

MINUTES

SSU Council Meeting

Wednesday the 16th of February 2021



Item	Meeting Details	Time:
	Venue: <Zoom> Chair: James Atkins (President) Minute-taker: Ailish Murphy-McKay (General Secretary)	
1	Welcome & Meeting Open Meeting open. Council will observe one minute's silence for contemplation.	1:06
1.1	Acknowledgement of the Traditional Owners The Swinburne Student Union respectfully acknowledges the traditional custodians of this land on which we meet, the Wurundjeri people of the Kulin Nation. We acknowledge that we meet on stolen land and that the sovereignty of this land was never ceded. The Union honours their elders past and present and acknowledges that this always was and always will be Aboriginal land.	
1.2	Attendance Attendance: James Atkins (President) Ailish Murphy-McKay (General Secretary) Nidzam Shah Hussain (Activities Officer) Tina Tsironis (Communication Officer) Belle O'Dwyer (Welfare Officer) Kishaun Aloysius (Education Officer) Blaine Harris (Hawthorn Campus Coordinator) Alex Edwards (Queer Representative) Rakesha Bandara (International Representative) Muhammad Abubakar (Ethnocultural Representative) Josh Daniel (Health & Accessibility Representative) Sam McAuley (Environmental Representative) Patrick Taylor (First Nations Representative) Nikitha Neelakantan (Women's Representative) Taya Kalman (PAVE Representative) Sharath Babu (General Representative) Georgie McDaid (General Representative) Imogen Atkins (General Representative) Matt Posetti (Executive Officer)	
	Apologies: Apurv Chandrawal (Postgraduate Representative)	
	Observers:	
	Absent without apology:	
1.3	Acceptance of Apologies: Action: Council Accepts the following apologies: Apurv Chandrawal (Postgraduate Representative) Moved: Sam McAuley (Environmental Representative) Seconded: Alex Edwards (Queer Representative)	

	Carried Unanimously	
1.3	Conflict of Interest Disclosure:	
2	Matters for Decision	
2.1	<p>To Discuss 3.8 First</p> <p>Action: Council accepts the procedural motion to discuss discussion point 3.8 first to allow for relevant staff to leave the meeting and return to other duties.</p> <p>Moved: Ailish Murphy-McKay (General Secretary) Seconded: James Atkins (President)</p> <p style="text-align: right;">Carried</p>	
2.2	<p>To Accept the Attached Report Template as an Honorarium Requirement</p> <p>Preamble: As a charity organisation, we pay honorarium as a “thank you” for voluntary services to the organisation. This means that payments to representatives are dependent on them being involved and completing their responsibilities. In the past the General Secretary has determined who has earned honoraria based on reports and on observed participation. In order to professionalise and streamline this system the attached document has been created.</p> <p>Action: The council adopts the attached report template and agrees that the submission of this report on the last day of every month shall be the primary basis of the decision whether representatives have earned honoraria.</p> <p>Moved: Ailish Murphy-McKay (General Secretary) Seconded: James Atkins (President)</p> <p style="text-align: right;">Carried Unanimously</p>	
2.3	<p>2021 Budget</p> <p>Action: For the council to adopt the new attached budget for 2021</p> <p>Moved: James Atkins (President) Seconded: Ailish Murphy-McKay (General Secretary)</p> <p style="text-align: right;">Carried Unanimously</p>	
3	Matters for Discussion	
3.1	President & Chair’s Report	
3.2	General Secretary & Financial Report	
3.3	Education Officer Report	
3.4	Welfare Officer Report	
3.5	Activities Officer Report	
3.6	Communications Officer Report	
3.7	Executive Officer Report	
	Other Matters for Discussion	
3.8	Reading Financial Reports	
4	Meeting Finalization	
4.1	Review Actions to be Taken	

4.2	Meeting Close	2:39
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