet on stolen land and that the sovereignty of this land was never ceded. The Union honours their elders past and present and acknowledges that this always was and always will be Aboriginal land.

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#### 3 **Attendance**

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##### 3.1 Required attendees:

Sam Roberts (President),  
Fergus Clancy (General Secretary),  
Param Mahal (Education Officer),  
Aura-Elle Marais (Welfare Officer),  
Farhan Islam (Activates Representative),  
Usman Javed (Hawthorn Campus Chair),  
Maaz Sharieff (Postgraduate Representative),  
Jasminder Singh (International Representative),  
Kubra Sener (PAVE Representative),  
James Atkins (Small & Regional Representative),  
Shruthi Menon (Women's Representative),  
Jane Owen (Queer Representative),  
Aashima Sondhi (Health & Disability Representative),  
Ayesh Wijayasiri (Environment & Sustainability Representative),  
Muhammad Taha (General Representative),  
Sithara Shanubough (General Representative),  
Starr Guzman (General Representative)

##### 3.2 Attendance:

Sam Roberts (President),  
Fergus Clancy (General Secretary),  
Param Mahal (Education Officer),  
Aura-Elle Marais (Welfare Officer),  
Farhan Islam (Activates Representative),  
Usman Javed (Hawthorn Campus Chair),  
Maaz Sharieff (Postgraduate Representative),  
Kubra Sener (PAVE Representative),  
James Atkins (Small & Regional Representative),  
Shruthi Menon (Women's Representative),  
Jane Owen (Queer Representative),  
Sithara Shanubough (General Representative)

##### 3.3 Observers:

3.4 Apologies:  
Ayesh Wijayasiri (Environment & Sustainability Representative),  
Starr Guzman (General Representative)

3.5 Absent without apology:  
Jasminder Singh (International Representative),  
Aashima Sondhi (Health & Disability Representative),  
Muhammad Taha (General Representative)

3.6 **Acceptance of Apologies**

**MOTION (,):**

**Action**

Council Accepts the following apologies:

1. Starr Guzman (General Representative)

**Carried Unanimously**

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4 **Confirmation of Agenda and Previous Minutes**

4.1 **Ordering and starrng of items**

**Action**

1. That the agenda as distributed be agreed to.

**Moved:** Sam Roberts (President)

**Seconded:** Param Mahal (Education Officer)

**Carried Unanimously**

4.2 **Exam Help Stall Funding**

**Preamble**

The exam help stall is an important service we provide to our students and a lot of them rely on it to be able to sit their examination. The Union should keep on providing this service and ensure it improves from previous years by providing additional things such as bottled water.

**Action**

The Council allows Param Mahal to use up to \$5000 for ordering exam help stall stock.

**Moved:** Param Mahal (Education Officer)

**Seconded:** Fergus Clancy (General Secretary)

**Carried Unanimously**

4.3 **By-Election**

**Preamble**

The Union current has vacancies in the following positions.

- Wantina Campus Chair
- Croydon Campus Chair
- Indigenous Representative
- People of Colour Representative

A By-Election is required to fill these vacancies.

**Action**

That Council sets the date for the by election as the 7<sup>th</sup> and 8<sup>th</sup> of May. Notice of the By-Election will be made on the 19<sup>th</sup> of April. Nominations will open on the 26<sup>th</sup> of April, and close on the 3<sup>rd</sup> of May.

Should multiple nominations be received for the position of Croydon Campus Chair, an election will be held on the 7<sup>th</sup> of May.

Should multiple nominations be received for the position of Wantirna Campus Chair, an election will be held on the 8<sup>th</sup> of May.

Council appoints the Executive Officer, Matthew Posetti, as Returning Officer and Xavier Plummer as Deputy Returning Officer for the By-Election.

**Moved:** Sam Roberts (President)

**Seconded:** Fergus Clancy (General Secretary)

**Carried Unanimously**

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5 **Committee Reports**

Written reports submitted by committee and board convenors to Council.

Written reports provided by committees/convenors will be published and available publicly online.

5.1 Secretariat Report

5.2 Services Management Board Report

5.3 Education Board Report

5.4 Welfare Board Report

5.5 Hawthorn Campus Committee Report

5.6 Croydon Campus Committee Report

5.7 Wantirna Campus Committee Report

5.8 Swinburne University Postgraduate Association Committee Report

5.9 Swinburne International Student Association Report

5.10 Pathways and Vocational Education Committee Report

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6 **Finance Reports**

7 **Business**

7.1 **Housekeeping, Office Update**

The President will provide representatives with an update on office activities and other points of note.

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8	<b>Reports</b>	
	Written reports provided by representatives will be published and available publicly online.	
8.1	President Report	Doc
8.2	General Secretary Report	Doc
8.3	Education Officer Report	Doc
8.4	Welfare Officer Report	Doc
8.5	Activities Representative	Doc
8.6	Hawthorn Campus Chair Report	Doc
8.7	<i>Wantirna Campus Chair Report – VACANT</i>	
8.8	<i>Croydon Campus Chair Report – VACANT</i>	
8.9	Postgraduate Representative Reports	
8.10	International Representative Report	
8.11	PAVE Representative Report	Doc
8.12	Small & Regional Representative Report	Doc
8.13	Women's Representative Report	Doc
8.14	Disability Support Representative Report	Doc
8.15	Environment & Sustainability Officer Report	Doc
8.16	Queer Representative Report	Doc
8.17	<i>Indigenous Representative – VACANT</i>	
8.18	<i>People of Colour Representative Report - VACANT</i>	
8.19	General Representative – Muhammad Taha Report	
8.20	General Representative – Sithara Shanubough Report	
8.21	General Representative – Starr Guzman Report	
8.22	Media Committee – Sarah Sordelli Report	Doc
8.23	Media Committee – Rachel Cheng Report	
8.24	Media Committee – Abbey Thorpe Report	Doc
8.25	Media Committee – Starr Guzman	
8.26	Executive Officer Report	Doc
9	<b>Other Business</b>	
9.1	<b>Future Meetings</b>	
	The next council meeting will be scheduled by the General Secretary based on semester 1 availability.	
10	<b>Closing Business</b>	<b>12:06</b>
10.1	Meeting closed.	

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