



**2021 SSU Annual Election**  
**Monday 23rd August 2021 – Friday 3rd September 2021**  
**NOTICE OF ELECTION**

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 In accordance with the Constitution and Electoral Regulations of the Swinburne Student Union Inc, at 9am on Monday 2nd August 2021, nominations will be open for the following positions:  
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**POSITIONS TO BE ELECTED – 2021 SSU ANNUAL ELECTION**

Positions to elect	~ Time commitment	Eligibility requirements to nominate	Additional Information
<b>Council*</b>			
President	4 days per week	Must be an enrolled SUT student	All SUT students may vote for this position
General Secretary	3 days per week	Must be an enrolled SUT student	All SUT students may vote for this position
Education Officer	2 days per week	Must be an enrolled SUT student	All SUT students may vote for this position
Welfare Officer	2 days per week	Must be an enrolled SUT student	All SUT students may vote for this position
Activities Officer	2 days per week	Must be an enrolled SUT student	All SUT students may vote for this position
Communications Officer	2 days per week	Must be an enrolled SUT student	All SUT students may vote for this position
Hawthorn Campus Co-ordinators	1 day per week	Must be studying at Hawthorn	All Hawthorn students may vote for this position
Croydon Campus Co-ordinators	1 day per week	Must be studying at Croydon	All Croydon students may vote for this position
Wantirna Campus Co-ordinators	1 day per week	Must be studying at Wantirna	All Wantirna students may vote for this position
Postgraduate Representative	1 day per week	Must be an enrolled postgraduate student	All postgraduate students may vote for this position
International Representative	1 day per week	Must be an enrolled international student	All international students may vote for this position
PAVE Representative	1 day per week	Must be an enrolled PAVE student	All PAVE students may vote for this position
Women's Representative	1 day per week	Must be a Woman Student	Women students should consider voting for this position
Queer/LGBTI Representative	1 day per week	Must be a Queer Student	Queer students should consider voting for this position
First Nations/Indigenous Representative	1 day per week	Must be an Indigenous Student	Indigenous students should consider voting for this position
Ethnocultural Representative	1 day per week	Must be culturally or linguistically diverse	All SUT students may vote for this position
Environment Representative	1 day per week	Must be an enrolled SUT student	All SUT students may vote for this position
Health & Disability Representative	1 day per week	Must be an enrolled SUT student	All SUT students may vote for this position
General Representative (three to elect)	Meetings & Events	Must be an enrolled SUT student	All SUT students may vote for this position
<b>Education Board</b>			
School of Engineering Representative	Meetings & Events	Must be enrolled in units from the relevant school/department	All students enrolled in units from the relevant school/department may vote for this role.
School of Science Representative	Meetings & Events		
School of Computing & Software Engineering Representative	Meetings & Events		
School of Law Representative	Meetings & Events		
School of Business Representative	Meetings & Events		
School of Design Representative	Meetings & Events		
School of Business Technology & Entrepreneurship Representative	Meetings & Events		
School of Design and Architecture Representative	Meetings & Events		
School of Social Sciences Representative	Meetings & Events		
School of Media and Film Representative	Meetings & Events		
School of Health Sciences Representative	Meetings & Events		
School of Education Representative	Meetings & Events		
Department of Aviation Representative	Meetings & Events		
Online Learning Representative	Meetings & Events		
Higher Degree by Research Representative	Meetings & Events	Must be studying a Higher Degree by Research course	All Higher Degree by Research Students may vote for this role.
<b>SWINE Editors***</b>			
Editor	1 day per week	Must be an enrolled SUT student	All SUT students may vote for this position
Editor 2	1 day per week	Must be an enrolled SUT student	All SUT students may vote for this position
Designer	1 day per week	Must be an enrolled SUT student	All SUT students may vote for this position
<b>Hawthorn Campus Committee</b>			
Hawthorn Committee Member (seven to elect)	Meetings & Events	Must be studying at Hawthorn in the following semester	All Hawthorn students may vote for this position
<b>Croydon Campus Committee</b>			
Croydon Committee Member (seven to elect)	Meetings & Events	Must be studying at Croydon in the following teaching period	All Croydon students may vote for this position
<b>Wantirna Campus Committee</b>			
Wantirna Committee Member (seven to elect)	Meetings & Events	Must be studying at Wantirna in the following teaching period	All Wantirna students may vote for this position
<b>Swinburne International Students Association (SISA) Committee</b>			

	SISA Committee Member (seven to elect)	Meetings & Events	Must be an enrolled international student	All international students may vote for this position
<b>Swinburne Postgraduate Students Association (SUPA) Committee</b>				
	SUPA Committee Member (seven to elect)	Meetings & Events	Must be an enrolled postgraduate student	All postgraduate students may vote for this position
<b>National Union of Students (NUS)***</b>				
	National Conference Delegates (seven to elect)	National Conference	Must be an enrolled SUT student	All SUT students may vote for this position
*The Council is the governing committee of the Swinburne Student Union Inc. Students nominating for a position on the Council are nominating to be directors of the association. **The Ethnocultural Representative position and the Environment Representative position and the Editor 2 position is established under Clause 58 of the constitution				
***Notwithstanding Clause 62(1) of the constitution, the candidates elected as editor & designer of the SWINE Magazine at the annual elections will be appointed to office on the 1 November 2021, and will be eligible to earn honoraria over the period 1 November 2021 to 30 October 2022				
****Election for NUS National Conference delegates will take place as part of the SSU annual elections in accordance with NUS Regulations and Cl. 112 of the SSU Regulations.				

## Nominations close at 5.00pm AEST on Friday 6th August 2021

### GENERAL ELECTION INFORMATION

- Nomination forms are available from [www.ssu.org.au/elections](http://www.ssu.org.au/elections).
- All deadlines are strict and cannot be extended. Candidates are strongly urged to lodge their forms well before deadline.
- These elections will be conducted in accordance with the Constitution and Election Regulations of the Swinburne Student Union. Copies of these documents are available from Swinburne Student Union's website – [www.ssu.org.au](http://www.ssu.org.au)

### POSTAL POLLING

Polling will be conducted via postal ballot in accordance with Section 60 (5) of the SSU Constitution due to limited density requirements (maximum number of persons at a particular location) arising from current Victorian State Government health direction orders.

- Postal vote application registration will open from 9.00am Monday 2nd August 2021. The form is available on the SSU website.
- Completed Postal Vote Application Forms must be received by the Returning Officer no later than 5:00pm Friday 13th August 2021.
- Postal polling for all campuses opens on 23rd August 2021 and close at 5:00pm Friday, 3rd September 2021. Completed postal voting packs must be received by the Returning Officer by no later than three business days after close of polling (Friday 3<sup>rd</sup> September 2021).

### TICKETS

- Candidates may choose to organise together under a common banner (ticket). Tickets are for group identification only. Ticket registration forms will be available online at [www.ssu.org.au/elections](http://www.ssu.org.au/elections).
- Registration of tickets are open from 9.00am Monday 2nd August 2021 and close on 5.00pm Wednesday 4th August 2021.

### ELIGIBILITY AND NOMINATION INFORMATION

- Any student member may nominate for the Swinburne Student Union Inc. council, board and committee positions.
- Each nominee shall require a financial member of the Student Union to nominate them. A nominee may not nominate themselves for election.
- At the time of close of nominations, the nominee must be qualified to vote at the election for which the nominee is a candidate.
- Nominees for all positions except for Media Committee & NUS Delegate must be financial members of the SSU.
- Nominees for the positions of President, Education Officer, Welfare Officer and General Secretary must have been enrolled at Swinburne University of Technology for at least one contiguous Teaching Period within the previous two Teaching Periods.
- No candidate may nominate for or simultaneously hold more than one position per Student Union body. Candidates may nominate and simultaneously hold a position on Council as well as SUPA, SISA, Media Committee or any other committee up for election.
- All other matters pertaining to the Annual Elections are outlined in either this Notice of Election or the SSU Constitution and Regulations.
- Any time stated either in the Notice of Election or a form related to the election is to be assumed to be Australian Eastern Standard Time (AEST)
- All forms are made available on the Swinburne Student Union website at <https://ssu.org.au> or by request from the Returning Officer.

#### SSU RETURNING OFFICER

JOSH GILLIGAN

0468 941 868

[SWINBURNE@OMEGACONSULTINGGROUP.COM.AU](mailto:SWINBURNE@OMEGACONSULTINGGROUP.COM.AU)

2 August 2021