

# AGENDA

## SSU Council Meeting

Thursday 27<sup>th</sup> October 2022



Item	Meeting Details	Time:
	Venue: <Zoom> Chair: Nidzam Shah Hussain (President) Minute-taker: Isobel O'Dwyer (General Secretary)	<b>4:14pm</b>
1	<b>Welcome &amp; Meeting Open</b> Meeting open. Council will observe one minute's silence for contemplation.	
1.1	<b>Acknowledgement of the Traditional Owners</b> The Swinburne Student Union respectfully acknowledges the traditional custodians of this land on which we meet, the Wurundjeri people of the Kulin Nation. We acknowledge that we meet on stolen land and that the sovereignty of this land was never ceded. The Union honours their elders past, present and emerging and acknowledges that this always was and always will be Aboriginal land.	
1.2	<b>Attendance</b> Attendance: Nidzam Shah Hussain (President) Isobel O'Dwyer (General Secretary) Kishaun Aloysius (Education Officer) Patrick Taylor (Welfare Officer) Aaryan Pujara (Activities Officer) Nikitha Neelakantan (Communication Officer) David Novanovski (Hawthorn Campus Coordinator) Abdul Azeez Mohamad Askeen (International Representative) Shruti Bhirud (Ethnocultural Representative) Darnell Stallbaum (First Nations Representative) Daniel Nicholson (General Representative) Kipp Stratmann (General Representative) James Atkins (General Representative) Josh Gilligan (General Manager) Emily Duffus (Health & Accessibility Representative)	
	Apologies: Hezal Patel (Women's Representative) Parth Bhavsar (Postgraduate Representative)	
	Observers:	
	Absent without apology:	
1.3	<b>Acceptance of Apologies:</b>  <b>Action:</b> Council accepts the following apologies: Hezal Patel (Women's Representative) Parth Bhavsar (Postgraduate Representative)  <b>Moved:</b> Patrick Taylor (Welfare Officer) <b>Seconded:</b> Kipp Stratmann (General Representative)	<b>Carried</b>

1.4	<p><b>Conflict of Interest Disclosure:</b> Nil</p>	
1.5	<p><b>Confirm the Previous Minutes</b></p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>To confirm as a Council that the minutes of the September Council meetings minutes are correct.</li> <li>To authorise the staff to publish the September minutes on our website.</li> </ol> <p><b>Moved:</b> Isobel O'Dwyer (General Secretary) <b>Seconded:</b> Nidzam Shah Hussain (President)</p> <p style="text-align: right;"><b>Carried</b></p>	
<b>Matters for Decision</b>		
2.1	<p><b>Adoption of proposed 2023 SSU Budget</b></p> <p><b>Preamble:</b> Section 67 of the Constitution requires Student Council to; <i>"Council must no later than 31 October set the budget for the Union for the following year".</i></p> <p>The General Manager has consulted with Secretariat over the past month on the proposed budget as provided in the briefing paper circulated to Student Council.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>That Student Council adopts the proposed 2023 SSU Budget for the period of 1 January to 31 December 2023</li> </ol> <p><b>Moved:</b> Isobel O'Dwyer (General Secretary) <b>Seconded:</b> Kishaun Aloysius (Education Officer)</p> <p style="text-align: right;"><b>Carried</b></p>	
2.2	<p><b>Membership</b></p> <p><b>Preamble:</b> Section 8 of the SSU Constitution requires Student Council to determine the entry fee for financial membership of the Student Union annually. It is proposed that a tiered fee structure be implemented in 2023 in recognition of the benefits arising from the partnership with Swinburne Bookshop Co-operative. It is also proposed that we abolish the online/Croydon/Wantirna membership category.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>Open 2023 membership applications from 1 November 2022; and</li> <li>Adopt the 2023 membership fee structure from 1 January to 31 December 2023 to be as follows:             <ol style="list-style-type: none"> <li>Associate membership: \$10</li> <li>General membership: \$25</li> <li>Gold membership: between \$40-50 (the final figure to be determined by the General Manager upon price confirmation of goods).</li> </ol> </li> </ol> <p><b>Moved:</b> Kipp Stratmann (General Representative) <b>Seconded:</b> Emily Duffus (Health &amp; Accessibility Representative)</p> <p style="text-align: right;"><b>Carried</b></p>	
2.3	<p><b>Financial authorisations:</b></p> <p><b>Preamble:</b> Capital items require approval by Student Council where they are being funded from SSU reserves. It is proposed to upgrade our locker service to be ones that are unlockable through your student card or ID pin. Updating bank details is also essential with incoming Student Council members. Section 69 of the SSU Constitution requires Student Council to 'nominate' persons to be signatories for accounts.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>Authorise (if required) expenditure up to \$15,000 for purchasing of lockers as a prepaid expense if incurred prior to 1 January 2023;</li> </ol>	

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	<p>2. Authorise Kishaun Thiruchelvam as a bank signatory on the proposed term deposit account and all banking accounts of the SSU; and</p> <p>3. Remove James Atkins as a signatory on all SSU bank accounts.</p> <p><b>Moved:</b> Abdul Azeez Mohamad Askeen (International Representative) <b>Seconded:</b> Patrick Taylor (Welfare Officer)</p> <p style="text-align: right;"><b>Carried</b></p>	
3	<b>Matters for Discussion</b>	
3.1	President & Chair's Report	
3.2	General Secretary & Financial Report	
3.3	Education Officer Report	
3.4	Welfare Officer Report	
3.5	Activities Officer Report	
3.6	Communications Officer Report	
3.7	General Manager Report	
	Other Matters for Discussion	
4	<b>Meeting Finalization</b>	
4.1	Review Actions to be Taken	
4.2	Meeting Close	<b>5:05pm</b>