

# AGENDA

## SSU Council Meeting

### Monday 30<sup>th</sup> August 2021



Item	Meeting Details	Time:
	Venue: <Zoom>	
	Chair: James Atkins (President)	
	Minute-taker: Isobel O'Dwyer (Welfare Officer)	
1	<b>Welcome &amp; Meeting Open</b>	5:35pm
	Meeting open 5:30 pm. Council will observe one minute's silence for contemplation.	
1.1	<b>Acknowledgement of the Traditional Owners</b>	
	The Swinburne Student Union respectfully acknowledges the traditional custodians of this land on which we meet, the Wurundjeri people of the Kulin Nation. We acknowledge that we meet on stolen land and that the sovereignty of this land was never ceded. The Union honours their elders past, present and emerging, and acknowledges that this always was and always will be Aboriginal land.	
1.2	<b>Attendance</b>	
	Attendance:	
	James Atkins (President)	
	Kishaun Aloysius (Education Officer)	
	Isobel O'Dwyer (Welfare Officer)	
	Nidzam Shah Hussain (Activities Officer)	
	Tina Tsironis (Communication Officer)	
	Nikitha Neelakantan (Women's Representative)	
	Blaine Harris (Hawthorn Campus Coordinator)	
	Sharath Babu (Postgraduate Representative)	
	Taya Kalman (PAVE Representative)	
	Rakesha Bandara (International Representative)	
	Aaryan Pujara (Environment Representative)	
	Manashaa Madhavan (General Representative)	
	Imogen Atkins (General Representative)	
	Matthew Posetti (General Manager)	
	Apologies:	
	Ailish Murphy-McKay (General Secretary) (Placement)	
	Patrick Taylor (First Nations Representative) (Work)	
	Josh Daniel (Health & Accessibility Representative) (Class)	
	Alexander Edwards (Queer Representative) (Health)	
	Georgie McDaid (General Representative) (Class)	
	Muhammad Abubakar (Ethnocultural Representative) (Moving House)	
	Observers:	
	Absent without apology:	

1.3 **Acceptance of Apologies**

**MOTION**

**Action**

Council Accepts the following apologies:

Ailish Murphy-McKay (General Secretary) (Placement)

Patrick Taylor (First Nations Representative) (Work)

Josh Daniel (Health & Accessibility Representative) (Class)

Aaryan Pujara (Environment Representative) (Work)

Alexander Edwards (Queer Representative) (Health)

Georgie McDaid (General Representative) (Class)

Muhammad Abubakar (Ethnocultural Representative) (Moving House)

**Moved:** Nidzam Shah (Activities Officer)

**Seconded:** Tina Tsironis (Communications Officer)

1.4 **Conflict of Interest Disclosure:**

2 **Matters for Decision**

2.1 **MOTION: Appointment of meeting secretary**

**Preamble:**

The General Secretary is an apology to this meeting, and requires a replacement to take minutes.

**Action:**

Moved: James Atkins (President)

Seconded: Kishaun Aloysius (Education Officer)

2.2 **Motion: General Manager Hiring Process**

**Action:**

1. That the SSU Council notes the resignation of Matt Posetti on Thursday 19th August 2021 as General Manager and thank him for his services;
2. That the Council approve the attached recruitment timetable (DOC: GM Recruitment Timetable) for the General Manager vacancy;
3. That the Council also approve the advertised job description (DOC: General Manager Position Description 2021) to be placed on SEEK on Tuesday 31<sup>st</sup> August 2021 as well as the SSU website and other channels as determined by the President;
4. That the Council approve the creation of a recruitment sub-committee comprised of the President, the Women's Representative and external members appointed by the President to manage all administrative matters relating to the recruitment process and recommend final candidate/s for interview to the Council;
5. That the President write to the Swinburne Vice-Chancellor, as well as other senior management figures as determined by the President, informing them of the change in personnel as well as confirmation of a recruitment timetable for the next General Manager of the SSU;
6. That the President prepares a draft contract for the new General Manager for approval by Council.

**CU**

DOC:  
General  
Manager  
Position  
Description  
on 2021;  
General  
Manager  
Recruit  
ment  
Timetabl  
e

**Moved:** James Atkins (President)

**Seconded:** Isobel O'Dwyer (Welfare Officer)

**Carried Unanimously**

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3	<b>Matters for Discussion</b>	
	Other Matters for Discussion	
4	<b>Meeting Finalization</b>	
4.1	Review Actions to be Taken	
4.2	Meeting Close	<b>5:59 pm</b>