

Meeting Minutes

SSU Council Meeting

Thursday 15th February 2018



Item	Meeting Details	Time
	Venue: ATC205	12:51
	Chair: Sam Roberts (President)	
	Minute-taker: Fergus Clancy (General Secretary)	

1 **Welcome & Meeting Open**

Meeting open 12:30 pm. Council will observe one minute's silence for contemplation.

2 **Acknowledgement of the Traditional Owners**

The Swinburne Student Union respectfully acknowledges the traditional custodians of this land on which we meet, the Wurundjeri people of the Kulin Nation. We acknowledge that we meet on stolen land and that the sovereignty of this land was never ceded. The Union honours their elders past and present and acknowledges that this always was and always will be Aboriginal land.

3 **Attendance**

3.1 Required attendees:

Sam Roberts (President),
Fergus Clancy (General Secretary),
Param Mahal (Education Officer),
Aura-Elle Marais (Welfare Officer),
Farhan Islam (Activates Representative),
Usman Javed (Hawthorn Campus Chair),
Maaz Sharieff (Postgraduate Representative),
Jasminder Singh (International Representative),
Kubra Sener (PAVE Representative),
James Atkins (Small & Regional Representative),
Shruthi Menon (Women's Representative),
Jane Owen (Queer Representative),
Tarek Maghraby (People of Colour Representative),
Aashima Sondhi (Health & Disability Representative),
Ayesh Wijayasiri (Environment & Sustainability Representative),
Muhammad Taha (General Representative),
Sithara Shanubough (General Representative),
Starr Guzman (General Representative)

3.2 Attendance:

Sam Roberts (President),
Fergus Clancy (General Secretary),
Param Mahal (Education Officer),
Aura-Elle Marais (Welfare Officer),
Farhan Islam (Activates Representative),
Usman Javed (Hawthorn Campus Chair),
Kubra Sener (PAVE Representative),
James Atkins (Small & Regional Representative),
Shruthi Menon (Women's Representative),
Jane Owen (Queer Representative),
Tarek Maghraby (People of Colour Representative),
Aashima Sondhi (Health & Disability Representative)

3.3 Observers:

3.4 Apologies:

Maaz Sharieff (Postgraduate Representative),
Jasminder Singh (International Representative),
Ayesh Wijayasiri (Environment & Sustainability Representative),
Sithara Shanubough (General Representative),
Starr Guzman (General Representative)

3.5 Absent without apology:

Muhammad Taha (General Representative)

3.6 **Acceptance of Apologies**

MOTION (,):

Action

Council Accepts the following apologies:

- | | |
|-----------------------|---------------------------------------|
| 1. Ayesh Wijayasiri | Has an Exam. |
| 2. Jasminder Singh | Visiting India. |
| 3. Maaz Sharieff | Last minute incident. |
| 4. Sithara Shanubough | In India, return 16 th Feb |

Carried Unanimously

4 **Confirmation of Agenda and Previous Minutes**

4.1 **Ordering and starring of items**

Action

1. That the agenda as distributed be agreed to.

Moved: Sam Roberts (President)

Seconded: Param Mahal (Education Officer)

Carried Unanimously

5 **Committee Reports**

Written reports submitted by committee and board convenors to Council.

Written reports provided by committees/convenors will be published and available publicly online.

5.1 Secretariat Report

5.2 Services Management Board Report

Doc

5.3 Education Board Report

5.4 Welfare Board Report

5.5 Hawthorn Campus Committee Report

5.6 Croydon Campus Committee Report

5.7 Wantirna Campus Committee Report

5.8 Swinburne University Postgraduate Association Committee Report

5.9 Swinburne International Student Association Report

5.10 Pathways and Vocational Education Committee Report

6 **Finance Reports**

7 **Business**

7.1 **Housekeeping, Office Update**

The President will provide representatives with an update on office activities and other points of note.

- **Procedural Motion (Atkins):**

To discuss a motion to 'Update Signatories to SSU Account with the Swinburne Bookshop Coop.'

Carried Unanimously

Update Signatories to SSU Account with the Swinburne Bookshop Coop

Preamble

The SSU holds an account with the Swinburne Bookshop Coop (SBC). The signatories to this account need to be updated to reflect changes to staffing and the representative team.

Action

1. The Office and Finance Officer will contact the SBC to make necessary amendments to the SSU's account as authorised by Council.
2. The signatories to the SSU account will be amended to include only Sam Roberts (President), Fergus Clancy (General Secretary), Xavier Plummer (Office and Finance Officer), Lucy Murphy (Relations Officer), Stefanie Sergio (Activities Officer) and Matt Posetti (Executive Officer).

Moved: James Atkins (Small and Regional Representative)

Seconded: Fergus Clancy (General Secretary)

Carried Unanimously

- **Procedural Motion (Atkins):**

To discuss a motion to 'Authorisation of Expenditure.'

Carried Unanimously

Authorisation of Expenditure

Action

That Council authorise the following expenditure,

1. \$270 to send the General Secretary (Fergus Clancy) and the Executive Officer (Mathew Posetti) to a Charities Governance Conference, out of the Conferences budget line.

Moved: James Atkins (Small and Regional Representative)

Seconded: Fergus Clancy (General Secretary)

Carried Unanimously

8	Reports	
	Written reports provided by representatives will be published and available publicly online.	
8.1	President Report	Doc
8.2	General Secretary Report	Doc
8.3	Education Officer Report	Doc
8.4	Welfare Officer Report	Doc
8.5	Activities Representative	Doc
8.6	Hawthorn Campus Chair Report	Doc
8.7	<i>Wantirna Campus Chair Report – VACANT</i>	
8.8	<i>Croydon Campus Chair Report – VACANT</i>	
8.9	Postgraduate Representative Reports	Doc
8.10	International Representative Report	
8.11	PAVE Representative Report	Doc
8.12	Small & Regional Representative Report	Doc
8.13	Women's Representative Report	Doc
8.14	Disability Support Representative Report	
8.15	Environment & Sustainability Officer Report	
8.16	Queer Representative Report	Doc
8.17	<i>Indigenous Representative – VACANT</i>	
8.18	People of Colour Representative Report	Doc
8.19	General Representative – Muhammad Taha Report	Doc
8.20	General Representative – Sithara Shanubough Report	
8.21	General Representative – Starr Guzman Report	Doc
8.22	Media Committee – Sarah Sordelli Report	Doc
8.23	Media Committee – Rachel Cheng Report	Doc
8.24	Media Committee – Abbey Thorpe Report	Doc
8.25	Media Committee – Starr Guzman	Doc
8.26	Executive Officer Report	Doc
9	Other Business	
9.1	Future Meetings	
	The next council meeting will be scheduled by the General Secretary based on semester 1 availability.	
10	Closing Business	
10.1	Meeting closed.	13:10
