



2020 SSU Annual Election
Monday 24th August 2020 – Friday 16th October 2020

NOTICE OF ELECTION

 In accordance with the Constitution and Electoral Regulations of the Swinburne Student Union Inc, at 10am on Monday 24 August 2020, nominations will be open for the following positions:

POSITIONS TO BE ELECTED – 2020 SSU ANNUAL ELECTION

Positions to elect	~ Time commitment	Eligibility requirements to nominate	Additional Information
Council*			
President	4 days per week	Must be an enrolled SUT student	All SUT students may vote for this position
General Secretary	3 days per week	Must be an enrolled SUT student	All SUT students may vote for this position
Education Officer	2 days per week	Must be an enrolled SUT student	All SUT students may vote for this position
Welfare Officer	2 days per week	Must be an enrolled SUT student	All SUT students may vote for this position
Activities Officer	2 days per week	Must be an enrolled SUT student	All SUT students may vote for this position
Communications Officer	2 days per week	Must be an enrolled SUT student	All SUT students may vote for this position
Hawthorn Campus Co-ordinators	1 day per week	Must be studying at Hawthorn	All Hawthorn students may vote for this position
Croydon Campus Co-ordinators	1 day per week	Must be studying at Croydon	All Croydon students may vote for this position
Wantirna Campus Co-ordinators	1 day per week	Must be studying at Wantirna	All Wantirna students may vote for this position
Postgraduate Representative	1 day per week	Must be an enrolled postgraduate student	All postgraduate students may vote for this position
International Representative	1 day per week	Must be an enrolled international student	All international students may vote for this position
PAVE Representative	1 day per week	Must be an enrolled PAVE student	All PAVE students may vote for this position
Women's Representative	1 day per week	Must be a Woman Student	Women students should consider voting for this position
Queer/LGBTI Representative	1 day per week	Must be a Queer Student	Queer students should consider voting for this position
First Nations/Indigenous Representative	1 day per week	Must be an Indigenous Student	Indigenous students should consider voting for this position
Ethnocultural Representative	1 day per week	Must be culturally or linguistically diverse	All SUT students may vote for this position
Environment Representative	1 day per week	Must be an enrolled SUT student	All SUT students may vote for this position
Health & Disability Representative	1 day per week	Must be an enrolled SUT student	All SUT students may vote for this position
General Representative (three to elect)	Meetings & Events	Must be an enrolled SUT student	All SUT students may vote for this position
Education Board			
Faculty of Business & Law Representative	Meetings & Events	Must be enrolled in FBL	All FBL students may vote for this position
Faculty of Science, Engineering & Technology Representative	Meetings & Events	Must be enrolled in FSET	All FSET students may vote for this position
Faculty of Health, Arts & Design Representative	Meetings & Events	Must be enrolled in FHAD	All FHAD students may vote for this position
School of Business Representative	Meetings & Events	Must be enrolled in SoB	All SoB students may vote for this position
School of Law Representative	Meetings & Events	Must be enrolled in SoL	All SoL students may vote for this position
School of Arts, Social Sciences & Humanities Representative	Meetings & Events	Must be enrolled in SoASSH	All SoASSH students may vote for this position
School of Design Representative	Meetings & Events	Must be enrolled in SoD	All SoD students may vote for this position
School of Health Sciences Representative	Meetings & Events	Must be enrolled in SoHS	All SoHS students may vote for this position
School of Engineering Representative	Meetings & Events	Must be enrolled in SoE	All SoE students may vote for this position
School of Science Representative	Meetings & Events	Must be enrolled in SoS	All SoS students may vote for this position
School of Software & Electrical Engineering Representative	Meetings & Events	Must be enrolled in SoSEE	All SoSEE students may vote for this position
Higher Degree by Research Representative	Meetings & Events	Must be enrolled in HDR	All HDR students may vote for this position
Swinburne Online (SOL) Representative	Meetings & Events	Must be enrolled at SOL	All SOL students may vote for this position
Open Universities Australia (OUA) Representative	Meetings & Events	Must be enrolled at OUA	All OUA students may vote for this position
SWINE Editors***			
Editor	1 day per week	Must be an enrolled SUT student	All SUT students may vote for this position
Designer	1 day per week	Must be an enrolled SUT student	All SUT students may vote for this position
Hawthorn Campus Committee			
Hawthorn Committee Member (seven to elect)	Meetings & Events	Must be studying at Hawthorn in the following semester	All Hawthorn students may vote for this position
Croydon Campus Committee			
Croydon Committee Member (seven to elect)	Meetings & Events	Must be studying at Croydon in the following teaching period	All Croydon students may vote for this position
Wantirna Campus Committee			
Wantirna Committee Member (seven to elect)	Meetings & Events	Must be studying at Wantirna in the following teaching period	All Wantirna students may vote for this position
Swinburne International Students Association (SISA) Committee			
SISA Committee Member (seven to elect)	Meetings & Events	Must be an enrolled international student	All international students may vote for this position
Swinburne Postgraduate Students Association (SUPA) Committee			
SUPA Committee Member (seven to elect)	Meetings & Events	Must be an enrolled postgraduate student	All postgraduate students may vote for this position
National Union of Students (NUS)***			
National Conference Delegates (seven to elect)	National Conference	Must be an enrolled SUT student	All SUT students may vote for this position

*The Council is the governing committee of the Swinburne Student Union Inc. Students nominating for a position on the Council are nominating to be directors of the association. **The Ethnocultural Representative position and the Environment Representative position is established under Clause 58 of the constitution

***Notwithstanding Clause 62(1) of the constitution, the candidates elected as editor & designer of the SWINE Magazine at the annual elections will be appointed to office on the 1 November 2020, and will be eligible to earn honoraria over the period 1 November 2020 to 30 October 2020

****Election for NUS National Conference delegates will take place as part of the SSU annual elections in accordance with NUS Regulations and Cl. 112 of the SSU Regulations.

Nominations close at 4.00pm on Friday 4th September 2020.

GENERAL ELECTION INFORMATION

- Nomination forms are available from www.ssu.org.au/elections.
 - All deadlines are strict and cannot be extended. Candidates are strongly urged to lodge their forms well before deadline.
 - All forms must be submitted via the applicants' student email to the Returning Officer via email at swinburne@omegaconsultinggroup.com.au.
 - These elections will be conducted in accordance with the Constitution and Election Regulations of the Swinburne Student Union. Copies of these documents are available from Swinburne Student Union's website – www.ssu.org.au
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POLLING

Polling will be conducted via postal ballot in accordance with Section 60 (5) of the SSU Constitution due to no student being able to genuinely attend a polling booth arising from current Victorian State Government health direction orders.

- Postal vote application registration will open from 9am Monday 7th September 2020. The form will be made available on the SSU website from Friday 4th September 2020.
 - Completed Postal Vote Application Forms must be received by the Returning Officer no later than 4:00pm Friday, 18th September 2020.
 - Postal ballots must be received by the Returning Officer no later than 5:00pm Friday, 16th October 2020.
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TICKETS

- Candidates may choose to organise together under a common banner (ticket). Tickets are for group identification only. Ticket registration forms will be available online at www.ssu.org.au/elections.
 - Registration of tickets may be registered from 10am 24th August 2020 until 4pm September 4th 2020.
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*RESTRICTIONS ON ELECTION

- Any student member may nominate for the Swinburne Student Union Inc. council, board and committee positions.
 - Each nominee shall require a financial member of the Student Union to nominate them. A nominee may not nominate themselves for election.
 - At the time of close of nominations, the nominee must be qualified to vote at the election for which the nominee is a candidate.
 - Nominees for all positions except for Media Committee & NUS Delegate must be financial members of the SSU.
 - Nominees for the positions of President, Education Officer, Welfare Officer and General Secretary must have been enrolled at Swinburne University of Technology for at least one contiguous Teaching Period within the previous two Teaching Periods.
 - No candidate may nominate for or simultaneously hold more than one position per Student Union body. Candidates may nominate and simultaneously hold a position on Council as well as SUPA, SISA, Media Committee or any other committee up for election.
 - All other matters pertaining to the Annual Elections are outlined in either this Notice of Election or the SSU Constitution and Regulations.
 - Any time stated either in the Notice of Election or a form related to the election is to be assumed to be Australian Eastern Standard Time (AEST).
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CONTACT DETAILS

- All forms are made available on the Swinburne Student Union website at <https://ssu.org.au> or by request from the Returning Officer.

SSU RETURNING OFFICER

JOSH GILLIGAN

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24 August 2020