

MINUTES

SSU Council Meeting

Wednesday the 21st of July 2021



Item	Meeting Details	Time:
	Venue: <Zoom> Chair: James Atkins (President) Minute-taker: Ailish Murphy-McKay (General Secretary)	
1	Welcome & Meeting Open Meeting open. Council will observe one minute's silence for contemplation.	1:00
1.1	Acknowledgement of the Traditional Owners The Swinburne Student Union respectfully acknowledges the traditional custodians of this land on which we meet, the Wurundjeri people of the Kulin Nation. We acknowledge that we meet on stolen land and that the sovereignty of this land was never ceded. The Union honours their elders past, present and emerging and acknowledges that this always was and always will be Aboriginal land.	
1.2	Attendance Attendance: James Atkins (President) Ailish Murphy-McKay (General Secretary) Nidzam Shah Hussain (Activities Officer) Kishaun Aloysius (Education Officer) Nikitha Neelakantan (Women's Representative) Blaine Harris (Hawthorn Campus Coordinator) Rakesha Bandara (International Representative) Alexander Edwards (Queer Representative) Josh Daniel (Health & Accessibility Representative) Taya Kalman (PAVE Representative) Sharath Babu (General Representative) Georgie McDaid (General Representative) Matthew Posetti (General Manager)	
	Apologies: Patrick Taylor (First Nations Representative) Tina Tsironis (Communication Officer) Muhammad Abubakar (Ethnocultural Representative) Imogen Atkins (General Representative) Isobel O'Dwyer (Welfare Officer)	
	Observers: Apurv Chandrawal (Former Postgraduate Representative)	
	Absent without apology:	
1.4	Acceptance of Apologies: Action: Council Accepts the following apologies: Patrick Taylor (First Nations Representative) Tina Tsironis (Communication Officer) Muhammad Abubakar (Ethnocultural Representative) Imogen Atkins (General Representative)	

	<p>Moved: Nidzam Shah Hussain (Activities Officer) Seconded: Kishaun Aloysius (Education Officer)</p> <p style="text-align: right;">Carried Unanimously</p>	
1.3	Conflict of Interest Disclosure:	
2	Matters for Decision	
2.1	<p>Confirm the Previous Minutes:</p> <p>Preamble: For the sake of the transparency of our organisation and our service to the students we represent, we ensure that students have access to our accurate meeting minutes.</p> <p>Actions: 1) To confirm as a Council that the minutes of the June Council meetings minutes are correct 2) To authorise the staff to publish the June minutes on our website</p> <p>Moved: Alexander Edwards (Queer Representative) Seconded: Nikitha Neelakantan (Women's Representative)</p> <p style="text-align: right;">Carried Unanimously</p>	
2.2	<p>Appointment of Postgraduate Representative</p> <p>Preamble: From time-to-time vacancies will open on the SSU Council. It is the duty of Council to fill these positions with suitable replacements. The position of Postgraduate Representative is currently vacant.</p> <p>Action: Council appoints current SSU General Representative, Sharath, as the Postgraduate Representative</p> <p>Moved: James Atkins (President) Seconded: Kishaun Aloysius (Education Officer)</p> <p style="text-align: right;">Carried Unanimously</p>	
2.3	<p>Appointment of Environmental Representative</p> <p>Preamble: From time-to-time vacancies will open on the SSU Council. It is the duty of Council to fill these positions with suitable replacements. The position of Environment Representative is currently vacant.</p> <p>Action: Council appoints Aaryan Pujara as the Environment Representative</p> <p>Moved: James Atkins (President) Seconded: Kishaun Aloysius (Education Officer)</p> <p style="text-align: right;">Carried Unanimously</p>	
2.4	<p>Appointment of General Representative</p> <p>Preamble From time-to-time vacancies will open on the SSU Council. It is the duty of Council to fill these positions with suitable replacements. One General Representative position is currently vacant.</p> <p>Action Council appoints Manashaa Madhavan as General Representative</p>	

	<p>Moved: James Atkins (President) Seconded: Kishaun Aloysius (Education Officer)</p> <p style="text-align: right;">Carried Unanimously</p>	
2.5	<p>Election Regulation</p> <p>Preamble Council must review the Union's regulations to ensure they are relevant and functional. Given the uncertainty around lockdown and Semester 2 the election regulation must be updated to ensure the proper conduct of the 2021 annual election.</p> <p>Action Council adopts the attached Election Regulation</p> <p>Moved: James Atkins (President) Seconded: Ailish Murphy-McKay (General Secretary)</p> <p style="text-align: right;">Carried with an Abstention from Georgie McDaid (General Representative)</p>	<p>Doc: Election Regulation 2021</p>
2.6	<p>Appointment of Returning Officer for Annual Election</p> <p>Preamble The SSU annual elections are a chance for Swinburne students to select who represents them in the coming year. They are an integral part of student representation, and are a legal and constitutional obligation. A returning officer must be appointed by Council prior to August 30 of the year the election will take place. The SSU has engaged multiple election companies and returning officers in previous years, including Above Quota Elections and Omega Consulting.</p> <p>Platform Council recognises the vital role of elections in the proper governance of the Union, and the representation of students. Similarly, it recognises the importance of properly run, ethical and transparent elections. Finally, it acknowledges the excellent work by Omega Consulting in the 2020 election period.</p> <p>Action</p> <ol style="list-style-type: none"> 1. Council appoints Mr Joshua Gilligan as the Returning Officer of the 2021 SSU Election; 2. Directs the President to engage Mr Gilligan's company, Omega Consulting, to run the 2021 SSU Election as a postal ballot 3. Authorises an expense of up to \$21,500.00 for the running of the SSU Annual Election. <p>Moved: James Atkins (President) Seconded: Kishaun Aloysius (Education Officer)</p> <p style="text-align: right;">Carried Unanimously</p>	<p>Doc: Omega Consulting Tender</p>
	<p>Procedural Motion to Change the Order of the Agenda</p> <p>Action: Council will discuss 3.1 before returning to the agenda and discussion 2.7</p> <p style="text-align: right;">Carried Unanimously</p>	
2.7	<p>Budget Amendment</p> <p>Action:</p> <ol style="list-style-type: none"> 1. Council amends the Legal Advice budget line with an additional \$10,000. <p>Moved: James Atkins (President) Seconded: Ailish Murphy-McKay (General Secretary)</p> <p style="text-align: right;">Carried Unanimously</p>	
3	<p>Matters for Discussion</p>	
3.1	<p>SSU HR Update</p>	<p>Moved from in-</p>

	<p>The President will update the Council on EBA and HR matters.</p> <p>Motion 2.3: Motion to move in camera</p> <p>Preamble:</p> <p>From time to time the Council must discuss matters relating to the management of SSU staff. It is practice for these discussions to be held in camera, as the information discussed is sensitive.</p> <p>Action:</p> <p>The Council will move the meeting in camera and ask all observers to leave. The Chair will end the in-camera session when appropriate, with the timing to be minuted by the General Secretary.</p> <p>Moved: James Atkins (President) Seconded: Ailish Murphy-McKay (General Secretary)</p> <p style="text-align: right;">Carried Unanimously</p>	camera at 2:08
3.2	President & Chair's Report	
3.3	General Secretary & Financial Report	
3.4	Education Officer Report	
3.5	Welfare Officer Report	
3.6	Activities Officer Report	
3.7	Communications Officer Report	
3.8	Executive Officer Report	
	Other Matters for Discussion	
4	Meeting Finalization	
4.1	Review Actions to be Taken	
4.2	Meeting Close	2:42