

MINUTES

SSU Council Meeting

Wednesday the 9th of June 2021



Item	Meeting Details	Time:
	Venue: <Zoom> Chair: James Atkins (President) Minute-taker: Ailish Murphy-McKay (General Secretary)	
1	Welcome & Meeting Open Meeting open. Council will observe one minute's silence for contemplation.	4:05pm
1.1	Acknowledgement of the Traditional Owners The Swinburne Student Union respectfully acknowledges the traditional custodians of this land on which we meet, the Wurundjeri people of the Kulin Nation. We acknowledge that we meet on stolen land and that the sovereignty of this land was never ceded. The Union honours their elders past and present and acknowledges that this always was and always will be Aboriginal land.	4:10pm
1.2	Attendance Attendance: James Atkins (President) Ailish Murphy-McKay (General Secretary) Kishaun Aloysius (Education Officer) Isobel O'Dwyer (Welfare Officer) Nidzam Shah Hussain (Activities Officer) Tina Tsironis (Communication Officer) Alexander Edwards (Queer Representative) Nikitha Neelakantan (Women's Representative) Rakesha Bandara (International Representative) Josh Daniel (Health & Accessibility Representative) Apurv Chandrawal (Postgraduate Representative) Imogen Atkins (General Representative) Georgie McDaid (General Representative) Matthew Posetti (General Manager) Observer: Lucy Murphy (Media and Partnerships)	
	Apologies: Blaine Harris (Exam) Taya Kalman (Work) Patrick Taylor (Work)	
	Observers:	
	Absent without apology: Muhammad Abubakar (Ethnocultural Representative) Sam McAuley (Environmental Representative) Sharath Babu (General Representative)	
1.3	Acceptance of Apologies: Action: Council Accepts the following apologies:	

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	<p>Muhammad Abubakar (Ethnocultural Representative) Sam McAuley (Environmental Representative) Sharath Babu (General Representative)</p> <p>Moved: Ailish Murphy-McKay (General Secretary) Seconded: Belle O'Dwyer (Welfare Officer)</p> <p style="text-align: right;">Carried Unanimously</p>	
1.3	Conflict of Interest Disclosure:	
2	Matters for Decision	4:20pm
2.1	<p>Confirmation of Previous Minutes: Preamble: For the sake of the transparency of our organisation and our service to the students we represent, we ensure that students have access to our accurate meeting minutes.</p> <p>Actions: 1) To confirm as a Council that the minutes of the April Council meetings minutes are correct 2) To authorise the staff to publish the April minutes on the website</p> <p>Moved: Alexander Edwards (Queer Representative) Seconded: Belle O'Dwyer (Welfare Officer)</p> <p style="text-align: right;">Carried Unanimously</p>	
2.2	<p>2022 Diary Expense</p> <p>Preamble The SSU is the primary SSAF service provider for all students at Swinburne. One particular benefit the SSU provides is a student diary each year. This is a comprehensive journal spanning the entire year and including important dates such as Census Date, O-Week and Final Assessment Period. For 2021 the SSU was unable to provide a diary due to last minute changes to the academic calendar by the University. Wallplanners were provided to all students, with special stickers to denote assignments due dates, exams etc provided to SSU members. These were also much easier to post out to students, with diaries costing significantly more. The Social Media and Partnerships Officer has sourced some quotes for diaries and wall planners, and Secretariat recommends that the SSU provision the following for 2022:</p> <ul style="list-style-type: none"> • 8,000 diaries (inc. ribbons, design done in-house) • 2,000 wall planners (design done in-house) • 2,000 sticker sheets <p>Action The Council authorises up to \$30,000.00 for the design and publication of the 2022 student diary and wall planners. This will be reconciled against the 2022 budget.</p> <p>Moved: James Atkins (President) Seconded: Tina Tsironis (Communications Officer)</p> <p style="text-align: right;">Carried Unanimously</p>	
	<p>Motion 2.3: Motion to move in camera</p> <p>Preamble: From time to time the Council must discuss matters relating to the management of SSU staff. It is practice for these discussions to be held in camera, as the information discussed is sensitive.</p> <p>Action: The Council will move the meeting in camera and ask all observers to leave.</p> <p>Moved: James Atkins (President) Seconded: Tina Tsironis (Communications Officer)</p> <p style="text-align: right;">Carried Unanimously</p>	

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3	Matters for Discussion	4:18pm
3.1	Employment Conditions & Enterprise Bargaining Agreement: The President will update Council on the commencement of EBA negotiations, as well as other staff employment conditions.	
3.2	President & Chair's Report	
3.3	General Secretary & Financial Report	
3.4	Education Officer Report	
3.5	Welfare Officer Report	
3.6	Activities Officer Report	
3.7	Communications Officer Report	
3.8	Executive Officer Report	
3.9	Other Matters for Discussion	
4	Meeting Finalization	
4.1	Review Actions to be Taken	
4.2	Meeting Close	5:05pm