

# MINUTES

## SSU Council Meeting

Monday 28<sup>th</sup> March 2022



Item	Meeting Details	Time:
	Venue: <Zoom> Chair: Nidzam Shah Hussain (President) Minute-taker: Isobel O'Dwyer (General Secretary)	<b>3:05pm</b>
1	<b>Welcome &amp; Meeting Open</b> Meeting open. Council will observe one minute's silence for contemplation.	
1.1	<b>Acknowledgement of the Traditional Owners</b> The Swinburne Student Union respectfully acknowledges the traditional custodians of this land on which we meet, the Wurundjeri people of the Kulin Nation. We acknowledge that we meet on stolen land and that the sovereignty of this land was never ceded. The Union honours their elders past, present and emerging and acknowledges that this always was and always will be Aboriginal land.	
1.2	<b>Attendance</b> Attendance: Nidzam Shah Hussain (President) Isobel O'Dwyer (General Secretary) Aaryan Pujara (Activities Officer) Nikitha Neelakantan (Communication Officer) Kishaun Aloysius (Education Officer) Patrick Taylor (Welfare Officer) David Novanovski (Hawthorn Campus Coordinator) Hezal Patel (Women's Representative) Emily Duffus (Health & Accessibility Representative) Darnell Stallbaum (First Nations Representative) Shruti Bhirud (Ethnocultural Representative) Alex Min Kyaw (Environmental & Social Justice Representative) Abdul Azeez Mohamad Askeen (International Representative) Kipp Stratmann (General Representative) James Atkins (General Representative) Daniel Nicholson (General Representative) Josh Gilligan (General Manager)	
	Apologies: Alex Edwards (PAVE Representative) Anthony Bogli (Queer Representative) Parth Bhavsar (Postgraduate Representative)	
	Observers:	
	Absent without apology:	
1.3	<b>Acceptance of Apologies:</b> <b>Action:</b> Council accepts the following apologies: Alex Edwards (PAVE Representative) Anthony Bogli (Queer Representative) Parth Bhavsar (Postgraduate Representative)	

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	<p><b>Moved:</b> Patrick Taylor (Welfare Officer)  <b>Seconded:</b> Aaryan Pujara (Activities Officer)</p> <p style="text-align: right;"><b>Carried</b></p>	
1.4	<p><b>Conflict of Interest Disclosure:</b>  Kipp Stratmann (General Representative) for 2.3</p>	
1.5	<p><b>Confirm the Previous Minutes</b></p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>To confirm as a Council that the minutes of the February Council meeting minutes are correct.</li> <li>To authorise the staff to publish the February minutes on our website.</li> </ol> <p><b>Moved:</b> Nidzam Shah Hussain (President)  <b>Seconded:</b> Isobel O'Dwyer (General Secretary)</p> <p style="text-align: right;"><b>Carried</b></p>	
	<p><b>Matters for Decision</b></p>	
2.1	<p><b>Business Conducted via Circular</b></p> <p><b>Preamble:</b>  The Council by an absolute majority had approved the affiliation fee of \$930.75 to the Australian International Students Association (AISA) for 2022. Business was conducted via an internal circular motion on 1<sup>st</sup> of March 2022. For the sake of the transparency of our organisation and our service to the students we represent, we must ensure that the minutes accurately reflects this order of business.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>To ratify as a Council that the business conducted via circular is correct.</li> </ol> <p><b>Moved:</b> Nidzam Shah Hussain (President)  <b>Seconded:</b> Isobel O'Dwyer (General Secretary)</p> <p style="text-align: right;"><b>Carried</b></p>	
2.2	<p><b>2022 Budget Revision</b></p> <p><b>Preamble:</b>  Following negotiations with the University leadership, the President and General Manager have secured the \$100,000 increase in SSAF to the SSU. The General Manager in consultation with the Secretariat had revised the budget to reflect in the additional SSAF funding and removed the Croydon Café budget component, to accurately reflect the recent changes in the budget.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>The Council adopts the proposed revised SSU budget for the remaining period of 1 March 2022 to 31 December 2022.</li> </ol> <p><b>Moved:</b> Nidzam Shah Hussain (President)  <b>Seconded:</b> Patrick Taylor (Welfare Officer)</p> <p style="text-align: right;"><b>Carried</b></p>	
2.3	<p><b>Investment Policy</b></p> <p><b>Preamble:</b>  The General Manager notes that SSU currently does not have in place an investment policy. The purpose of the investment is to allocate a portion of the cash reserves to be invested in a managed fund in accordance with the investment policy, with the advice of an expert financial advisor and based on the Council's risk appetite.</p> <p><b>Action:</b></p> <ol style="list-style-type: none"> <li>The Council adopts the proposed SSU investment policy.</li> <li>The Council authorises the Secretariat to recommend the proposed investment advisor and type of investment funds in accordance with the SSU investment policy.</li> </ol> <p><b>Moved:</b> Nidzam Shah Hussain (President)  <b>Seconded:</b> Isobel O'Dwyer (General Secretary)</p> <p style="text-align: right;"><b>Carried</b></p>	

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3	<b>Matters for Discussion</b>	
3.1	President & Chair's Report	
3.2	General Secretary & Financial Report	
3.3	Education Officer Report	
3.4	Welfare Officer Report	
3.5	Activities Officer Report	
3.6	Communications Officer Report	
3.7	General Manager Report	
	Other Matters for Discussion	
4	<b>Meeting Finalization</b>	
4.1	Review Actions to be Taken	
4.2	Meeting Close	<b>4:14pm</b>