

MINUTES

SSU Council Meeting

Monday the 23rd of August 2021



Item	Meeting Details	Time:
	Venue: <Zoom> Chair: James Atkins (President) Minute-taker: Nidzam Shah Hussain (Activities Officer)	
1	Welcome & Meeting Open Meeting open. Council will observe one minute's silence for contemplation.	13:03
1.1	Acknowledgement of the Traditional Owners The Swinburne Student Union respectfully acknowledges the traditional custodians of this land on which we meet, the Wurundjeri people of the Kulin Nation. We acknowledge that we meet on stolen land and that the sovereignty of this land was never ceded. The Union honours their elders past, present and emerging and acknowledges that this always was and always will be Aboriginal land.	
1.2	Attendance Attendance: James Atkins (President) Kishaun Aloysius (Education Officer) Nidzam Shah Hussain (Activities Officer) Tina Tsironis (Communication Officer) Nikitha Neelakantan (Women's Representative) Blaine Harris (Hawthorn Campus Coordinator) Sharath Babu (Postgraduate Representative) Alexander Edwards (Queer Representative) Muhammad Abubakar (Ethnocultural Representative) Aaryan Pujara (Environmental Representative) – left at 1:24pm Manashaa Madhavan (General Representative) Georgie McDaid (General Representative) – left at 1:32pm Matthew Posetti (General Manager)	
	Apologies: Ailish Murphy-McKay (General Secretary) (Placement) Patrick Taylor (First Nations Representative) (Work) Josh Daniel (Health & Accessibility Representative) (Class) Taya Kalman (PAVE Representative) (Work) Rakesha Bandara (International Representative) (Class)	
	Observers:	
	Absent without apology: Isobel O'Dwyer (Welfare Officer) Imogen Atkins (General Representative)	
1.4	Acceptance of Apologies: Action: Council Accepts the following apologies: Patrick Taylor (First Nations Representative) (Work) Josh Daniel (Health & Accessibility Representative) (Class) Taya Kalman (PAVE Representative) (Work)	

	<p>Rakesha Bandara (International Representative) (Class)</p> <p>Moved: James Atkins (President)</p> <p>Seconded: Blaine Harris (Hawthorn Campus Coordinator)</p> <p style="text-align: right;">Carried Unanimously</p>	
1.3	Conflict of Interest Disclosure:	
2	Matters for Decision	
2.1	<p>Appointment of meeting secretary</p> <p>Preamble: The General Secretary is an apology to this meeting and requires a replacement to take minutes.</p> <p>Actions: The Activities Officer, Nidzam, will minute this meeting.</p> <p>Moved: James Atkins (President)</p> <p>Seconded: Kishaun Aloysius (Education Officer)</p> <p style="text-align: right;">Carried Unanimously</p>	
2.2	<p>In-Camera meeting</p> <p>Preamble: From time to time the Council must discuss matters relating to the employment of staff within the organisation. It is the right of our staff members to have these matters discussed confidentially as they involve their professional careers, employment conditions and other matters. An in-camera meeting is open only to the members of Council, including the General Manager. All matters discussed while a meeting is in camera may not be shared outside of the Council.</p> <p>Action: The Council will move the meeting in camera and ask all observers to leave</p> <p>Moved: James Atkins (President)</p> <p>Seconded: Kishaun Aloysius (Education Officer)</p> <p style="text-align: right;">Carried Unanimously</p>	1:09pm
2.3	<p>General Manager Resignation Notice Period</p> <p>Preamble: The General Manager has contacted the President, notifying that they will be resigning from their position. Matt Posetti has been the General Manager/Executive Officer for the Union since 2017 and will be moving on to a new role outside of the SSU. Matt has approval to vacate his role on 17th September 2021. The General Manager contract stipulates that there is a standard notice period of 8 weeks, with the option for a shorter notice period negotiable with the Council.</p> <p>Action: Council approves a 4-week notice period for Matt Posetti, with a final day of 17th September 2021.</p> <p>Moved: James Atkins (President)</p> <p>Seconded: Tina Tsironis (Communication Officer)</p> <p style="text-align: right;">Carried Unanimously</p>	
2.4	<p>General Manager Resignation Notice Period</p> <p>Action:</p>	

Swinburne's only independent, student-run representation, welfare and events service

	<p>1. The SSU Council directs the General Secretary to convene a meeting of Council between the 26th and 31st of August subject to the availability of the members of Council.</p> <p>2. The SSU Council directs the President to prepare the following in consultation with Secretariat for approval at the next meeting of council:</p> <ul style="list-style-type: none"> a. An updated position description for the General Manager role. b. A timeline for the hiring of a new General Manager. <p>Moved: James Atkins (President) Seconded: Nidzam Shah Hussain (Activities Officer)</p> <p style="text-align: right;">Carried Unanimously</p>	
3	Matters for Discussion	
	Other Matters for Discussion	
4	Meeting Finalization	
4.1	Review Actions to be Taken	
4.2	Meeting Close	1:48pm